

**Minutes of Meeting: PLANNING & HIGHWAYS COMMITTEE -**  
**Date and Time: Wednesday 4 May 2022 19.00**  
**Venue: The Old Courthouse Burgage Southwell NG25 0EP**

**Present: Cllrs Martin (Chair), Scorer (Vice-Chair), Brock, L Harris, Jeffrey, Perry, Reynolds, Roberts. Deputy Clerk,**

## **AGENDA**

**PH22/05/138 Apologies for absence**

None

**PH22/05/139 To receive any declarations of interest**

*Members are hereby reminded of sections 26-34 and Schedule 4 of the Localism Act 2001.*

Cllr Perry – 141.5, Property Owner

Cllr Martin – 141.2, known to applicants

All Councillors – 141.5, known to applicants

**PH22/05/140 Approval of Minutes of previous meetings:**

140.1 Planning Committee Minutes 6 April 2022

Proposed Cllr Jeffrey Seconded Cllr Scorer

Minutes approved unanimously

140.2 Matters arising – for information only.

None

**PH22/05/141 Planning applications – click to the NSDC ref below and it will link to the relevant application**

STC Ref	NSDC ref	Location	Details	Decision	Observations
141.1	<a href="#">22/00510/HOUSE</a>	Peasbloom Crew Lane	Alterations and extensions comprising additional bedroom with en suite, kitchen extension with utility room and porch, with larger glazed garden room (Resubmission of 21/0542/HOUSE)	No Objection Proposed Cllr Roberts Seconded Cllr L Harris	Southwell Town Council considered application 22/00510/HOUSE and agreed unanimously to no objection with the following comments – the use of UPVC windows contravenes the Southwell NP design guide. Consideration must be given to surface water drainage. The Town Council was disappointed there were no solar panels or electric charging points included.
141.2	<a href="#">22/00479/LBC</a>	15 Westgate		No objection	

			Proposed internal alterations to the ground floor cloakroom to install a shower, installation of an external vent on the rear wall	Proposed Cllr Jeffrey Seconded Cllr Scorer	Southwell Town Council considered application 22/0479/LBC and agreed unanimously to no objection (Cllr Martin abstained) Councillors requested the application be referred to the Conservation Officer.
141.3	<a href="#">22/00643/HOUSE</a>	53 Fiskerton Road	Single storey rear extension	No objection Proposed Cllr Brock Seconded Cllr Scorer	Southwell Town Council considered application 22/00643/HOUSE and agreed unanimously to no objection
141.4	<a href="#">22/00431/FUL</a>	Scott Dixon Racing Training Barns Southwell Racecourse Station Road	Change of use of land to allow the stationing of three caravans for ancillary accommodation until the permanent accommodation granted approved under reference 56901125 (commenced) has been completed. (retrospective)	No objection Proposed Cllr Roberts Seconded Cllr Reynolds	Southwell Town Council considered application 22/00431/FUL and agreed unanimously to no objection with the following comments – the temporary accommodation be limited to 3 years.
141.5	<a href="#">22/00734/HOUSE</a>	9 Hillside Drive Southwell	Proposed single storey front extension	No objection Proposed Cllr Reynolds Seconded Cllr Brock	Southwell Town Council considered application 22/00734/HOUSE and agreed unanimously to no objection (Cllr Perry abstained)
141.6	<a href="#">22/00738/S73</a>	The Minster Centre Church	Variation of condition 2 attached to planning permission 21/01017/FUL to add additional fencing along the boundary between the Paddock and Bishop's Manor garden	No objection Proposed Cllr Jeffrey Seconded Cllr Scorer	Southwell Town Council considered application 22/00738/S73 and agreed unanimously to no objection
141.7	<a href="#">22/00741/HOUSE</a>	42 Lower Kirklington Road	Proposed new rear extension and new dormer windows to front elevation	No objection Proposed Cllr Reynolds Seconded Cllr Perry	Southwell Town Council considered application 22/00741/HOUSE and agreed unanimously to no objection with the following comments – Consideration must be given to surface water drainage.
141.8	<a href="#">22/00697/S73M</a>	Southwell City Football Club Centenary Sports Ground Brinkley	Application to vary condition 2 of planning permission 19/02246/FULM to allow pitch to be rotated	No objection Proposed Cllr L Harris Seconded Cllr Brock	Southwell Town Council considered application 22/00697/S73M and agreed unanimously to no objection.

			to facilitate a level pitch as required by the FA		However, in the application Southwell City Football Club have claimed ownership of the land. This is not the case, they are the lessees, the Town Council own the land. This needs clarifying on the application.
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**PH22/05/142**

**Agenda Item: Planning Decisions and Notifications**

**142.1 Applications Approved**

21/01927/ADV Brunette Bakery Hanging Sign  
 22/00242/HOUSE Hadfield  
 22/00264/HOUSE 7 Manor Close  
 22/00294/FUL Crink Lane  
 22/00329/FUL Holy Trinity Church

**STC Decision**

Agree in Principle  
 No Objection  
 No Objection  
 No Objection

**142.2 Applications Refused**

21/01927/ADV Brunette Bakery Fascia Sign

**STC Decision**

Agree in Principle

**142.3 Tree works approved:**

22/00407/TWCA Cranfield House Church Street  
 22/00411/TWCA 71 Westgate  
 22/00425/TWCA 9 Kirklington Road

**PH22/05/143**

**Chairman's Notices**

There is no further news relating to the Sainsbury's application.

A pre-application meeting has been held with Redrow Homes concerning the proposed development off Kirklington Road. A further meeting has been requested.

**PH22/05/144**

**Proposed King Street Saturday closure:**

- 144.1 Analysis of results; conclusions
- 144.2 Should we arrange a Saturday morning traffic count?
- 144.3 Proposals to Full Council

Cllr Brock gave a brief report on the results of the survey. 463 responses were received – 84% of respondents supported the proposal.

It was proposed to take to next Full Council meeting and then to Notts County Council (inviting them to undertake a traffic survey if required).

Proposed Cllr Jeffrey                      Seconded Cllr Roberts  
 Approved unanimously

**PH22/05/145**

**Update of the Neighbourhood Plan**

Cllr Scorer and the consultant have reviewed the report. Once the amendments are complete, the report will be circulated.

The housing needs assessment is now complete and has highlighted the need for 2 and 3 bedroomed properties.

The Neighbourhood Plan will not go to consultation until later this year.

**PH22/05/146**

**Highway's update**

No progress so far due to unforeseen circumstances.

It was agreed for Cllr Roberts to draft a letter to residents of Halloughton Road informing them of the traffic survey results. Agenda item for next meeting.

**PH22/05/147**

**Date of next meeting: 1 June 2022**

Noted

**PH22/05/148**

**Items for discussion at next meeting**

- NCC to adopt the service road between Lowes Wong Schools, Sacrista Prebend and the Saracen's Head Car Park.
- Letter to Halloughton Road Residents
- Queen Street resident to explain proposed planning application.

**Signed**

**Date**

**Chair of Planning & Highways**