

**Minutes of Meeting:** PLANNING & HIGHWAYS COMMITTEE  
**Date and Time:** Wednesday 01 April 2026, 19:00  
**Venue:** The Old Court House, Burgage, Southwell  
**Members present:** Cllrs Brock (In the Chair), Bostock, Blaney, L Harris, S Perry  
**In attendance:** Lynda Ogilvie (minutes), Two members of the Southwell Civic Society

Welcome – Chair welcomed everyone, especially two representatives from Southwell Civic Society, and opened the meeting at 7.30 pm

PH26/04/144 **Apologies for absence:** Cllr G Adams

PH26/04/145 **To receive any declarations of interest.**  
*Members are hereby reminded of sections 26-34 and Schedule 4 of the Localism Act 2001*

There were no Declarations of Interest

PH26/04/146 **Approval of Minutes of previous meetings:**  
146.1 Planning and Highways Committee Meeting Minutes, 04 March 2026- previously circulated

Cllr Brock explained that he had prepared the Minutes as there had been no formal Minutes submitted due to staffing issues. Members approved these as a correct record.

146.2 Matters arising  
There were no matters arising.

PH26/04/147 **Opportunity to hear questions or statements from members of the public.**

Members agreed to deal with Item 156 out of order to allow Messrs Kent and Lewis to leave the meeting if they wished.

PH26/04/148 **Chairs notices – verbal update**  
This was combined with 149 – Highways update

Cllr Brock said that he had asked the Chair of STC to respond to the letter from Robert Jenrick regarding highways. Nottingham Road to the leisure centre, Oxton Road and Queen Street have been identified as the areas most in need of road improvements, and of these only Nottingham Road to the leisure centre has been included in the programme for the current financial year. There has been no response to the letter sent to the Leader of County Council some weeks ago. All meetings arranged with VIA to discuss these issues have been cancelled. Cllr Brock will continue to press for a meeting. It was noted that some repairs can cause other problems, and wheelchair users are at particular risk.

PH26/04/149

**Highways update – verbal update**

As above

PH26/04/150

**Planning applications – click to the NSDC ref below and it will link to the relevant application.**

STC Ref	NSDC Ref	Location	Details	Decision	Observations
PH26/04/151	<a href="#">26/00310/FUL</a>	Change of use of offices to C3 dwellinghouse	South Hill House Nottingham Road Southwell NG25 0QE	No objection	
PH26/04/152	<a href="#">26/00290/HO USE</a>	rear extension, internal alterations and forming an En-suite to an existing Bedroom.	27 Easthorpe Southwell NG25 0HY	No objection	
PH26/04/153	<a href="#">25/02080/FUL</a>	Reroofing of the plan pub building, including sections of single storey rear extensions including replacement of asbestos sheeting to the rear roof plane	Hearty Goodfellow Public House 81 Church Street Southwell NG25 0HQ	No objection	
PH26/04/154	<a href="#">26/00364/HO USE</a>	Erection of an ancillary building, utility, store, entrance lobby and games room to the first floor roof space	Ryefield Oxton Road Southwell NG25 0RA	Objection	Members objected to this application on the grounds that given the scale of the original extension, if allowed, it would increase the size to approximately three times the original, and would

					therefore be contrary to NSDC policy of development in the open countryside.
<b>PH26/04/155</b>	<a href="#">26/00418/LDC</a> <u>P</u>	Lawful development certificate to demolish existing conservatory and erection of orangery.	5 Warrands Close Southwell NG25 0NT	No Comment	

**PH26/04/156**

**For discussion: 26/00296/TWCA - Sacrista Prebend 4 Westgate Southwell NG25 0JH - OBJECTION**

*This item was taken after 147*

Member of the Civic Society introduced himself, and explained the background to the Civic Society's objection to this item. Concern is expressed that tree work is being carried out without proper permissions. After contact with NSDC, it was initially stated that no unauthorised tree work had been undertaken. However, following the submission of photographic evidence, NSDC enforcement officer is considering this matter again. The Civic Society has requested a group tree preservation order be made which would cover both Sacrista and Rampton Prebends. This is being progressed and comments should be sent to NDSC by 23 April. The Civic Society hopes that Southwell Town Council will support the application for a group tree preservation order at this site.

Cllr G Adams (who was not able to be present) had sent a comprehensive note on impact which removal of the trees would have on the wildlife and amenity value of the site. Thanks were extended to her for this invaluable report.

Chair thanked the Civic Society members for attending the meeting, and assured them of STC support in this matter. Two STC Councillors who are members of NSDC Planning Committee will be asked to support the comments made by the Civic Society, and Southwell Town Council.

**PH26/04/157**

**Tree works - TO NOTE**

157.1 26/00390/TWCA - T1 - ash - removal due to die back T2 - ash - removal due to die back T3 - ash - lower class of die back but due

157.2 26/00351/TWCA - T1 - Prunus spp - remove poor quality tree

157.3 26/00307/TWCA - T1 - Cherry - reduce tree structure by 2- 3 meters T2 - Willow - pollard reduction upto 3 meters

157.4 26/00304/TWCA -T1 - Portuguese Laurel - lift canopy on the drive side to 1 metre above the wall

157.5 26/00294/TWCA - T1 Acer - crown reduction

**PH26/04/158**

**Planning applications approved - TO NOTE**

158.1 26/00060/HOUSE - Replacement of 12 windows to the property

158.2 26/00054/FUL | Proposed Consultation Building, Minster Vets

158.3 26/00053/FUL | Erection of two timber-clad units for large animal equipment storage and ancillary office/storage space.

158.4 26/00009/S73 | Application for amendment of condition 07 (PD Rights) attached to planning permission 17/00389/FUL; Erection of Single Storey 2-Bed Barn Style Dwelling

158.5 25/02154/HOUSE | Construct replacement gates and modified boundary treatment at the front of the property | Popely's Piece Bishops Drive Southwell NG25 0JP

158.6 25/00378/S73M | Variation of condition 13 attached to planning permission 23/01836/RMAM to amend the approved layout

158.7 25/00922/FUL | Installation of tactile paving and dropped kerbs to provide pedestrian crossing point over Brackenhurst Lane to provide safe crossing point from Hicking Lane / cricket pitch to Glasshouse buildings

**PH26/04/159**      **Date of next meeting:** 06 May 2026, 19:00

**PH26/04/160**      **Items for discussion at next meeting - TBD**

A resident has raised the issue of the change to the bus which has now been moved from Trinity Road, to a parallel road, which is less appropriate. Cllr Brock will investigate.

**There being no further business, Cllr Brock thanked everyone for attending, and closed the meeting at 19.41 hours.**