

Notice of Meeting: **Town Environment Committee**
Date and Time: **12 July 2023 19:00**
Venue: **The Old Courthouse**
The meeting is open to all members of the public.

Questions from Members of the Public

Present Cllr L Harris, (Chair), K Roberts, Rainbow, Berridge, P Barron

In Attendance - Lesley Wright, Clerk,

TE 23/01/01 **Apologies for absence – Cllr Perry, P Harris & Brock**
Apologises accepted.

TE 23/01/02 **To receive any declarations of interest**, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011 - none

TE 23/01/03 **Approval of Minutes of previous meetings:**
03.1 Town Environment Committee Minutes 8th March 2023
Proposed K Roberts Seconded P Rainbow
Approved unanimously by those present at the meeting
03.2 Matters Arising
Live & Local promoters to be L Wright, L Harris, A Brackenbury
The electric mower has been purchased.

TE 23/01/04 **Chair's Notices**
Review of Terms of Reference
Agreed Unanimously
Following requests from the ATCM a WMRG users' group will be re established
The council recognised the 175th Anniversary of Holy Trinity School

TE 23/01/05 **Events**
05.1 Update on Live & Local – the promoters have been agreed
05.2 Report of Community Garden Party – Abi and the rest of the staff were thanked for their efforts toward the Garden Party. Reference was made to the lack of councillors present. A financial report will be prepared for the next meeting
05.3 Approval Events Program – additional events were noted
Southwell Music Festival 25th – 28th August
Young Entrepreneurs Market 29th October
Proposed P Rainbow **Seconded K Roberts**
Agreed unanimously.

TE 23/01/06

Dog Bins

06.1 Approval of Location of Dog Bin/Litter Bin for Cundy Hill – Clerk to investigate the possibility of a general waste bin for Cundy Hill providing there is not extra costs.

Proposed P Barron Seconded J Berridge

Agreed unanimously.

TE 23/01/07

Parks and Open Spaces

07.1 Riverside Bridge and Gate – further work than anticipated is required on the bridge. The cost will be between £1k - £1.2k.

Proposed J Berridge Seconded P Barron

To refer to Full Council for the allocation of reserves and contact NSDC and NCC for a contribution.

Agree unanimously.

07.2 Squires Pond Tree Survey - the clerk explained this survey was carried after a tree had been after a member of ground staff had expressed concern over the condition of a tree .

Proposed L Harris Seconded K Roberts

To carry out work on 0820 and wait until a Woodland Safety Management Policy has been approved. The area be fenced off and signs placed at entrances warning for danger.

Staff to monitor the area

Agree by majority 1 abstain

A Woodland Safety Management (WSM) working group of J Berridge, L Harris, P Barron, K Roberts, L Wright plus a member of ground staff report back by 13 September TE Meeting

07.3 Memorial Trees – to be added to the Tree management policy

07.4 Purchase of a new chipper –

Proposed P Rainbow Seconded Barron

Agreed by majority 1 abstain

07.5 Weed Control; alternatives –

Proposed L Harris Seconded K Roberts

To remove membrane from some areas for CH ST Car Park and plant with wildflowers. Hand weed all other areas as other methods not suitable.

Agreed unanimously.

07.6 Pitch maintenance – NSDC investigating costs for the maintenance of the football pitch

07.7 Workhouse trail – the committee agreed to submit Southwell Community Walk as the name for the new trail

07.8 Purchase of new trailer – As the chipper purchase is agreed, there is no requirement for 2 trailers.

Proposed J Bostock Seconded L Harris

To dispose of the smaller trailer

Agreed unanimously.

07.9 19 Riverside Crown Lift Lime to 5mtrs – policy for these requests to be included in the Woodland Safety Management Plan

07.10 Discuss and agree an alternative Brash Area – now not required.

TE 23/01/08

Project Review & Prioritisation – previously circulated

- TE 23/01/09** **Policies** – to be included in the WSM
09.1 Tree Policy –
09.2 Tree Management Program L Harris & J Berridge
- TE 23/01/10** **Review of Library Lease** – to be further discussed at a future meeting.
- TE 23/01/11** **Working Group notes -**
11.1 NEBCC – noted
- TE 23/01/12** **Items for Communication**
- TE 23/01/13** **Items for discussion at next meeting**
-Report for the Communication WG
- 2 x Communications policy
- Woodland Tree Safety Management policy (WSM)
- Market & Events Working Groups
- TE 23/01/14** **Date of next meeting 13 September 2023**

Signed

Chair Town & Environment Committee

Date