



Projects for Funding Working Group Terms of Reference

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| Committee type | Working Group |
| Reports to | Full Council |
| Frequency of meeting | 6 per annum |
| Minimum number of members | 3 |
| Number of members | Chair of the Council and 5 others, to include public and/or councillors |
| Quorum | 3 |
| Election of chair | Chair elected at first meeting |
| Presence of members of the public | Open |
| Date ratified | |
| <p>AIMS</p> <ul style="list-style-type: none"> a. To develop and maintain a set of project descriptions that are 'oven ready' for funding opportunities that arise. b. To identify competitive opportunities for funding for specific projects c. To support inward investment in Southwell. <p>SPECIFIC DUTIES</p> <p>1. Meetings Agendas for the meetings will be circulated under Standing Order 4.</p> <p>3. Confidentiality The members of the working party will have regard to confidentiality for all matters pertaining to the business of the Council and quotes received.</p> <p>4. Delegated Powers The Working Party will have no delegated powers to act on behalf of the Council, but will be empowered to meet with contractors and other interested parties, obtain quotes and identify funding opportunities. The Working Group will not commit any funds to a project, staff time to be approved by a Committee.</p> <p>5. Powers and Responsibilities</p> <ul style="list-style-type: none"> a. To identify projects that may be suitable for funding. b. To ascertain the desire for these projects from residents. c. To engage with bodies such as NSDC Economic Development team, NACL for information and advice d. To get competitive quotes for the projects. e. To make enquiries with potential funders about the eligibility of projects for funding. f. To recommend to Full Council for approval ideas to be developed into 'oven ready' and costed project descriptions. g. To recommend to Full Council for approval opportunities to develop and submit specific funding applications. <p>6. Review The Working Group will review its progress annually.</p> | |