

# Southwell

TOWN COUNCIL

The Old Courthouse  
Burgage  
Southwell  
Nottinghamshire  
NG27 0EP

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**Draft Minutes of Meeting:** Town Environment Committee  
**Date and Time:** 25<sup>th</sup> January 2023 19:00  
**Venue:** The Old Courthouse  
**The meeting is open to all members of the public.**

**Present:** Cllrs Roberts (Chair), Blaney, Perry, Rainbow, Scorer, Thompstone,

**In Attendance** Clerk, 1 representative of the press

**Questions from Members of the Public** None

**TE 22/01/45** **Apologies for absence**  
Cllrs L Harris and P Harris

**TE 22/01/46** **To receive any declarations of interest**, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011 - none.

**TE 22/01/47** **Approval of Minutes of previous meetings:**  
47.1 Town Environment Committee Minutes 9<sup>th</sup> November 2022 – previously circulated.  
**Proposed:** Cllr Rainbow **Seconded:** Cllr Blaney  
Approved unanimously by those in attendance.  
47.2 Matters Arising

Standing orders were suspended and subsequently reinstated after this time  
Agree Unanimously

- Green Flag Presentation by Lynn Preece – short presentation on the work required to achieve this award. The annual cost would be £339 + Vat. There is also the possibility of working with other organisations. such as Potwell Dyke Grass Lands , for a joint award. The next entry is January 2024. There is also the In Bloom competition running which the council can enter

**TE 22/01/48** **Chair's Notices**  
The FCC Skatepark bid has been submitted.  
Cllr Roberts thanked:  
everyone involved for the successful Christmas market.  
everyone involved in the Lantern Walk at the new location at the workhouse iand the workhouse for hoisting the event.  
To FOSP for submitting the FCC bid  
to volunteers for 64 hours, work at Ash Tree Spinney.  
Community grants are being applied for the WMRG toilets and also the Skatepark

Investigations are ongoing regarding the Riverside bridge.

**TE 22/01/49**

**Public Toilets**

49.1 Church Street Toilets Refurbishment –quote not yet received , this is a potential project for the UK SPF grant

49.2 War Memorial Recreation Ground Toilet Refurbishment – quotes not yet received , this is a potential project for the NSDC communities fund

**TE 22/01/50**

**Events**

50.1 Coronation Update – the lunch at the Minster will now be Sunday 7<sup>th</sup> May, organised by the Minster. A contribution for the band has been requested. Price TBC.

Monday 8<sup>th</sup> May is the Community Day, plans to be discussed for this day.

50.2 Events Update – events were all successful. The WG to agree next year's events.

**TE 22/01/51**

**Consultation Evening Discussion –**

This paper was reviewed and comments within the council remit were deferred to the relevant committee.

Planning and Highways:

LED Downlights, Pedestrians in road sign, speed watch.

Full Council – Toilets, Riverside path, Community engagement

NCC Highways – overgrown footpath and dog fouling

The Clerk to contact The Minster School to see if STC can offer volunteering opportunities to Duke of Edinburgh award children.

**TE 22/01/52**

**Dog Bins**

52.1 Dog Bin/Litter Bin for Cundy Hill – the bin position was not agreed, and the committee asked for more information regarding an alternative location on the opposite side of the road. Ownership of the land is to be established and full costing including posts to be added to the March agenda.

**TE 22/01/53**

**Parks and Open Spaces**

53.1 Plan for Beryl's Meadow –

To contribute £300 for this year towards the mowing of Beryl's Meadow

Proposed K Roberts Seconded P Rainbow

**Agreed Unanimously**

53.2 Fruit Tree Walk/Queen's Jubilee Memorial Planting – Cllr Perry

To paper submit to Full Council for approval and allocation of funds

Proposed S Perry Seconded L Harris

**Agreed Unanimously**

53.3 Riverside Bridge and Gate – research still ongoing, ownership the land still to be determined.

53.4 Spider Net on War Memorial Recreation Ground – A quote had been required for the repair of the spider's net, but the only one company has been found to do this. The Spider's Net is 30 years old and will probably need replacing.

- TE 22/01/54**                    **Building for Southwell City Football Club on War Memorial Recreation Ground – To accept options A in green. SCFC to apply for a Lawful Development Certificate and funding.**  
Proposed K Roberts                    Seconded P Rainbow  
**Unanimous**
- TE 22/01/55**                    **Markets**  
55.1    Lighting Column on Market Square  
To accept the quote from Via for a like for like replacement and allocate funds from the Market Reserves  
Proposed K Roberts                    Seconded                    P Rainbow  
**Unanimous**
- TE 22/01/56**                    **Policies**  
56.1    Tree Policy – deferred to next meeting.  
56.2    Benches & Tables Policy – deferred to next meeting.
- TE 22/01/57**                    **Project Update** – the paper to be completed each meeting to inform the committee on the progress of projects.
- TE 22/01/58**                    **Ebikes** – Meeting to be arranged with the ground staff to review the use of cargo bikes
- TE 22/01/59**                    **Items for Communication** – Elections in May
- TE 22/01/60**                    **Items for discussion at next meeting**
- Car Park Layout/Permits & Charges
  - Noticeboard outside Old Courthouse
  - Alternate Area for Brash Storage
  - Benches Policy - - Councillors to send amendments the Clerk.
  - Tree Management Policy -Councillors to send amendments the Clerk
  - Bin on Cundy Hill
- TE 22/01/61**                    **Date of next meeting 8<sup>th</sup> March 2023**

Signed

Date

Chair of Town Environment