

**Minutes of Meeting: Town Environment Committee**

**Date and Time: 13 July 2022 19:00**

**Venue: The Old Courthouse**

**The meeting is open to all members of the public**

**Questions from Members of the Public – None**

**Present:** Cllrs K Roberts (Chair), Rainbow, Scorer, Blaney, Thompstone, Perry

**Apologies:** Cllrs Lightwood, P Harris, L Harris

**In Attendance Clerk Lesley Wright Project Manager Abi Brackenbury**

**Minutes**

**TE 22/07/001 Apologies for absence – Reasons were approved**

**TE 22/07/002 To receive any declarations of interest**, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011  
None

**TE 22/07/003 Approval of Minutes of previous meetings:**

**3.1 Town Environment Committee Minutes 11 May 2022**  
Approved Unanimously

**3.2 Matters arising – notes**  
Green Flag applications have now closed. Cllr Penny Rainbow to invite Lynne Preece along to discuss at the next meeting.

**TE 22/07/004 Chair's Notices**

LW to ask Notts CC for their weed killer policy  
SCFC Lease renewal referred to Full Council  
Cllr Roberts thanked Cllr Penny Rainbow and Abi Brackenbury for assistance at the Jubilee event  
Cllr Roberts passed on thanks from Dean Nicola for support in the Beacon event

**Review of Benches Policy update from last meeting-**

New benches installed including one on the Burgage in memory of Beryl Prentice, another on WMRG and waiting on fixings for Froggatt's Field bench. The Nottingham Road bench will be removed when time allows.

- TE 22/07/005**      **Proposal for Ash Tree Spinney** - There is restricted access to Ash Tree Spinney so entrances must not be blocked. The Woodland Trust will be coming out next week to advise on the management plan.
- Proposed Cllr Roberts Seconded Cllr Peter Scorer  
Agreed Unanimously
- TE 22/07/006**      **Proposal for Beryl's Meadow** - Concern was raised that a First Aider and First aid box must be on site and added to RA. AB agreed to be First Aider on site (date dependent).
- Proposed Cllr Karen Roberts Seconded Cllr Steve Perry  
Agreed Unanimously
- TE 22/07/007**      **Events inc. Christmas Market date, Lantern Walk (Workhouse), Family Fun Day 2023, Remembrance Day, Tour of Britain**
- Christmas Market date agreed 24 November assuming Christmas Tree light scan be completed in time.
  - Lantern Walk 03 December, to tie in with tractor Run. Workshops at the Workhouse on 19 November.
  - Remembrance Day waiting on direction from Cllr Peter Harris and RBL.
  - Family Fun Day on the Burgage 25 June 2023 to include a food market.
- Proposed Cllr Karen Roberts Seconded Cllr Steve Perry  
Agreed Unanimously
- TE 22/07/008**      **Toilets at WMRG/Church Street**  
AB to obtain quotes for vandal proof toilet at WMRG.  
AB to obtain quotes for full renovation of Church Street versus new walls and flooring
- Proposed Cllr Peter Scorer Seconded Cllr Karen Roberts  
Agreed Unanimously
- TE 22/07/009**      **Project update**  
**Note:** AB to cross reference agenda number with project update for future meetings
- UPC Pest Control - quote agreed for a year**
- Proposed Cllr Peter Scorer Seconded Steve Perry  
Agreed Unanimously
- Made Magazine agreed to proposed deal**  
Proposed Cllr Roger Blaney Seconded Cllr Peter Scorer  
Agreed Unanimously

**TE 22/07/010**

**Proposal on Bramley Newsletter change of comms strategy**

All agreed that if within budget then to go for the Bramley offering and discontinue leaflets.

Proposed Cllr Peter Scorer Seconded Cllr Karen Roberts  
Agreed Unanimously

**TE 22/07/011**

**Proposal for Community Arts Space**

Agreed but must be referred to Full Council for Approval of reserves.

Agreed Unanimously

**TE 22/07/012**

**Tree Survey results**

Results will be sent to NSDC, the plan will take a year to complete but the most urgent cases need to be completed within 28 days. Sending out to 4/5 Tree Surgeons for tender.

Logs and chipping will be left for public to take and communicated via Facebook and web site.

**TE 22/07/013**

**Christmas Light Proposal 2022**

It was agreed as per STC recommendation:

- to purchase artificial trees
- to purchase the LED lights and instruct the contractor (Christmas Plus) to install the daisy chain.
- To instruct VIA to install external plugs on the relevant lampposts @ £450 per column
- Initial Purchase to this year's installation to be funded by Community Infrastructure Levy monies. Approval needed from Full Council.

Note before purchasing: AB will enquire with Christmas plus the cost and availability to hire all the equipment for 1 year so we can make a more quantified decision for next year. AB will also "try" and get another installer to install the daisy chain we then use the existing trees and our ground staff to erect and maintain.

Proposed Cllr Roger Blaney Seconded Cllr Karen Roberts  
Agreed Unanimously

**TE 22/07/014**

**WMRG Improvements**

As per quote needs to be completed due to Health and safety.  
To come from CIL money. Approval required from Full Council.

Proposed Cllr Karen Roberts Seconded Cllr Roger Blaney  
Agreed Unanimously

**TE 22/07/015 Riverside path proposal and quote**

The initial works have already been agreed just waiting on quotes.

**TE 22/07/016 Dipping Pond Platform Cludd Pond**

LW looking further into the RA

**TE 22/07/017 Events and cultural review**

Noted – See earlier agenda item

**TE 22/07/018 Update on Committees**

Cllr Stuart Thompstone to be added to TE

Car Park working group to be resurrected

Create Play Areas and Open Spaces Working Group to report to TE

Proposed Cllr Karen Roberts Seconded Cllr Roger Blaney

Agreed Unanimously

**TE 22/07/019 Prioritise Projects**

AB to update spread sheet with agenda item as approved LW to continue to Prioritise Projects in order of urgency and resources available

**TE 22/07/020 Tree Lining Proposal**

Cllr Stuart Thompstone to write to Cllr Roger Jackson, VIA and Notts CC to propose a meeting to discuss the practicalities further.

In principle it was agreed but need to establish if its practical.

Proposed Cllr Steve Perry Seconded Cllr Roger Blaney

Agreed Unanimously

**TE 22/07/021 Heritage Day flag design proposal**

Further work on the designs to make more uniform and correct logo – perhaps just an outline of the apple from The STC logo and outline of The Minster

**TE 22/07/022 Items for Communication**

None

**TE 22/07/023 Date of next meeting 14 September 2022**

Noted

**Meeting closed at 9pm.**

**Signed Cllr Karen Roberts Chair of Town Environment Committee**

**14/07/2022**

**Minutes compiled by: Abi Brackenbury - Project Manager 14/07/22**