



MEETING OF THE FULL COUNCIL

7pm Wednesday 19th September 2018

The Old Courthouse, The Burgage, Southwell

Minutes

Present : Cllrs D Martin (Chairman), B Prentice, S Thompstone, P Rainbow , K Ashworth, S Reynolds, M Jeffrey, A Gregory, P Handley, L Harris, M Brock, , P Brooker

In Attendance : T Broughton (Clerk to the Town Council)

Members of the Public:

Chairman welcomed all in attendance. – 3 members of the public

1. Apologies for Absence

Cllr S Rodgers (Personal), Cllr P Scorer (Personal), P Harris (Personal)

AGREED

Proposed Cllr Gregory, Seconded Cllr Jeffrey

To accept the apologies above

Unanimous

2. Minutes of previous meetings.

2.1 Minutes of the Town Council meeting dated 18th July 2018 – Number 12 OVO tour should read Cllr P Brooker

AGREED

Proposed Cllr Jeffrey, Seconded Cllr Brooker

To accept the minutes dated 18th July 2018 and Extraordinary Meeting Minutes dated 1st August 2018 as a true record of the meeting.

Unanimous of those present at the meeting

2.2 Clerk to report on matters arising (not covered by the Agenda – for information only)

3 To receive any declarations of interest

Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a Disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

None

Cllr L Harris and Cllr Prentice declared a personal interest in Agenda Item 9

4 Opportunity to hear questions from the members of the public –

AGREED

Cllr Gregory, Seconded Cllr Rainbow

At 19.06 to suspend standing orders to go allow members of public to speak.

Unanimous

It was stated that the written report produced for the meeting in response to the comments made at the Operations Committee meeting last week is nonsense. It was also stated that a resident spoke to a contractor installing the equipment who said it was the most inappropriate place to locate the equipment. Furthermore, comment was made that from a conservation point of view the location is inappropriate.

It was felt that resident's views were not represented in the report that has been produced by the Clerk of the Town Council. Chairman stated that the report was produced in response to comments from Operations Committee on the 12th September. One member stated that many residents have been using the equipment and there has been a lot of positive feedback received. It was also stated that the dislikes were perceived to be greater than the likes.

A further comments was made by a member of the public that there are many residents who are livid about the location of the equipment.

Chairman stated that the equipment cannot be used due to the cost to re-locate. The cost would be £15k-£20K.

It was questioned how this consultation related to the Neighbourhood Plan. It was stated that it was incredible that nobody on the council considers the equipment hideous.

5 Police Report – this has been tabled and Cllr P Rainbow gave an update following from the last Safer Neighbourhood Group meeting

6 County Councillor's Report

Via and contractors have been busy around the town clearing out the dykes and culverts. Residents have been asking if the cemetery is closed to new plot purchases.

Five registry offices closure will be consulted on in the near future.

No 28 Stagecoach early morning bus service was cut due to under use. Stage coach will re-look at the figures and NCC will fund its reinstatement until January 2019 due to the amount of complaints that have come in.

Southwell Racecourse – legal documents are being considered by lawyers and the footpath department at NCC.

Brackenhurst sign will not be relocated until April 2019 due to there being no budget. It will be completed in the new financial year.

One member asked if the temporary repairs to King Street are going to be put right. Yellow markings showing where repairs are due to be located are faded.

7 District Councillor's Report –

District Councillor Rainbow – A review of conservation areas will be conducted within the District. This is a legal requirement. There is no time limit on when the reviews take place and a longer consultation time will be factored in.

District Councillor Handley – No report.

District Councillor Laughton – Footfall figures for Castle House has seen an 80% increase of visitors.

8 Council to discuss issues raised by residents at the Operations Committee on the 12th September regarding the location of the new Fitness Equipment in the War Memorial Park

It was stated that positive comments should be made public. It was also felt that council procedures are often difficult to understand. Members discussed the benefit of adding details of the project to the projects board at the Community Consultation Meeting, but for it not to take over the meeting.

Add projects to the Community meeting on the 4th October.

9 To consider banning Chinese Lanterns and all balloon releases from Southwell Town Council Parks

AGREED

Cllr K Ashworth, Seconded Cllr Thompstone

Resolved to ban Chinese Lanterns and all balloon releases from Southwell Town Council owned land. Hot air balloon releases to be considered as individual requests.

Unanimous

10 Southwell Community Archaeology Group request for additional storage space in the Court Room

Cllr L Harris explained the size of the books and the equipment that would be better stored in a small cupboard in the Committee Room. It was suggested that a cupboard could be located in the cell, however, access is a problem and the equipment needs to be stored in a non damp area. The cupboard would be free standing. One member stated that it may lead other groups to ask for additional storage. It was stated that from the beginning the Town Council has been a partner by giving the use of rooms for the group to meet and work. It was suggested to locate the cupboard under the Magistrates Bench.

AGREED

Cllr M Jeffrey, Seconded Cllr Prentice

To locate a free standing cupboard under the Magistrates Bench in the Court Room.

Unanimous

11 Creation of a Freedom of the Town Working Group to organise the Freedom of the Town for the 504 (County of Nottingham) Squadron RAuxAF Civic Event 2018

AGREED

Proposed Cllr Jeffrey, Seconded Cllr Gregory

Cllr Gregory, Cllr Jeffrey, Thompstone, Handley, Prentice

Unanimous

12 Discussion on current Stagecoach Bus Services between Southwell, Newark and Mansfield involvement.

Cllr Roger Jackson – County Councillor stated in his report earlier in the agenda the following:-

No 28 Stagecoach early morning services were cut due to under use. Stage coach will re-look at the figures and NCC will fund its reinstatement until January 2019.

Council noted all emails of complaint that have been received. Consultation on further changes will take place with the Town Council and the County Councillor stated that a consultation will take place that includes the Town Council before any further changes will take place.

13 Despite efforts to open, by agreement, the walkway along Racecourse Road from Southwell to Rolleston Station, the path is still closed to resident. The Town Council now calls on NCC to implement a definitive Footpath Order as originally discussed with the officers concerned and will now write to the officers requesting such action

Cllr Roger Jackson – County Councillor stated in his report earlier in the agenda the following:-

Southwell Racecourse – legal documents are being considered by lawyers and the footpath department at NCC. Further information will be relayed once it has been received.

It was stated that the racecourse path is well used. It is very important for school children on their cycles as they avoid the dangerous roads. It was stated that there would need to be a litter bin at the end of the path.

14 To receive and note committee meeting minutes from the following statutory committees that have taken place since the last Full Council Meeting

14.1	Planning Committee	1 st August 2018 & 5 th September 201
14.2	Finance & Scrutiny Committee	22 nd August 2018

AGREED

Proposed Cllr Handley, Seconded Cllr Martin

To accept the Finance & Scrutiny recommendation to approve the expenditure from CIL of £6830.10 purchase the Christmas Trees

Unanimous

14.3	Operations Committee	15 th August 2018
14.4	Operations Committee	12 th September 2018

These minutes were noted.

A request was made as to whether any of the older equipment on the War Memorial Recreation Field will be repaired. It was stated that budget will be considered.

15 Chairman's Report and Announcements

Chairman gave thanks to all involved in Tour of Britain event and thanks to Cllr L Harris and all the staff for leading on the event and the Heritage Hop. These events went very well.

Thanks also to all members who organised the re-dedication of the War Memorial. Chairman has attended a meeting at Brackenhurst to discuss a footpath from the University to the Leisure Centre. Funding is currently being sought.

16 Town Councillor's and Working Group Reports – update on Community Consultation meeting. It was suggested that the work completed for the meeting should be shared prior to the meeting. Chairman will introduce the meeting and then there will be various boards and stands.

17 Finance Matters

- 17.1** Draft Income & Expenditure Summary /Reserves Position to end August 2018
- 17.2** Financial Statement and Bills for payment – (to be circulated at the meeting) –
- 17.3** Late bills for payment (to be circulated at the meeting)-
- 17.4** Grant applications to be made under S137 authority - £200 Open Studios Bramley Festival £250.00
- 17.5** External Audit – additional queries received – external have established that submissions for the two previous years have contained items that have not been presented in the correct box.

AGREED **Proposed Cllr Handley seconded Cllr Martin**
To approve Bills for Payment and note the finance reports.
Unanimous

AGREED **Proposed Cllr Handley seconded Cllr Martin**
Grant applications to be made under S137 authority - £200 Open Studios and Bramley Festival £250.00
Unanimous

18 Planning Matters - 18/01360/FUL – Variation of condition 2 attached to planning permission 17/01839/FUL to amend the approved plan so to raise the Internal floor level, door and window cill level and installation of external steps – Land at Rear 37 Easthorpe Southwell, Nottinghamshire

AGREED **Proposed Cllr Jeffrey seconded Cllr Ashworth**
To approve the amendments that have been submitted
Unanimous of Planning Committee members present

19 Update on the progress of the new website to include the new branding and approval for the addition of a Facebook page to be fed into the new website

Cllr Reynolds explained the new website and progress.

AGREED **Proposed Cllr Reynolds, seconded Cllr Brooker**
To publish the Facebook with the new branding by the 1st October 2018.
Unanimous

20 Correspondence Received

Nationwide reply – Chairman read out the reply. Some members were disappointed with the negative outcome to banking provision within the town.

Letter has been received with a donation of £100 to be put towards the repair of the public toilets and this has been received from an anonymous donor. Members thanked the donor very much for the donation

21 To Resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential item relating to, Personnel Matters and legal matters.

AGREED

Proposed Cllr Handley, Seconded Cllr Martin

To move into closed session

Unanimous

22 Personnel Matters –

AGREED

Proposed Cllr Handley, seconded Cllr Reynolds

To accept the HR Panel recommendation on recruitment of new member of staff Part Time Grounds person and Facilities maintenance.

Unanimous

28 Legal Matters

29 Date of next meeting. Wednesday 17th October 2018

Meeting closed at 21.00

Signed Date:.....
Chairman, Southwell Town Council