



## FINANCE AND SCRUTINY COMMITTEE.

Wednesday 31<sup>st</sup> October 2018

The Old Courthouse, Burgage, Southwell

**Present:** Cllrs Handley (Chairman), P Rainbow, B Prentice, P Brooker, S Thompstone  
**In attendance:** T Broughton – Clerk to the Town Council, L Wright – Deputy Clerk to the Town Council

### 1 Apologies for absence

None received

### 2 Questions from members of the Public

None.

### 3 To Receive any declarations of interest

*Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a Disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.*

No declarations of interest were made and the meeting is not being recorded.

### 4. Chairman's announcements

None.

### 5 To approve previous minutes dated Wednesday 22<sup>nd</sup> August 2018

5.1 Matters arising and Chairman's announcements– for information only.

### AGREED

**Proposed Cllr Handley, Seconded Cllr Rainbow**

Minutes dated 22<sup>nd</sup> August 2018 were approved as a true record.

**Unanimous**

### 6 Finance Matters

6.1 Income & Expenditure Report to 30th September 2018 – Members discussed the budgets and any issues individually. Members asked if there would be any issues with

income in the car park and it was stated that income will be higher than budgeted. It was stated that the three car parks are in urgent need of repair especially the surfacing and the kerbing as these are becoming a Health and Safety issues. The conditions of the car parks are now being recorded into a work list. Quotations have been obtained for holding repairs to pot holes, kerbing and for channelling work. Garage income at the Old Courthouse is due in. It was suggested to investigate the business rates bill and what we are required to pay on all the Council properties. Clerk to consider accounting for community groups and future accounting arrangements. It was suggested to label codes to S106 if funding for projects is coming from S106 income.

6.2 Reserves Position – it has been agreed that the profit made last year in Car Parks is placed in reserves. Clerk to check the devolution agreements on Markets reserve with a view to looking at borrowing funds to repair the car parks. Members noted the current reserves.

6.3 2018/19 Budget Review – noted as above – 15<sup>th</sup> November Budget Working Group meeting at 09.30, 28<sup>th</sup> November at 2pm and 12<sup>th</sup> December at 09.30.

**AGREED**

**Proposed Cllr Handley, Cllr Prentice**

All members of the committee invited. Clerk to invite all councillors.

**Unanimous**

**6.4 Payments**

**7 Precept discussion and review of draft proposals**

Budget working group dates have been made.

**8 Decision on proposed Southwell City Football Club agreement and negotiated three year financial agreement**

Members agreed if the savings are reduced and the £5000 for the three years would cover Town Council costs. Town Clerk explained the community well being of young people who use the facility.

**Agreed**

**Cllr Prentice, Cllr Brooker**

Committee agreed to charge £5000 each year for three years to SCFC. Committee discussed the wording of the agreement and made additional changes which were noted and will be written in. Clerk to check original lease

**Unanimous**

**9. Recommendation from Operations Committee on Maintenance machinery overview**

The large mower has developed an electrical fault and a Kubota expert has been brought in to investigate. Members agreed to repair the large mower, and lease a tractor mower in the new financial year and investigate lease of a van. Investigate scrap value of the remaining two mowers.

**10. Recommendation from Operations Committee on Car Park Charging 2019/20 and Car Park Maintenance**

Councillors will research car park use after 6pm. Operations committee recommend that the car park charges are not increased.

Recommendation on no increase in car park charges to be accepted.

Recommended to accept quotation for repairs to King Street.

One member stated that the large lorries are damaging the lorries in King Street car park. It was suggested that a weight limit.

**AGREED**

**Cllr Prentice proposed, Cllr Brooker seconded**

To fund the repairs for King St out car park income and Clerk to check financial regulations on out of budget spend. Clerks to check when contractors can commence and then item to be placed in appropriate agenda for decision.

**Unanimous**

**AGREED**

**Cllr Handley proposed, Cllr Rainbow seconded**

To extend the meeting after 9pm.

**Unanimous**

**11 Items for communication –**

**12 Date of next meeting – 19<sup>th</sup> December 2018 at 1900**

**13 Items for discussion at the next meeting**

The meeting closed at 21.20

Signed:..... Date:.....  
Chairman, Finance and Policy Committee.