

Dear Councillor

You are summoned to attend this meeting, the Agenda for which is set out below.

Members of the Public are invited to attend

**Minutes of Meeting: Human Resources Committee**  
**Date and Time: 20 August 2025 19.00**  
**Venue: The Old Courthouse**

- HR 25/08/001 Apologies for absence**
- HR 24/08/002 To receive any declarations of interest, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011**
- HR 25/08/003 Approval of Minutes of previous meeting**  
3.1 HR Committee 25 April 2025  
3.2 Matters Arising (not covered in the agenda)
- HR 25/08/004 Chair's Notices -**
- HR 25/08/005 Review of Terms of Reference- previously circulated**
- HR 25/08/006 Review of Appraisal policy - previously circulated**
- HR 25/08/007 To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential item.**  
7.1 Appointment of a Locum Clerk /RFO  
7.2 Recruitment to Clerk/RFO
- HR 25/08/008 Items for Discussion at next meeting**
- HR 25/08/009 Items for communication**
- HR 25/08/010 Date of next meeting -**

Lesley Wright  
Clerk to the Council

14/08/2025