

The Old Courthouse Burgage Southwell Nottinghamshire NG27 0EP

HRI: 01636 816103 admin@southwell-tc.gov.uk southwelltowncouncil.com

## **Dear Councillor**

You are summoned to attend this meeting, the Agenda for which is set out below.

Members of the public are invited to attend in person.

Agenda of Meeting: Human Resources Committee
Date and Time: 19 February 2024 10.00

Venue: The Old Courthouse

**AGENDA** 

HR 24/02/035 Apologies for absence

HR 24/02/036 To receive any declarations of interest, under the provisions of sections 26-

34 and Schedule 4 of the Localism Act 2011

HR 24/02/037 Approval of Minutes of previous meeting

37.1 HR Committee 23 November 2023

37.2 Matters Arising (not covered in the agenda)

HR 24/02/038 Chair persons' Notices

HR 24/02/039 Approval of Staff Hand book to date – previously circulated

HR 24/02/040 40.1 Review of Updated Policies

40.1 Lone Worker

40.2 Outstanding Polices to be reviewed-

Grievance Procedure – Cllrs Roberts & Brock Equality and Diversity – Cllr P Rainbow

Vexatious & Abusive Behaviour - Cllr Roberts

HR 24/02/041 Statutory Powers and Duties to be discussed – previously circulated

HR 24/02/042 To resolve on whether the Council will move into closed session in

accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the

following confidential item.

HR 24/02/043 Clerks Staff Update Report - to be tabled

HR 24/02/044 Items for Discussion at next meeting

HR 24/02/045 Items for communication

HR 24/02/046 Date of next meeting –TBC

**Lesley Wright** 

Clerk to the Council 13/02/2024