

Minutes of Meeting: Town Environment Committee
Date and Time: Wednesday 12 November 2025, 7pm
Venue: The Old Courthouse

Members present: Cllrs G Adams, Rainbow, Perry, P Harris, Bostock
In attendance: Abi Brackenbury Deputy Clerk, 3 Members of public

Minutes

Questions from Members of the Public

TE 25/11/38 **Apologies for absence: Cllrs L Harris, P Brooker, K Roberts**

TE 25/11/39 **To receive any declarations of interest**, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011- None

TE 25/11/40 **Approval of Minutes of previous meetings:**
40.1 Town Environment Committee Minutes 10 September 2025 – Previously circulated with request to amend by Locum Clerk – Amendments as per below:
03.2 A five-year plan for play area refurbishment “to” be created
09.1 Communications to a local club “have” been ignored
Cllr J Berridge reported that the “licence” has expired
09.2 Agreed to defer to 12/11/25
10.0 more pitches south of the “town”
40.2 Matters Arising

TE 25/11/41 **Chair’s Notices**
Food Hub – second and fourth Friday of each month from 3-6pm Kings Court Community Centre
Text 07354319897 email southwellfoodhub@outlook.com

Results of Town Forum Questionnaire – Cllr P Harris agreed to reconvene working group and lead on data analysis.

TE/25/11/42 **Green Community Forest proposal –**
Proposal to accept the grant proposal – to accept the offer from the Greenwood Community Forest grant scheme
UNANIMOUS
Proposed: Gina Adams

Seconded: Peter Harris

It was unanimously agreed to suspend standing orders for Lyn Preece to give an overview of the project. It was noted that an urgent action to be taken by the Clerk to accept the offer by 30/11/25, due to the urgency in planting. Need to consider planting in Higgons Mead and ensure planting is on **STC** land.

TE 25/11/43

A proposal to appoint members to the Fundraising Working Group

Proposed: Gina Adams

Seconded: Lyn Harris

It was UNANIMOUSLY agreed to appoint the following members to the Fundraising Working Group:

Cllrs Tracey Jevons Hazzard
Steve Perry
Peter Harris
Gina Adams

It was agreed that members of full council would also be invited to join WG.

TE 25/11/44

To accept Terms of Reference Fundraising Working Group

UNANIMOUS

Proposed: Jamie Bostock

Seconded: Penny Rainbow

TE 25/11/45

Parks and open spaces

45.1 Strategy for refurbishment of STC's children's play parks – Noted - proposal due Spring Cllr Adams to lead strategy development.

45.2 Refurbishment of Norwood Play Park Noted

45.3 Repair of the zip wire on WMRG – previously circulated (equipment maintenance budget)

Proposed: S Perry

Seconded: G Adams

UNANIMOUS

45.4 Pitch Power

It was agreed to create a PP working group to include: Cllrs P Harris, L harris, J Berridge, G Adams, K Roberts, T Jevons-Hazzard

Proposed: G Adams

Seconded: T Jevons Hazzard

UNANIMOUS

TE 25/11/46

To note minutes from recent working groups: - previously circulated

46.1 CAN Meeting Minutes 28 October 2025 – Noted

Proposal for STC to facilitate Himalayan Balsam Meeting with riparian landowners, Southwell Flood Forum, Green Southwell and Kirklington and Rolleston Parish Council

Proposed: Tracey Jevons Hazzard

Seconded: J Bostock

46.2 M&EWG 23 October 2025 – Noted

- TE25/11/47** **TE Budget proposal**
Proposal: Gina Adams
Seconded: Jamie Bostock
UNANIMOUS
- TE25/11/48** **Brightening the town**
Proposal: Peter Harris
Seconded: Penny Rainbow
UNANIMOUS
- TE25/11/49** **Ground staff work plan for winter – Noted**
- TE25/11/50** **To accept the Town Environment Action log**
UNANIMOUS
- TE25/11/51** **Squires and Cludd Pond - Noted**
- TE25/11/52** **Update on Southwell Late Night Christmas Shopping and Market – Noted**
- TE25/11/53** **Evening car park charge notice**
Proposed: P Harris
Seconded: P Rainbow
It was UNANIMOUSLY agreed to ensure £2 evening charges signs are displayed.
- TE 25/11/54** **DC will ensure the signs are displayed asap,**
Items for Communication
Greenwood Community Forest
Bishops Drive Bridge Closure
- TE 25/11/55** **Items for Discussion at next meeting**
Telephone box adoptions
Czech Film Screening
- TE 25/11/56** **Date of next meeting 14 January 2026**