

Notice of Meeting: Town Environment Committee

Date and Time: 10 March 2021 19:00

Venue: Remote video link via zoom

Present Cllrs: P Harris, K Roberts, L Harris, P Handley, S Perry, R Blaney, P Rainbow, P Scorer, S Thompstone, S Reynolds

Also in attendance: Clerk L Wright, Events Tourism and Communications Officer H Dunkley, Assistant Clerk and Community Services Officer K Green and 1 member of the public

Opportunity to hear questions or statements from members of the public

Minutes

1. Apologies for absence- none

2. To receive any declarations of interest- none

Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a Disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

3. Approval of previous minutes/notes

3.1 Town Environment Committee minutes 27 January 2021

AGREED **Proposal to accept the Minutes**
Proposed Cllr P Harris Seconded Cllr Blaney
Unanimous

3.2 Matters arising – for information only

- There will be a paper to the next meeting regarding Norwood Gardens Play area, there will be a meeting of the working group before this time
- Lime trees should last longer than 100 years if not diseased. Therefore, the project will continue
- At the July meeting there should be a report from the Planning Authority
- Thanks to Cllr Perry for the benches report this will be looked at at the July meeting
- We await quotes for repairs on the WMRG carpark
- NSDC Officer confirmed that the cost of Electric charging points into Southwell will be £33000

AGREED **Proposal to suspend standing Orders for a resident to speak**
Proposed Cllr P Harris Seconded Cllr L Harris
Unanimous

4. Proposal for the Brightening of the Town Display and Timetable -previously circulated

A resident spoke to the committee regarding their ideas for events in the town. They suggested a 'Streeterly' where shops have displays on their fronts and cafes have tables along the roads. They also suggested a 'Screen on the Green' showing films on the Burgage with related food stalls

Standing Orders were reinstated

Council discussed the ideas and those on the proposal

AGREED

Proposal to:

1. agree the timetable for town decoration above
 2. report back on the flagpole audit by end of March
 3. lease the Christmas Tree loom in 2021 for a further 3 year period
 4. start to replace some of the Christmas Trees in 2021 with further in 2022
 5. to be approach Via to; utilise extra lamp post as an electrical source to reduce the trees with battery lights, have permission to install bunting across King and Queen St where appropriate
 6. Ask Market Square Working Party to develop proposals for celebrating coming out of Covid lockdown
 7. To establish a cultural working group consisting of Cllrs P Harris, L Harris, K Roberts, S Reynolds and H Dunkley group will ask resident to attend
Proposed Cllr P Harris Seconded Cllr K Roberts
- Unanimous**

5. **Proposal to apply for an Easement order with the Land Registry-** previously circulated
Committee discussed the proposal

AGREED

Proposal to:

1. an easement is applied for at the Land Registry, and the right is recorded on the register.
 2. after the easement has been registered, the Council to convene another meeting of previous stakeholders, to resolve issues of maintenance and ownership by October 2021
 3. Write again to Greene King estates Manager to reiterate request
Proposed Cllr P Harris Seconded Cllr Scorer
- Unanimous**

6. **To preview and agree response to the Towns Public Space Protection Orders (dogs)-** previously circulated
Committee discussed the response

AGREED

Proposal for new and continuing Orders

Dog Exclusion Zone – Toddler Play area WMRG

Dogs on Lead – Potwell Dyke Grasslands

Dogs on Lead – Higgons Mead

Dogs on Lead – Skatepark , Nottingham Road

Dogs on Leads Removed – Froggatt’s Field

Proposed Cllr P Harris Seconded Cllr Scorer

Unanimous

7. **Proposal to support the Installation of Seed Exchange Houses within the town -** previously circulated
Committee discussed the proposal and possible sites for the exchange

AGREED

Proposal to support the installation of one or more seed exchange houses at suitable location to be agreed with Southwell Gardening Club- Committee suggest in the WI Hall yard or next to the Library. To fund the construction of 1 house at a cost of no more than £200 with suitable signage of Southwell Gardening Club and Southwell Town Council

Proposed Cllr P Harris

Seconded Cllr Rainbow

Unanimous

8. **Proposal for the future of the trim trial at WMRG –** previously circulated
Council discussed the Trim trail on WMRG

AGREED

Proposal to dismantle the trim trail in order of safety and leave in situ anything that is good. To be re-visited at the July meeting. Monies to be focused on the West Play area

- 9. Review of the Open Space Management Plan**-previously circulated
Committee discussed the Plan and the Chair stated that they and the vice-chair have a meeting with the Ground staff where they will be able to confirm objectives
Cllr L Harris told the committee that with Cllr Roberts they had been looking at doing works on Edward Cludd Pond and that there is the possibility of a schools project
Cllr Roberts told the Committee that she had been offered trees and bushes by the Notts Tree Planter
Committee agreed to accept the free trees and bushes
- 10. Report on the request for Information on the Maintenance of the town gateway verges from NCC –**
meadow entrances paper previously circulated
Committee await a response from NCC
- 11. Report progress on the formal process with NCC for a permanent closure of King Street on Saturdays**
Committee await a response from NCC
- 12. Proposal from the Market Development working group –** previously circulated
Cllr L Harris updated the committee on the progress of the working group

AGREED

Proposal to:

- 1. to find new traders; to allow all new stall holders to be free for the first two weeks if they agree to stand for at least four weeks**
- 2. that the WG look at the existing storage arrangements with a view to improvements**
- 3. to contact Bingham / Chesterfield / University at Sutton Bonnington Farmers' Market to gather information.**
- 4. to develop a three month plan to get ready for the opening of shops and hospitality, to focus on: tidying / brightening the Market Square; encouraging residents and visitors; attracting more traders.**

Proposal Cllr L Harris Seconded Cllr Roberts
Unanimous

- 13. Discuss a possible application for the Green Flag award for War Memorial Recreation Ground -**
follow link for information <https://www.greenflagaward.org/how-it-works/> Committee discussed the award

AGREED

Proposal to defer to May meeting and invite the NSDC officer to speak

Proposed Cllr Harris Seconded Cllr Reynolds

Unanimous

- 14. Update on Events & Tourism –** previously circulated
The Events, Tourism and Communications Officer updated the committee

AGREED

Proposal to change the proposed date of the Southwell Fun Day to 3rd July 2021

Proposed Cllr P Harris Seconded Cllr Reynolds

Unanimous

- 15. To agree 3 year tender for Tree Works –** previously circulated

AGREED

Proposal to agree a 3 year tree works tender with a known tree surgeon.

June 2021- March 2024

Proposed Cllr P Harris Seconded Cllr Scorer

Unanimous

- 16. Items to be included on the next agenda –**
Bench audit and proposals

17. Items for Communication

18. Date of next meeting – May – date to be confirmed

I declare that the above is a true record of the meeting

Date

**Signed
Chair
Town Environment Committee**