



SOUTHWELL

TOWN COUNCIL

The Old Courthouse
Burgage, Southwell,
Nottinghamshire NG25

0EP

Tel: (01636) 816103

MEETING OF THE FULL COUNCIL

7pm Wednesday 18th July 2018

The Old Courthouse, The Burgage, Southwell

Minutes

Present : Cllrs D Martin (Chairman), B Prentice, S Thompstone, P Rainbow , K Ashworth, S Reynolds, M Jeffrey, A Gregory, P Handley, P Harris, L Harris, M Brock, P Scorer, P Brooker

In Attendance : T Broughton (Clerk to the Town Council)

Members of the Public:

Chairman welcomed all in attendance. –

1. Apologies for Absence

Cllr S Rodgers (Personal)

AGREED

Proposed Cllr Gregory, Seconded Cllr Prentice

To accept the apologies above

Unanimous

2. Minutes of previous meetings.

2.1 Minutes of the Town Council meeting dated 20th June 2018

AGREED

Proposed Cllr Prentice, Seconded Cllr Ashworth

To accept the minutes dated 20th June 2018 as a true record of the meeting.

Unanimous of those present at the meeting

2.2 Clerk to report on matters arising (not covered by the Agenda – for information only)

3 To receive any declarations of interest

Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a Disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

None and Cllr P Harris will record the meeting.

4 Opportunity to hear questions from the members of the public –

AGREED

Cllr Gregory, Seconded Cllr Prentice

At 19.15 to suspend standing orders to go back to the public question time

Unanimous

It was stated that the land behind Wakeling Close is not being maintained to a high enough standard.

Residents are not happy with the weeds that are growing. Clerk has actioned a course of spraying. Wildlife Trust will be visiting the area next week.

5 **Police Report** – Report will be tabled. One more volunteer has come forward to assist with Community Speed watch. One member of the council has been threatened on Social Media and will report these threats to the police. Has asked for Council support which was unequivocally given.

6 **County Councillor's Report** – Moorfield Court plans have been approved and will have the alterations and there should be additional room for the residents of Southwell.
There is the debate about investigation to go to a Unitary Authority. There is a need to save £15m per year for the next four years. Cuts will have to be made. The vote is to form a Business case to look at where the savings can be made.
One member asked when the sign at Brackenhurst was being removed. It is in the Highways Officers to do list and will be expedited.
One member asked the County Councillor about the closure of the Sure Start Under 5's group. County Councillor has investigated this and could not find a group funding by the County Council in Southwell. Cllr P Harris stated that it meets on a Monday in Westgate. The group have been given notice that there is now no further funding to continue next term. It was suggested that the County Council should investigate what can be done to continue the group's funding.

7 **District Councillor's Report** –

District Councillor Rainbow – The new leader has set up an initiative to create a safe new and greener place to live in. There will be a hot line to report fly tipping and dog fouling. Stricter fines will be brought in. The District Council will be making better use of CCTV.

District Councillor Handley – There are plans to increase the staffing on Enforcement team. There has been a budget request for the Tour of Britain event coming through the District and this has been passed. Destination Management Plan for Southwell review has been brought forward to September. Along with the opening of Castle House the District Council are moving ahead with a care scheme in Altham. The progress of the delivery of affordable housing throughout the district is going well.

Cllr P Harris is welcoming of the stricter enforcement. He stated that there has not been one enforcement in Southwell in the last three years.

8 **Addition of missing standing order that is a legal requirement. This additional Standing Order was tabled at the June 2018 Full Council meeting.**

'No Business may be transacted at a meeting unless at least one-third of the whole number of members of the council are present and in no case shall the quorum of a meeting be less than three' to be inserted at 1n'.

One member outlined the issues. Stated that the Standing Orders were not tabled at the May meeting. One member outlined the fact that the council should be careful not to recreate a system similar to the one that was in place 40 years ago.

Clerk reiterated that a mistake had been made by adding the additional legal standing order relating to quorum of the council.

One member stated that he has not received the information relating to the Standing Orders Working party and 48 days have passed. One member stated that committees can be made up of non councillors and therefore no councillors. Clerk stated that additional non council members can be co-opted onto committees. He went on to request further discussions with the working group to discuss the standing orders for the future.

It was agreed that the Standing Orders Working Group would, in order to clarify the existing situation and ensure the legality of all the Councils Standing Orders review all existing SO's and recommend to the council any required alterations. This review is to be completed by January 2019

AGREED

Cllr P Brooker, Seconded Cllr P Handley

To review Standing Orders further through the working group and adopt Standing Orders 1n at this meeting.

Unanimous

9 Election of Southwell Sports Forum Representative

Cllr B Prentice, Seconded Cllr S Reynolds – nominated Cllr Gregory 8 votes

Cllr Thompstone, Cllr Scorer – nominated Cllr P Harris 5 votes

AGREED

Cllr B Prentice, Seconded Cllr S Reynolds

Cllr Gregory elected as Sports Forum Representative

8 votes

10 Southwell Flood Mitigations Scheme Project Board – verbal update

Chairman explained the Terms of Reference. Clerk represents the Town Council. The Board reviews the progress of the mitigation programme. One member asked how the Board representative will relay the information to members and the public. It was stated that the Bypass scheme was not in the main mitigation scheme but that work is progressing on this by the Flood Forum Technical group

Clerk to the Council can provide a written report to members.

11 Approval of Communications recommendation to host a Community Public Meeting in October 2018 at Southwell Library

It was suggested that it would be good to discover what the community's priorities are. The community meeting could engage with the community on the cost of services that the council deliver to the town. One member felt that the communication with residents is a good idea. It was suggested to consider how to get the ideas and what can be done with them. One member would like to see the progress of the how the meeting will work.

AGREED

Proposed Cllr Jeffrey, Seconded Cllr Gregory

Approval to move ahead to organise the meeting in October with an update at the September 2018 Full Council meeting

Unanimous

12 Discussion on OVO Tour in September 2018 and consideration on Town Council involvement.

It was suggested to include sign posting to where the cycle race can be viewed along with the Heritage Hop weekend. It was stated that to have the event come through Southwell on a Saturday is a real honour within the County.

Clerk explained that the council could add to the Heritage Hop event. Cllr Handley suggested it was an ideal opportunity to promote the town and encourage many visitors. N&SDC have funding and this should be applied for.

AGREED

Proposed Cllr Handley, Seconded Cllr Gregory

To organise a small group, Cllr Lyn Harris, Cllr Reynolds, Cllr Rainbow, Cllr P Harris to organise the event.

Unanimous

13 Recommendation from Operations Committee on the purchase of a new Plaque for the War Memorial and adoption of the car Parking Charter

AGREED

Proposed Cllr Prentice, Seconded Cllr Jeffrey

It was approved to accept the Operations Committee recommendation to purchase the new plaque for the War Memorial.

Unanimous

To defer the Car Parking Charter to the next meeting as there are some errors in the Charter.

14 To receive and note committee meeting minutes from the following statutory committees that have taken place since the last Full Council Meeting

14.1	Planning Committee	4 th July 2018
14.2	Finance & Scrutiny Committee	18 th July 018
14.3	Operations Committee	11 th July 2018

Comments at Finance & Scrutiny over the budget review and notes made of budgets that have gone over.

One member was concerned whether there may be conflict with the loss of general car parking spaces and the addition of car parking permits. To add to the Annual Action Plan for the next Finance & Scrutiny Meeting.

One member felt that suspending standing orders to conduct the Operations Committee meeting was an illegal procedure. Therefore it was stated that the notes were not legal. Clerk stated that there were no decisions made and the decisions were taken to Full Council for approval so there can be no procedural illegalities with the notes.

Chairman of Operations apologised to the Council if it was felt that there was a procedural incorrectness, but that at the time all members of the committee were happy to vote for the meeting to go ahead in the format it did.

15 Chairman's Report and Announcements

To write to Nationwide to ask for the details of the procedure to open a bank in Southwell.

Unanimous

20 Southwell City Football Club Fund raising

One member stated that other organisations are backing the football club in raising money. It was suggested that the council offer congratulations to the football club for their fund raising. It was suggested to investigate whether the Council can take out a PWLB and then loan the funds to the football club. Clerk will investigate this.

21 Consideration to permit delegated spending with the £5K budget for the Chairman of Operations, Vice Chairman of Operations, Chairman of the Council and the Clerk to authorise the urgent repairs to Norwood gardens Play area

AGREED

Proposed Cllr Scorer, seconded Cllr Martin

To approve delegated spending with the £5K budget for the Chairman of Operations, Vice Chairman of Operations, Chairman of the Council and the Clerk to authorise the urgent repairs to Norwood gardens Play area

Unanimous

22 Correspondence Received

Outlaw triathlon

Letter re closure of Orchards Golf Club

23 To Resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential item relating to, Personnel Matters and legal matters.

AGREED

Proposed Cllr Handley, Seconded Cllr Scorer

To move into closed session

Unanimous

27 Personnel Matters – to include recommendation on national percentage pay increases for all staff.

AGREED

Proposed Cllr Handley, seconded Cllr Reynolds

To adopt the HR Panel recommendations as tabled

Unanimous

28 Legal Matters

29 Date of next meeting. Wednesday 19th September 2018

Meeting closed at 21.40

Signed Date:.....
Chairman, Southwell Town Council