

**Minutes of Meeting:** **Town Environment Committee**  
**Date and Time:** **8 March 2023 19:00**  
**Venue:** **The Old Courthouse**  
**The meeting is open to all members of the public.**

**Present** Cllr K Roberts (Chair), Perry, Rainbow, Scorer, Thompstone. L Harris, P Harris , Blaney (arrived 19.35)

In Attendance - Lesley Wright, Clerk, 2 members of the public

### Questions from Members of the Public

- There is concern in the town regarding the condition of the Saracens head, please can you council inform the public on the actions being taken
- The car park behind the Methodist Church is still not resolved and parking fines are still being issued
- Is it possible to have a Clock installed on the Ropewalk as there is no digital bus stop.
- The council were thanked for the work on the benches

**TE 22/03/62** **Apologies for absence** – Cllr Blaney will be arriving later.

**TE 22/03/63** **To receive any declarations of interest**, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011 - None

**TE 22/03/64** **Approval of Minutes of previous meetings:**  
64.1 Town Environment Committee Minutes 25<sup>th</sup> January 2023  
**Proposed P Rainbow Seconded L Harris**  
Approved unanimously by those present at the meeting  
64.2 Matters Arising

- Still awaiting quotes for the WMRG toilet renovation
- Via have been instructed to replace the light column on the Market Square

**TE 22/03/65** **Presentation by Live & Local** –  
To agree in principle for STC becomes a promoter for Live & Local. The Clerk to meet with L & V to discuss the finer details before a final agreement is made  
**Proposed K Roberts Seconded S Thompstone**  
Agreed Unanimously

**TE 22/03/66** **Chair's Notices** – A memorial Oak has been offered to the town by NSDC, this will be planted and the top end of Lower Burgage – details to be sent to councillors  
The application for the community grant has been unsuccessful

TE 22/03/67

**Events**

- 67.1 Coronation Update -Work in conjunction with the Minster are ongoing. The Coronation will be live streamed in the Minster on the 6<sup>th</sup> May followed by a picnic.
- 67.2 Events Program – there has been some change of dates and events which need to be updated, program to be re circulated

TE 22/03/68

**Dog Bins**

- 68 Dog Bin/Litter Bin for Cundy Hill – no progress

TE 22/03/69

**Parks and Open Spaces**

- 69.1 Riverside Bridge and Gate –  
Ownership of the land and bridge is still under investigation.  
STC to make the Bridge safer by installing permanent barriers. Clerk to approach Via to discuss the possibility of graded the slope by the steps for easier access to Riverside.  
**Proposed S Perry      Seconded P Harris**  
Agreed Unanimously
- 69.2 Spider Net on War Memorial Recreation Ground –  
The Clerk that a verbal report had been received and the main structure was in good condition.  
To give delegated authority to the clerk to accept a repair quote up £4575 for the cost to be allocated from the open space reserve , defer to full council to agree allocation of reserves  
**Proposed K Roberts      Seconded P Harris**  
Agreed unanimously.
- 69.3 Purchase of a new Mower  
To purchase a Makita battery powered mower from 23/24 budget cost centre 1443  
**Proposed L Harris      Seconded P Scorer**  
Agreed Unanimously
- 69.4 Alternative Brash area – defer to a later meeting

TE 22/03/70

**Project Review & Prioritisation** – the projects were reviewed and the next projects to the progressed are, The Fruit Tree Work and Alternatives to Spraying

TE 22/03/71

**Policies**

- 71.1 Tree Policy –  
71.2 Benches & Tables Policy –  
To accept the above polices  
**Proposed K Roberts      Seconded L Harris**  
Agreed Unanimously

TE 22/03/72

**Car Park Layout/Permits** – Car Park Working Group Meeting to meet 21st March @ 11am in the OCH . The next car park order information in required by June

**TE 22/03/73**            **Ebikes** – alternatives available – the committee thanked the staff for their work and decided that a full review of future vehicle requirements was required

To suspend standing order to extend the meetings after 21.00  
**Not agreed unanimously therefore meeting closed**

**TE 22/03/74**            **Working Group notes - to note**  
**74.1**    Communications Working Group – late paper  
**74.2**    Market Working Group – previously circulated

**TE 22/03/75**            **Items for Communication**

**TE 22/03/76**            **Items for discussion at next meeting**

**TE 22/03/77**            **Date of next meeting TBC**

Signed  
Chair Town Environment

Date