

**Dear Councillor**

You are summoned to attend this meeting, the agenda for which is set out below.

**Notice of meeting: GOVERNANCE & FINANCE COMMITTEE**

**Date and Time: Wednesday 14 February 2024 1900hrs**

**Venue: The Old Courthouse**

Present: Cllrs P Harris (Chair), Adams, Barron, Blaney, Brock, Brooker, L Harris, Marshall ,

In attendance: Clerk – L Wright,

### **Agenda**

**GF24/02/44 Apologies for absence-** Cllr P Rainbow

**GF24/02/45 Questions from members of the public.** A councillor enquired about the Swimming Pool progress and Cllr Harris replied the outcome is looking more positive

**GF24/02/46 To receive any declarations of interest.**  
*Members are hereby reminded of sections 26-34 and Schedule 4 of the Localism Act 2002. -None*

**GF24/02/47 Chairperson's Announcements- None**

**GF24/02/48 To approve minutes of previous meeting.**  
48.1 Governance & Finance Wednesday 13 December 2023 – **Agreed Unanimously**  
48.2 Matters Arising - **None**

**GF24/02/49 Finance matters**  
49.1 Finance Position to January, reserves to end of January 2023- noted  
49.2 Projected Out turn 2023-24 – Clerk to check the Salary outcome totals and also the income target's for 24/25 to be reviewed regularly  
49.3 Interim internal auditor report – all advisory actions are being taken , the increase in the General reserves will take a number of years  
49.4 Review of Fees and Charges – deferred until the April meeting . Clerk to identify the relevant items for charging.  
Cllr P Harris to convene a Communications Working Group to discuss the 24/25 budget

**GF24/02/50 Policies for review – previously circulated**  
50.1 Health & Safety Policy  
50.2 Risk Assessment Policy  
Cllr P Harris, Barron & R Blaney to review both policies and report back to the April G & F Meeting

**GF24/02/51 Request for extra funding for the Neighbourhood Plan –  
Proposed P Harris Seconded M Brock**  
Recommendation to Full Council to allocate funds from CIL . Clerk to clarify the grant can be applied for?

**Agreed unanimously.**

**GF24/02/52    Date of next meeting – 10 April 2024**

**GF24/02/53    Items for Discussion at next meeting**  
Fees and Charges  
Health & Safety and Risk Assessment Policies

**Signed**  
**Chair of Governance and Finance**

**Date**