

Notice of Meeting: Town Environment Committee
Date and Time: Wednesday 12 November 2025, 7pm
Venue: The Old Courthouse

Dear Councillor

You are summoned to attend this meeting, the agenda for which is set out below.

Members of the Public are invited to attend.

Agenda

Questions from Members of the Public

- TE 25/11/38 **Apologies for absence**
- TE 25/11/39 **To receive any declarations of interest**, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011- None
- TE 25/11/40 **Approval of Minutes of previous meetings:**
40.1 Town Environment Committee Minutes 10 September 2025 – Previously circulated with request to amend by Locum Clerk

40.2 Matters Arising
- TE 25/11/41 **Chair's Notices**
Food Hub – second and fourth Friday of each month from 3-6pm Kings Court Community Centre
Text 07354319897 email southwellfoodhub@outlook.com

Results of Town Forum Questionnaire – verbal update
- TE/25/11/42 **Green Community Forest proposal** – previously circulated
Proposal to accept the grant proposal – to accept the recommendation from the Greenwood Community Forest grant scheme
Proposed: Gina Adams
- TE 25/11/43 **A proposal to appoint members to the Fundraising Working Group**
Proposed: Gina Adams
Seconded: Lyn Harris

- TE 25/11/44** **To accept Terms of Reference Fundraising Working Group**– previously circulated
- TE 25/11/45** **Parks and open spaces**
 45.1 Strategy for refurbishment of STC’s children’s play parks – Verbal update - proposal due Spring
 45.2 Refurbishment of Norwood Play Park verbal
 45.3 Repair of the zip wire on WMRG – previously circulated (equipment maintenance budget)
 45.4 Pitch Power Verbal update
- TE 25/11/46** **To note minutes from recent working groups:** - previously circulated
 46.1 CAN Meeting Minutes 28 October 2025 – To note
 Proposal for STC to facilitate Himalayan Balsam Meeting with riparian landowners, Southwell Flood Forum, Green Southwell and Kirklington and Rolleston Parish Council
 46.2 M&EWG 23 October 2025 – To Note
- TE25/11/47** **TE Budget proposal**
- TE25/11/48** **Brightening the town** – previously circulated
- TE25/11/49** **Ground staff work plan for winter** – verbal update
- TE25/11/50** **To accept the Town Environment Action log** – previously circulated
- TE25/11/51** **Squires and Cludd Pond** - Verbal update
- TE25/11/52** **Update on Southwell Late Night Christmas Shopping and Market** – Verbal Update
- TE25/11/53** **Evening car park notice charge**
- TE 25/11/54** **Items for Communication**
- TE 25/11/55** **Items for Discussion at next meeting**
 Telephone box adoptions
- TE 25/11/56** **Date of next meeting 14 January 2026**