

Notice of meeting : GOVERNANCE & FINANCE COMMITTEE

Date and Time : Monday 15th February 2021 19.00

Venue: Remote video link via zoom Link:

To access the meeting please click on the link below.

Town Clerk is inviting you to a scheduled Zoom meeting.

Topic: Governance & Finance Meeting

Time: Feb 15, 2021 07:00 PM London

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AGENDA

- 1. Questions from members of the Public.** (The positioning of this item on the agenda may be varied by resolution of the Council to facilitate involvement by members of the public).
- 2. Apologies for absence**
- 3. To receive any declarations of interest**
Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a Disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.
- 4. Chairperson's Announcements**
- 5. To approve minutes of previous meeting Monday 21st December 2020 19.00**
 - 5.1 Matters Arising – for information only.

- 6. Finance matters**
 - 6.1 Draft Income & Expenditure Summary/ Reserves Position to end January 2021 - previously circulated
 - 6.2 Detailed Income & Expenditure to end January 2021-previously circulated
 - 6.3 Summary Income & Expenditure to end January 2021- previously circulated
 - 6.4 Trial Balance to end January 2021- previously circulated
 - 6.5 Update on Rent Negotiation
 - 6.6 s137 Notification
- 7. Review of Policies and Procedures**
 - 7.1 Draft Procurement Policy
 - 7.2 5-year Term Contract for Electrical Works
 - 7.3 Review Scheme of Delegation
 - 7.4 Asset Management Policy
- 8. Review the list of policies received from full council and agree priorities and allocation of work – previously circulated**
- 9. Review of Insurance**
- 10. Date of next meeting – 26 April 2021**
- 11. Items for Discussion at next meeting**

Lesley Wright
Clerk to the Council

9 February 2021