

**Dear Councillor**

You are summoned to attend this meeting, the agenda for which is set out below.

**Notice of meeting: GOVERNANCE & FINANCE COMMITTEE**  
**Date and Time: Wednesday 14 February 2024 1900hrs**  
**Venue: The Old Courthouse**

Press and members of the public are welcome to attend in person.

## **Agenda**

**GF24/02/44 Apologies for absence**

**GF24/02/45 Questions from members of the public.** (The positioning of this item on the agenda may be varied by resolution of the Council to facilitate involvement by members of the public)

**GF24/02/46 To receive any declarations of interest.**  
*Members are hereby reminded of sections 26-34 and Schedule 4 of the Localism Act 2002.*

**GF24/02/47 Chairperson's Announcements**

**GF24/02/48 To approve minutes of previous meeting.**  
48.1 Governance & Finance Wednesday 13 December 2023 – previously circulated  
48.2 Matters Arising – for information only.

**GF24/02/49 Finance matters**  
49.1 Finance Position to January, reserves to end of January 2023  
49.2 Projected Out turn 2023-24 – previously circulated  
49.3 Interim internal auditor report  
49.4 Review of Fees and Charges

**GF24/02/50 Policies for review – previously circulated**  
50.1 Health & Safety Policy  
50.2 Risk Assessment Policy

**GF24/02/51 Request for extra funding for the Neighbourhood Plan – previously circulated**

**GF24/02/52 Date of next meeting – 14 February 2024**

**GF24/02/53 Items for Discussion at next meeting**

**Lesley Wright**  
Clerk to the Council

**06/02/2023**