

Notice of Meeting: HR COMMITTEE MEETING
Date and Time: 24 June 2026 – 19.00
Venue: The Old Courthouse

Dear Councillor

You are summoned to attend this meeting, the agenda for which is set out below.
Members of the public are invited to attend in person.

AGENDA

- 26/06/250 Apologies for absence**
- 26/06/251 To receive any declarations of interest**
Members are hereby reminded of the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011.
- 26/06/252 To approve Minutes previous meetings:**
252.1 Extra HR Committee Thursday 11 June 2026 – previously circulated
252.2 Matters arising
- 26/06/253 To agree the following policies– previously circulated**
253.1 Bereavement Policy (updated 11/05/26)
253.2 Sickness and Absence Policy (updated 11/05/26)
253.3 Paternity (updated 11/05/26) and Maternity Policies
253.4 Whistleblowing Policy (updated 11/05/26)
- 26/06/254 To agree on an appraisal policy format – previously circulated**
- 26/06/255 To agree Overtime Policy – previously circulated**
- 26/06/256 To agree revised Exit interview questionnaire – previously circulated**
- 26/06/257 To update on progress and agree on an interview panel for the following positions:**
257.1 Administrative Assistant
257.2 Deputy Clerk
257.3 Finance Assistant
- 26/06/258 Items for communication: TBC**
- 26/06/259 Items for discussion at next meeting – Policy updates for new website (TBC)**
- 26/06/260 Date of next meeting: 28 October 2026 at 19:00**

Natalie Galley
Clerk to the Council

17/06/26