

**Notice of meeting : GOVERNANCE & FINANCE COMMITTEE**

**Date and Time : Monday 21<sup>st</sup> December 19.00**

**Venue: Remote video link via zoom Link:**

To access the meeting please click on the link below.

Town Clerk is inviting you to a scheduled Zoom meeting.

**Topic: Governance & Finance Meeting**

**Time: Dec 21, 2020 07:00 PM London**

**Join Zoom Meeting**

**<https://zoom.us/j/93698435071>**

**Meeting ID: 936 9843 5071**

**Passcode: 069779**

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## **AGENDA**

**1 Apologies for absence**

**2 Questions from members of the Public.** (The positioning of this item on the agenda may be varied by resolution of the Council to facilitate involvement by members of the public).

**3 To receive any declarations of interest**

*Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a Disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.*

**4 Chairperson's Announcements**

- 5 Approval of Minutes of Previous Meeting** – previously circulated
  - 5.1 Governance & Finance Meeting Monday 26<sup>th</sup> October 2020 19.00**
  - 5.2 Matters arising** – for information only
    - 5.2.1 Cllrs Blaney and Harris will relook at the COVID grant application already submitted,
    - 5.2.2 Clerk to provide a glossary of terms where required for the financial documents
    - 5.2.3 Cllrs Stott and Harris to work with the Clerk to determine to clarify S106 expenditure
    - 5.2.4 Insurance
    - 5.2.5 Asset Register
  
- 6 Finance Matters 20/21**
  - 6.1** Draft Income & Expenditure Summary/ Reserves Position to end November 2020 - previously circulated
  - 6.2** Bills for Payment- previously circulated
  - 6.3** Late Bills for Payment – to be circulated
  
- 7 Further consideration of Budget and Precept for 2020/21**
  
- 8 Proposal from CCWG to Appoint an Environmental Auditor** - previously circulated
  
- 9 To review and agree the Scheme of Delegation** - previously circulated
  
- 10 Proposal to accept the quote for Car Park Light repairs-** previously circulated
  
- 11 Date of next meeting – 11 January 2020**
  
- 12 Items for Discussion at next meeting**

To finalise the Precept recommendation for Full Council  
Revision to the Risk Policy

*Lesley Wright*

Lesley Wright  
Acting Clerk to the Council 14 December 2020