

Minutes of Meeting: Town Environment Committee
Date and Time: 8 September 2021 19:00
Venue: The Old Courthouse

Questions from Members of the Public - none

Present: Cllr P Harris (Chair), Roberts (Vice-Chair), Blaney (Arrived 19.30 Handley, L Harris, Rainbow (arrived 20.00), Scorer, Thompstone, Perry

In Attendance Clerk – Lesley Wright, Events, Tourism and Communications Officer – Honor Dunkley

TE 21/009/043 **Apologies for absence-**Cllr Reynolds,
TE 21/009/044 **To receive any declarations of interest**, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011 -none

TE 21/009/045 **Approval of Minutes of previous meetings:**
45.1 Town Environment Committee Minutes 14 July 2021-
Proposed: Perry **Seconded:** Roberts
Minutes were approved unanimously.

45.2 Matters arising – for information only
Lowes Wong bench location is still under consideration as several residents have concerns regarding moving back to its original location
Letter to resident regarding Himalayan Balsam on shady lane
Clerk to investigate graffiti on West Play area

TE 21/009/046 **Chairman's Notices**
Proposal for a community library from the Co op

TE 21/009/047 **Proposal for the next steps for the Skatepark Development**
The Park would be a beginner to intermediate facility, with the possibility of the dual propose BMX track
Agreed

Proposed: P Harris **Seconded:** K Roberts
Unanimous

TE 21/009/048 **Proposal to set up Xmas 2022 working group** – agreed members are John Lightwood, convener, P Harris & L Wright

TE 21/009/049 **Proposal for the management of Ash Tree Spinney** – Green Southwell and local resident groups might be interested in a day of action. P Scorer to send tree survey to Clerk
Agreed

Proposed P Harris **Seconded** K Roberts
Unanimous

TE 21/009/050 **Proposal for the development of Heritage Flags for 2022-** concern was expressed that the flags would wrap around, therefore agreed to order one to trial. Designs to be agreed by February 2022, possibly 3 to 4 designs, with less white. K Roberts and H Dunkley to submit at the next meeting
Agreed

- Proposed P Harris Seconded K Roberts
Unanimous
TE 21/009/051 **Proposal for ongoing bench strategy** –areas for new benches to be identified. Via and NCC to be contacted regarding County Council benches.
Agreed
Proposed S Perry Seconded P Harris
Unanimous
- TE 21/009/052** **Proposal for the development of the Riverside** with amendment that replanted trees are either Alder or Willow. The picnic table to be moved out of the potential flood zone
Agreed
Proposed P Harris Seconded S Perry
Unanimous
- TE 21/009/053** **Proposal to set up of a Future Transport Working Group to identify the future needs of the Town Council –**
Working group members, S Perry, P Harris & R Blaney
- TE 21/009/054** **Proposal for tree and shrub planting at Froggatt’s Field and Squires Pond –**
Agreed
Proposed K Roberts Seconded P Harris
Unanimous
- TE 21/009/055** **Proposal to purchase Civic Champions Awards and Update-**
Agreed
Proposed K Roberts Seconded P Harris
Unanimous
- TE 21/009/056** **Update on Events and Tourism** – the next events are the Bramley Festival, Late night shopping and Market and the Lantern Walk. The Christmas market was delegated to the Market Working Group.
The Platinum Jubilee to be considered by the Event and Cultural Working party and progress to be report back at the next meeting.
- TE 21/009/057** **Discussion on how to progress the Green Flag awards Scheme for WMRG**
NSDC to be contacted regarding any resource with the application and further information
- TE 21/009/058** **Adopt the Weekly Briefing Notes** – noted
Extra signage is needed at the WMRG regarding Dogs on Lead, also signage on the Market Square prohibiting Ball games.
Clearer signage on the EV charging points regarding parking.
- TE 21/009/059** **Items for Discussion at next meeting**
To discuss and adopt Town Environment Policies:
Use of STC Property -KR
Conditions of use of STC owned property -Office
Condition for use of STC property -Office
Old Courthouse room booking conditions - Office
Old Courthouse room booking procedure - Office
Emergency Lighting System – Office
Fire Alarm Notice - Office
Policy for the Hire of STC Event Equipment- Office
Apple Press booking procedure- Office
Southwell Corporate colour -SR
Events Working Group
Christmas Lights 2022
- TE 21/009/060** **Items for Communication-** none
TE 21/009/061 **Date of next meeting 10 November 2021**
- Meeting Closed** **20.40**

Signed
Chair of Town Environment

Date