

Notice of meeting : GOVERNANCE & FINANCE COMMITTEE

Date and Time : Monday 26th April 2021 19.00

Venue: Remote video link via zoom Link:

To access the meeting please click on the link below.

Town Clerk is inviting you to a scheduled Zoom meeting.

Topic: Governance & Finance Meeting

Time: Apr 26, 2021 07:00 PM London

Join Zoom Meeting

<https://zoom.us/j/99018337016>

Meeting ID: 990 1833 7016

Passcode: 065088

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Find your local number: <https://zoom.us/u/aevhsYGdE3>

- 1. Questions from members of the Public. (The positioning of this item on the agenda may be varied by resolution of the Council to facilitate involvement by members of the public).**
- 2. Apologies for absence**
- 3. To receive any declarations of interest**
Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a Disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.
- 4. Chairperson's Announcements**
- 5. To approve previous Monday 15th February 2021 19.00**

- 5.1 Matters Arising – for information only.**

- 6. Finance matters**
 - 6.1 Draft Income & Expenditure Summary**
 - 6.2 Reserves Position to end March 2021**
 - 6.3 Internal Auditor report**
 - 6.4 Car Park Cash Collection Proposal**

- 7. Review of fees and charges**

- 8. Update on policies under review**
 - 8.1 Asset Management Policy -Cllr Stott**
 - 8.2 Terms of Reference for all committees, Town Council Meetings, Virtual Meeting Protocol (5.2, 5.3, 5.4) and amalgamate. Code of Conduct (5.5)- Cllr K Roberts**
 - 8.3 Flood Mitigation Reserves Policy (B4)- Cllr Martin**
 - 8.4 Town Environment – Section 7 – Cllr Harris**
 - 8.5 Investment Funds Policy (B1) – Cllr Stott**
 - 8.6 Risk Assessment Policy (9) – Cllr Stott**
 - 8.7 Section 4, Register of members Interests (5.6), Chair’s acceptance form and code of conduct (5.7), Health & Safety Policy (8) – Office**
 - 8.8 Complaints Procedure -Cllr Rainbow**
 - 8.9 CiL Policy (B3) – Cllr Blaney**
 - 8.10 s137 Policy**

- 9. Review of Insurance**
- 10. Date of next meeting – 28 June 2021**
- 11. Items for Discussion at next meeting**

Alice Dunn
Deputy Clerk to the Council

20 April 2021