

Dear Councillor

You are summoned to attend this meeting, the Agenda for which is set out below.

Members of the Public are invited to attend

Minutes of Meeting: Human Resources Committee  
Date and Time: 23 April 2025 19.00  
Venue: The Old Courthouse

- HR 25/04/001 Apologies for absence
- HR 24/04/002 To receive any declarations of interest, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011
- HR 25/04/003 Approval of Minutes of previous meeting  
3.1 HR Committee –25 January 2025  
3.2 Matters Arising (not covered in the agenda)
- HR 25/04/004 Chair's Notices –
- HR 25/04/005 Review of Policies  
5.2 Policy for informal complaints – Dignity at Work extract -previously circulated  
5.3 Code of Conduct in relation to Harassment policy -previously circulated
- HR25/04/006 Recruitment schedule for Receptionist/Admin Assistant – previously circulated
- HR 25/04/007 To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential item.  
7.1 Clerk update -  
7.2 Staff complaint-
- HR 25/04/008 Items for Discussion at next meeting
- HR 25/04/009 Items for communication
- HR 25/04/010 Date of next meeting –TBC

Lesley Wright  
Clerk to the Council

15/04/2025