

Minutes of Meeting: Town Environment Committee
Date and Time: 9th November 2022 19:00
Venue: The Old Courthouse
The meeting is open to all members of the public

Present: Cllrs Roberts (Chair), Blaney, L Harris, P Harris, Lightwood, Perry, Rainbow, Scorer, Thompstone, Clerk and Deputy-Clerk

1 member of the public and 1 representative of the press

Questions from Members of the Public

None

AGENDA

TE 22/11/24 **Apologies for absence**
None

TE 22/11/25 **To receive any declarations of interest**, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011
None

TE 22/11/26 **Approval of Minutes of previous meetings:**

26.1 Town Environment Committee Minutes 13th July 2022 – previously circulated
Proposed: Cllr Blaney Seconded: Cllr Thompstone
Approved unanimously by those in attendance.

26.2 Matters arising
Green Flag – Lynn Preece will attend a future meeting.

- Christmas Event Date Confirmed 1st December 2022 – noted
- Remembrance Day Update – previously circulated – noted
- Fun Day Date – Saturday 6th May (Coronation) or Sunday 9th July.
After a discussion it was agreed not to hold the Fun Day on the Coronation weekend. Clerk to make enquiries with the Dean to establish what is planned at the Minster for the Coronation weekend.
Agenda item for January meeting.

Dipping Pond – one quote has been received, awaiting the second quote.

TE 22/11/27 **Chair's Notices**
Tree on Riverside – the Clerk is looking at solutions with the resident.
The metal roundabout at Squires Pond Play Area is broken and has been cordoned off while we await a repair quote.

The fence will hopefully be repaired by ground staff now the cutting season has ended – currently looking at costs.

The Chair requested bringing forward agenda item TE 22/11/33 – approved unanimously

TE 22/11/28 **Church Street Toilet Quote** – to be circulated
Refer to January meeting.

TE 22/11/29 **Residents' Car Parking Charges** – previously circulated
NSDC have processed the parking order including the increased charges at Southwell. Changes cannot be processed until the April order.
After a lengthy discussion, it was agreed for the Car Park Charging Working Group to review the car parks including layout, permits and charges then bring to Town Environment meeting for approval in January.
Clerk to inform resident.

TE 22/11/30 **Noticeboard outside the Old Court House**
The request for a noticeboard outside the Court House was approved subject to planning/conservation permission.
Proposed: Cllr P Harris Seconded: Cllr Scorer
Approved unanimously

TE 22/11/31 **Dog Bins**
31.1 Retrospective Approval for Humberstone Road Dog Bin – noted
31.2 Request for Dog Bin on Cundy Hill
A discussion took place concerning the location of the proposed dog bin and the potential impact on the area. It was agreed for Cllr P Harris to provide a full proposal, including location, for the January meeting.

TE 22/11/32 **Parks and Open Spaces**
32.1 Repair to Spider on WMRG – awaiting quote
32.2 Update on Phase 2 of Norwood Gardens – previously circulated
Proposal approved – financed from committed reserves
Proposed: Cllr Roberts Seconded: Cllr Blaney
Approved unanimously
Clerk to enquire with supplier about bird deterrents
32.3 Area for Brash – not WMRG
Two residents have offered to take any brash onto their private land. Clerk to check the law regarding disposal of brash on third party land. Defer to January meeting
32.4 Trees for Norwood Gardens – previously circulated
The possibility of planting up to 240 small native trees on the grass verges around Norwood Gardens was discussed. It was proposed to discuss with NCC the possibility of planting trees on the public spaces in Norwood Gardens.
Proposed: Cllr Thompstone Seconded: Cllr Roberts
Approved 7 for, 1 abstention, 1 against

TE 22/11/33 **Alternative to pesticide use in Southwell** – previously circulated
Standing Orders were suspended to allow the member of the public to address the meeting. Standing orders were reinstated.

After a discussion the following proposals were approved: -

1. To ask N&SDC to trial a pesticide/herbicide free approach to the management of the areas presently under their care within Southwell. This will involve a comparison of the effectiveness of measures before and after, costs and local customer satisfaction. The change will be publicised by their engagement team and other local media.

2. To ask NCC to adopt a similar trial or pass responsibility to N&SDC.

Proposed: Cllr Roberts Seconded: Cllr Thompstone

Agreed unanimously

TE 22/11/34

Replacement Cover for Market Clock – previously circulated

This was approved by majority – to be financed from minor works budget.

TE 22/11/35

The Queen’s Jubilee Memorial Planting – previously circulated

The Fruit Tree Walk was presented at October’s Full Council meeting, further development needed. Cost for one Oak Tree has been approved by Full Council previously. There needs to be a combined plan for both schemes. Defer to future meeting.

TE 22/11/36

Toilet Block & Football Storage Requirement on WMRG – to be circulated

The Town Council needs clarification on exactly what Southwell City Football Club require and bring back to Full Council or January meeting. Clerk to check deeds regarding building work on WMRG.

TE 22/11/37

Ash Tree Spinney Volunteer Work – previously circulated

The proposal was reviewed – Area H was deleted. Only trees under 75mm in diameter or under 1.5m tall can be removed.

The meeting was advised that major works will be taking place at Ash Tree Spinney in the near future so may be prudent to wait until after the works are completed.

The bluebell bulbs will be financed from the rewilding budget.

Proposed: Cllr Roberts Seconded: Cllr L Harris

Approved unanimously

TE 22/11/38

Lighting in the Town – Minster Field, Library, Burgage

Cllr P Harris withdrew the paper concerning replacement lighting on the Market Square.

For ecological reasons, the committee agreed not to investigate additional lighting around the town.

TE 22/11/39

Recommendations from Market Working Group

Due to staff absence, there will be temporary staff on the market on Saturday mornings.

The market are trialling LED lights which are working quite well; there needs to be a long-term plan for installation/disconnecting the catenary lights.

Thanks to Abi for running the markets especially the Young Entrepreneurs Market – there was a great atmosphere and it was a fantastic event.

TE 22/11/40

Policies

40.1 Combined Tree Policy – previously circulated

Regarding complaints concerning damage from trees etc – the office needs guidance on the process. Clerk to seek expert advice on process and bring back to January meeting.

40.2 Benches Policy – previously circulated. Defer to January meeting.

40.3 Complaints Policy requested by resident – Clerk to send to resident and submit to Governance and Finance for ratification.

TE 22/11/41 **Project Update** – to be circulated
Noted

TE 22/11/42 **Items for Communication**
Skate park design article for Bramley in January

TE 22/11/43 **Items for discussion at next meeting**
Fun Day
Church Street Toilets
War Memorial Toilets
Car Park layout, permits, charges
Brash storage
Cundy Hill Bin
Fruit Tree Walk/Queen’s Jubilee Memorial Planting
Tree Policy
Benches Policy
Noticeboard outside Old Court House
Ebikes

TE 22/11/44 **Date of next meeting 25th January 2023**

Meeting closed 21:00 hrs