



FINANCE AND SCRUTINY COMMITTEE.

Wednesday 18th July 2018

The Old Courthouse, Burgage, Southwell

Present: Cllrs Handley (Chairman), P Rainbow, B Prentice, A Gregory, P Brooker, S Thompsonstone

In attendance: T Broughton – Clerk to the Town Council,

1 Apologies for absence

None received

2 Questions from members of the Public

None

3 To Receive any declarations of interest

Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a Disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

No declarations of interest were made and the meeting is not being recorded.

4 To approve previous minutes dated Thursday 7th June 2018

4.1 Matters arising and Chairman's announcements – for information only.

Additional parking permits have been distributed to residents on the waiting list.

Annual Action plan to go on the August 2018 meeting.

AGREED

Proposed Cllr Prentice, Seconded Cllr Gregory

Minutes dated 7th June 2018 were approved as a true record.

Unanimous

5 Finance Matters

5.1 Income & Expenditure Report to 30th June 2018 was noted – there may be a budget issue with Christmas Trees and Baskets and Planters – Church Street toilets rates are over

budget. Market income is over budget. To check the budget for brochures and look to see if this is a mis posting. Staff pay increases could be a budget issue.

5.2 Reserves Position – noted – CIL report to be on the agenda for the August 2018 meeting.

5.3 2018/19 Budget Review – noted above and at six months to conduct a formal budget review. It would be good to work with the tenants to repaint the Old Courthouse.

5.4 2018/19 S137 suggested journals – Community Groups room hire. Members agreed to journal from utilities budget to S137 for the community group hire. Bring the policy forward as part of 2019/20 budgeting process.

6 Risk Assessment/Health & Management

No further update – pay roll general risk assessment and cash handling. Internal Auditor were covered by the Internal Auditor in April 2018. Members to review later in the year. Fire Risk assessment still to be carried out.

7 Review of Service Level Agreement for Car Parks

It was stated that in October Finance & Scrutiny Committee meeting the Car Park Charges will be discussed.

Members were happy that no changes were to be made

8 Items for communication – none

9 Date of next meeting – 22nd August 2018 at 1900

10 Items for discussion at the next meeting

The meeting closed at 18.32

Signed:..... Date:.....
Chairman, Finance and Policy Committee.