

Minutes of Meeting: FULL COUNCIL

Date & Time: Wednesday 18 February 2026 at 19.00

Venue: The Old Courthouse

Present: Cllrs Roberts (Chair), Berridge, Adams, Blaney, Rainbow, Lightwood, L Harris, Bostock, Brock, Jevons-Hazzard, P Harris

Members of the public are invited to attend in person.

Minutes

Council members and public are informed that this meeting will be recorded.

26/02/191 Apologies for absence: NCC Cllr Roger Jackson & Cllrs Brooker, Marshall, Perry

26/02/192 To receive any declarations of interest – none received

Members are hereby reminded of the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011.

26/02/193 To approve Minutes previous meetings:

193.1 Full Council Wednesday 21 January 2026 – amend minutes to read: Council members and public are informed that this meeting is being recorded. Noted.

AGREED UNANIMOUSLY

193.2 Matters arising Pot holes, public angry keep reporting.

26/02/194 To receive and note the minutes from Standing Committee meetings that have taken place since the last Full Council meeting:

194.1 Planning & Highways 04 February 2026

194.2 HR 06 February

BOTH NOTED

26/02/195 To receive and note the minutes from Working Group meetings that have taken place since the last Full Council meeting:

195.1 Climate and Nature (CAN) – not received – noted

195.2 Market, Events & Culture – not received – noted

26/02/196 Opportunity for questions from councillors and members of the public:

26/02/197 Chair's report and announcements

Extend thanks on behalf of STC to our previous Clerk for her help with Finance matters this month

26/02/198 District Councillors report – Cllr P Rainbow gave apologies for not submitting a report due to technical fault on NSDC system. Cllr P Harris gave a verbal report due to his report not being circulated.

26/02/199 County Councillor report – apologies sent

26/01/200 Badgers Field – RB verbal update including notice of impending court action on 04/03/26 – STC extend thanks to RB for his continued work on this matter.

Proposal: proposed set aside funds from Reserves for this matter.

Proposed: Cllr R Blaney Secoded: Cllr P Harris

AGREED UNANIMOUS

26/02/201 Finance matters:

201.1 Summary Income & Expenditure to end January 2026 – previously circulated

201.2 Detailed Income and Expenditure – previously circulated

201.3 Reserves – previously circulated

NOTED

201.4 Bills for Payment – previously circulated

201.5 Late bills for payment – previously circulated

Proposed: Cllr P Harris Secoded: Cllr R Blaney

AGREED UNANIMOUS

26/02/202 Councillor to take decision on whether to fill vacancy by co-option and if agreed the Clerk to post notices requesting applications.

OR

If the request for the election is valid, NSDC will arrange for elections to be held. The full cost of the election will be borne by STC. In this event STC must decide if it wishes poll cards to be delivered to the electors of the parish (estimated cost £4-7k).

Proposal: Deferred to next meeting

Proposed: Cllr J Berridge Secoded: Cllr R Blaney

AGREED UNANIMOUSLY

26/02/203 Proposal for Electrical installation condition report – OCH

Council requested 3 quotes – deferred for 3 quotes~

AGREED UNANIMOUSLY

26/02/204 Old Court House office move

Proposed: Cllr P Harris Secoded: Cllr P Rainbow

AGREED MAJORITY, 1 councillor against

26/02/205 Old Court House Future Working Party formation

With amendment: that only points 1, 3 & 4 to be implemented

Proposed: Cllr T Jevons-Hazzard Secoded: Cllr K Roberts

AGREED UNANIMOUSLY

26/02/206 Accept NSDC's Rewilding of Southwell Entrances scheme

Proposed: Cllr R Blaney Secoded: Cllr J Bostock

AGREED UNANIMOUS

26/02/207 Town of culture – Expression of interest – this would require no time commitment from STC staff, meeting space at the Old Court House would be offered free of charge and the ToC committee will bring a draft proposal back to Full Council before submission.

Proposed: Cllr P Harris Secoded: Cllr P Rainbow

AGREED UNANIMOUS

26/02/208 Cesky Brod proposal to approve Cllr J Bostock to represent STC with twinning representatives in Czech Republic – at no financial cost to STC.

Proposed: Cllr L Harris Seconded: Cllr K Roberts
AGREED UNANIMOUS

26/02/209 Sale of tractor via Autotrader – agreed the officers to sell tractor and secure the highest price possible on appropriate platform.

Proposed: Cllr P Harris Seconded: Cllr R Blaney
AGREED UNANIMOUS

26/02/211 To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential items:

Cllr K Roberts to take notes as Deputy Clerk excused herself from discussions

Proposed: Cllr J Bostock Seconded: Cllr J Berridge
AGREED UNANIMOUS

211.1 Recommendation from HR appointment of Clerk

Proposal: To accept recommendation of appoint by HR of Natalie Galley as Clerk to STC. Circulate contract to HR interview panel for comment/review before submitting to candidate. To review pay after six months.

Proposed: Cllr R Blaney Seconded: Cllr J Bostock
AGREED UNANIMOUS

Proposal to extend meeting for 15 minutes

Proposed: Cllr K Roberts Seconded: Cllr J Bostock
AGREED UNANIMOUS

211.2 Recommendation:

- a) to recognise that STC's deputy clerk has been acting clerk for the council with extra responsibilities since the locum clerk left
- b) that the HR Committee provide a suitable financial package to recompense the deputy clerk for this extra responsibility.

Proposal: The Council thank the deputy clerk for her work and request that the Chair and Vice Chair F&G work out a suitable financial package to recompense the deputy clerk and send this to HR for ratification.

Proposed: Cllr K Roberts Seconded: Cllr J Bostock
AGREED UNANIMOUS

26/02/212 Items for Communication

Southwell Town of Culture – Cllr P Harris

26/02/213 Items for discussion at next meeting:

Co-option/election

Future of OCH ToRs

Recommendation from HR to accept amended job description for workload planner

26/02/214 Date of next meeting: Wednesday 18 March 2026

Minutes by: Abi Brackenbury & Cllr K Roberts

Acting Clerk to the Council & Chair of STC 18/02/26