

Dear Councillor

You are summoned to attend this meeting, the agenda for which is set out below.

Members of the Public are invited to attend

**Meeting:** Human Resources Committee  
**Date and Time:** 28 January 2026 at 7pm  
**Venue:** The Old Courthouse

**HR 26/01/191** Apologies for absence

**HR 26/01/192** To receive any declarations of interest, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011

**HR 26/01/193** **Approval of Minutes of previous meeting**  
13.1 Extra ordinary Human resources Committee 16 January 2026 – to be circulated  
13.2 Matters Arising (not covered in the agenda)

**HR 26/01/194** Chair's Notices –

**HR 26/01/195** Review of Green book terms - previously circulated

**HR 26/01/196** To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential item.

**196.1** To agree and finalise interview questions for the Clerks role to be circulated  
**196.2** Review of Work Planners Job description – previously circulated

**HR 25/08/197** Items for Discussion at next meeting

**HR 25/08/198** Items for communication

**HR 25/08/199** Date of next meeting –

Abi Brackenbury Acting Clerk

22/01/26