

GOVERNANCE & FINANCE COMMITTEE

Wednesday 8 April 2026, 19:00

The Old Courthouse

MINUTES

In attendance: Cllrs P Harris (Chair), Blaney, Adams, Berridge, Brock, Brooker, L Harris, Jevons-Hazzard (non-member, non-voting), and Rainbow

GF26/04/54 Apologies for absence: Cllrs Brock, Roberts, and Marshall

GF26/04/55 Questions from members of the public. (The positioning of this item on the agenda may be varied by resolution of the Council to facilitate involvement by members of the public.

No members of the public were in attendance.

GF26/04/56 To receive any declarations of interest.

Members are hereby reminded of sections 26-34 and Schedule 4 of the Localism Act 2002.

None received.

GF26/04/57 Chairperson's Announcements – verbal update

The minutes of the 10 December 2026 meeting were not shared with the new Clerk and were not saved in the appropriate files. Therefore, the draft will be read aloud by the Chair.

GF26/04/58 To approve minutes of previous meeting.

58.1 Governance & Finance Wednesday 10 December 2025 – draft was not available to the Clerk

- A draft of the minutes was read out by the Chair and the minutes were noted.
- The car park income report still needs to be produced. (Action)
- A meeting will be set up to discuss the lease for the 3G Project, separate from the ongoing working group discussions. (Action)
- The minutes are to be sent to the Clerk to be updated and saved in the appropriate files. (Action)
- Cllr Harris to follow up on meter readings by WaterPlus (Action), and it was noted that Severn Trent has been in contact to conduct meter readings in mid-April.
- Cllrs Adams and L Harris will investigate costings and statutory timelines for the approved training programme for Grounds staff and bring the information to the next G&F committee meeting. (Action)

- Proposal to approve minutes from 10 December 2025 as read and to be presented at Full Council on 15 April 2026, along with the draft minutes from this meeting.
Proposed: Cllr Harris
Seconded: Cllr Berridge
Agreed Unanimously

58.2 Matters Arising – None

GF26/02/59 Finance matters

- 59.1** Review of Income & Expenditure Dec 25 – Mar 26, noting Rialtas will be updated upon bank access – previously circulated
- Defer this item to the confidential items section.
- 59.2** Review of reserves to end March 2026, noting Rialtas will be updated upon bank access– previously circulated
- Reserves report from Rialtas is not accurate – a more complete format is needed as some general reserves were missing from the report.
 - This item will be deferred to the next G&F committee meeting while recognising that there are issues to be addressed with the Finance system.
- 59.3** Proposal to approve broadband, mobile contract and purchase of hardware – previously circulated
- Defer the broadband and mobile contract as the name on the contract is that of an ex-employee. The Clerk has already requested the account be updated and awaiting the reply from the provider.
 - Proposal to approve the purchase of a mobile phone (in the range of £600, such as a Google Pixel model) for the new Clerk as she was only provided with a SIM card and not a working mobile phone.
- Proposed: Cllr P Harris*
Seconded: Cllr Rainbow
Agreed Unanimously
- 59.4** Proposal to gather quotes for forensic accountant to review financial records for 25/26 ahead of year end submissions
- Noted that Cllr Harris and Cllr Blaney will discuss and agree parameters for the quotes.
Proposed: Cllr P Harris
Seconded: Cllr Berridge
Agreed Unanimously
- 59.5** Proposal to approve valuation quote based on those gathered to date- previously circulated
- Cllr P Harris requested that the Clerk reach out again to those suppliers who have not yet replied with a quote. The item can then be brought to Full Council once the remaining quotes have been received.

GF26/04/60 To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential items -

*Proposed: Cllr P Harris
Seconded: Cllr Blaney
Agreed Unanimously*

60.1 Notts County Council Invoice – previously circulated (confidential)

60.2 Update on Badger’s Field – verbal update

60.3 Year end update – verbal

Deferred Item 59.1 - Review of Income & Expenditure Dec 25 – Mar 26, noting Rialtas will be updated upon bank access – previously circulated

GF26/04/61 Date of next meeting – TBC

GF26/04/62 Items for Discussion at next meeting – TBC

Meeting adjourned at 20:40

Natalie Galley
Town Clerk

8 April 2026