

**Notice of meeting : GOVERNANCE & FINANCE COMMITTEE**

**Date and Time : Monday 23<sup>rd</sup> August 2021 19.00**

**Venue: The Old Courthouse/Members of the Public via zoom Link.**

**Due to size of the Courtroom there is a restricted number of places for members of the public during meetings. To attend the meeting in person, please prebook with the clerk. Members of the public are invited to attend via the zoom link below.**

**Town Clerk is inviting you to a scheduled Zoom meeting.**

**Topic: Governance & Finance Committee Meeting**

**Time: Aug 23, 2021 07:00 PM London**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/85367533969>**

**Meeting ID: 853 6753 3969**

**Passcode: 126545**

**One tap mobile**

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**+442080806591,,85367533969# The United Kingdom**

**Meeting ID: 853 6753 3969**

**Find your local number: <https://us06web.zoom.us/u/kgeLHourc>**

## **AGENDA**

**GF21/08/13 Questions from members of the Public.** (The positioning of this item on the agenda may be varied by resolution of the Council to facilitate involvement by members of the public).

**GF21/08/14 Apologies for absence**

**GF21/08/15 To receive any declarations of interest**

*Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011*

**GF21/08/16 Chair's Announcements**

**GF21/08/17 To approve previous minutes from Monday 28<sup>th</sup> June 2021**

17.1 Matters Arising

17.1.1 Car Park Cash Collection Reconciliation

17.1.2 Car Park Phone Payment System

17.1.3 Reserves – usage and their limitation

17.1.4 Policy on using War Memorial Recreation and other Grounds

17.1.5 Licence Request for Guided Walks (Foraging)

17.1.6 Skate Park Project Update - agree cost for initial design works

17.1.7 Insurance Review

**GF21/08/18 Finance matters**

18.1 Detailed Income & Expenditure to end July 2021

18.2 Summary Income & Expenditure to end July 2021

18.3 Trial Balance to end July 2021

18.4 Reserves Position to end July 2021 - previously circulated

18.5 Bills for Payment

18.6 Late Bills for Payment

**GF21/08/19 Review of Policies and Procedures**

19.1 Draft Risk Management Policy and Risk Register

19.2 Update of Policy List

**GF21/08/20 Market Pricing Structure**

**GF21/08/21 Projects Pending Cost Estimates**

21.1 Renovations to Squire and Cludd Ponds

21.2 Ash Tree Spinney Legal Fees

21.3 Riverside Walk

21.4 Rewilding & Foraging

21.5 EV Charging Points Legal Fees

21.6 Market Canopies

**GF21/08/22 Date of next meeting - 25<sup>th</sup> October 2021**

**GF21/08/23 To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential items**

- **Money Claim Online Update**
- **Old Courthouse Update**

**GF21/08/24 Items for Discussion at next meeting**

**Alice Dunn**

Deputy Clerk to the Council