

Notice of Meeting: Town Environment Committee
Date and Time: 08 November 2023 19:00
Venue: The Old Courthouse

Present: Cllrs L Harris (Chair), K Roberts, J Berridge, P Harris, J Bostock, M Brock, S Perry, P Brooker

In attendance: Abi Brackenbury, Deputy Clerk

Questions from Members of the Public - None

TE 23/11/34 Apologies for absence

TE 23/11/35 To receive any declarations of interest, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011

TE 23/11/36 **Approval of Minutes of previous meetings:**
36.1 Town Environment Committee Minutes 09 September 2023 – not approved, to be approved in 10 January 2024 Meeting
36.2 Matters Arising
Squires Pond – no update
Workload report – noted
Nottingham Road Car Park lights – agreed at full council.
Ash Treey Spinney – Work to commence 04 December 2023, Clerk to send resident letters end November.
Preserva been instructed to do a damp report on OCH – Noted
Eradication of Japanese Knotweed – started
New chainsaw as been purchased - not currently running on Aspen, smaller quantities should be available by February.
Cundy Hill Dog Bin approved in last meeting- noted.
Additional loom for Christmas lights completed 07 November 2023.
Beryls Meadow plan agreed between STC and Green Southwell.

TE 23/11/37 **Chair's Notices**
37.1 Flood forum- Chair thanked Volunteers and STC staff for their effort. Cllr J Bostock will communicate to school to update their emergency plan.
37.2 Skate Park - new design meeting which will go to full council.
37.3 Tree Management Policy update – to full council

- TE23/11/38 Working Group Reports**
 38.1 Heating Pump Fitted OCH
 38.2 WMRG user group minutes – noted
 38.3 MWG minutes – noted
 38.4 NEBCC minutes - noted
- TE 23/11/39 Events – verbal**
 39.1 Councillor Volunteers – Cllr L Harris re iterated that without Councillor Volunteers events cannot run safely. Cllr L Harris will put together a plan of volunteers for the Christmas Market.
 39.2 Remembrance Parade – noted
 39.3 Lantern Walk - noted
 39.4 Christmas Market & Light Switch on – noted
 39.5 Stalls Market – 29/10/23 (Monthly event) – noted
 39.6 Community Garden Party 09 June 2024 (80 Year VE Day) – noted
- TE 23/11/40 Parks and Open Spaces**
 40.1 Fallen tree Scout Hut - Believed to be the Minsters responsibility – under investigation.
 40.2 STC Estate Flood update – Toddler play area was heavily flooded but now fully re opened. Loosing the bank by cross sites path. Bridge by Harvey’s Field is impassable.
- TE23/11/41 Communications update**
 41.1 Proposal for comms to meet and discuss future budget - PH will convene and report back to TE
 41.2 Proposal to put together a monthly comms plan - this needs to be set at the budget meeting before the precept is set.
- TE 23/11/42 Proposal for new bin plus recycling outside Morrisons – waiting for quote from NSDC (AB chased 02/11/23) – to be discussed at future meeting after some further investigation.**
- TE23/11/43 Proposal to add additional bike rack outside scout hut – AB to check what is left.**
- TE 23/11/44 Policies**
 None to date
- TE 23/11/45 Items for Communication**
 None to date
- TE 23/11/46 Items for discussion at next meeting**
2024/25 Budget
Emergency Plan
Comms Plan
Future use of building (closed session)
- TE 23/11/47 Date of next meeting 10 January 2024**

Signed by
Chair of Town Environment

Date