

Minutes of Meeting: PLANNING & HIGHWAYS COMMITTEE
Date and Time: Wednesday 3rd May 2023 19.00
Venue: The Old Courthouse Burgage Southwell NG25 0EP

Questions and planning responses from Members of the Public – none

Present: Councillors D Martin, M Jeffrey, K Roberts, S Perry, M Brock L Harris & P Scorer

In Attendance: P Scorer – minute taker . 3 members of public, 1 member of the press

PH23/05/122 Apologies for absence- None

PH23/05/123 To receive any declarations of interest.
Members are hereby reminded of sections 26-34 and Schedule 4 of the Localism Act 2001
None

PH23/05/124 Approval of Minutes of previous meetings:
114.1 Planning Committee Minutes 5th April 2023
Proposed K Roberts, Seconded M Jeffrey
except that 114.1 should have read “Was the letter to Oliver Scott about double glazed timber windows in Conservations areas ever sent and have we received a reply?”
Agreed Unanimously
114.2 Matters arising – none

PH23/05/125 Opportunity to hear questions or statements from members of the public- none

PH23/05/126 Planning applications – click to the NSDC ref below and it will link to the relevant application.

STC Ref	NSDC ref	Location	Details	Decision	Observations
126.1	23/00027/FUL	The Lythe Building NTU	Erection of storage shed and creation of access path	Objection Proposed MB, Seconded KR	Southwell Town Council considered 23/00027/FUL The Lythe Building NTU and agreed to strongly object to this application on the grounds that it is wholly inappropriate to place the shed in a prominent position in front of the award winning Lythe Building. Councillors also expressed concern about the uncoordinated nature of the multiple planning applications received for the Brackenhurst Campus and once again requested that a development control plan be produced.
126.2	23/00118	17 and 19 Newark Road	Alterations to 2 drop kerbs and associated tarmac		No comment – Decided

126.3	23/00549/LBC	17 Market Place	Replacement window on second floor rear elevation	No comment Proposed DM, Seconded MJ	Southwell Town Council considered 23/00549/FUL 17 Market Place and agreed to defer to the Conservation Officer
126.4	22/02166/HOUSE	11 Adams Row	Single storey rear/side extension following demolition of existing conservatory		Decided
126.5	23/00618/FUL	18 Halloughton Road	Proposed two storey rear extension, single storey side extension, single storey front extension and material change to facade	No objection in principle, Proposed DM, Seconded PS	Southwell Town Council considered 23/00618/FUL 18 Halloughton Road and agreed to no objection in principle but would like to see flood mitigation proposals in place as this is a high flood risk area.
126.6	23/00467/LBC	Park House Nottingham Road	Modification to utility room and internal layout to 1st and 2 nd floors. Re-installation of 2 sash windows into previously bricked up openings, north elevation	No comment, Proposed DM, seconded MJ	Southwell Town Council considered 23/00467/LBC Park House Nottingham Road and agreed to defer to the Conservation Office
126.7	23/00581/HOUSE	2 Station Road	Single storey rear extension and loft conversion	No objection proposed PS, seconded LH	Southwell Town Council considered 23/00581/HOUSE 2 Station Road and agreed to no objection but support the concern of the neighbour about overlooking
126.8	23/00572/HOUSE	22 Riverside	Proposed single storey rear extension	No objection Proposed MJ, seconded DM	Southwell Town Council considered 23/00572/HOUSE 22 Riverside and agreed to no objection
126.9	23/00490/FUL	24 Oxton Road	Erection of new bungalow	Object, proposed SP, seconded DM	Southwell Town Council considered 23/00490/FUL 24 Oxton Road and agreed to object on the grounds of backland development and support the comments of the Tree and Landscape Officer

PH23/05/127 Chairman's Notices

127.1 DM noted that lamps in Westhorpe were being replaced with bright LEDs without consultation. A Westhorpe resident had written to VIA about it. It was agreed that the Clerk should write to VIA in support of the resident and say that in our opinion street furniture (lamps, signs and other items) should be subject to planning approval (or at the very least, consultation) in sensitive places such as Conservation Areas and Zones of protected views. The latter references the sign at Brackenhurst. The letter to be copied to Oliver Scott, NSDC Conservation.

127.2 DM noted that Boots has a new larger sign up without planning approval. Clerk to advise NSDC enforcement.

127.3 DM noted that a street collection for McMillan has met with approval

127.4 It was agreed that the Clerk should write to the Yard Bombing Group and thank them for the coronation crowns on the bollards. Also, at LH's suggestion, to extend thanks to all the staff for their efforts with the flags and bunting. Furthermore at KR's suggestion, the Clerk write to thank Cllr Jackson for help in persuading VIA to accept the yarn bombing.

127.5 Agreed that the Clerk should respond to the enquiry about moving a fence towards the trail saying that the Town Council is not in a position to give such permission and enquiries should be made to the County Council.

PH23/05/128

128.1 Applications Approved

22/02404/LBC 1 Kirklington Road
 23/00012/HOUSE 1 Kirklington Road
 23/00299/CPRIOR Weldon Farm, Pollards Lane
 23/00457/HOUSE 1 Dudley Doy Road

STC Decision

No objection
 No objection
 No objection
 No objection

128.2 None

128.3 Tree Works approved

22/02315/TP O	Ash Tree Spinney	175, 176, 177, Ash, fell/ monolith the trees (work covered by felling license) Works covered by TPO. 178, 179 Ash, Dead wood 174 Sycamore, Crown lift to create 3 metres clearance from ground level. 180, 181 Ash Die back, tree is counted as removed 182 Sycamore, Crown lift approx. 3m 183 Sycamore, Crown lift approx. 3m
23/00359/TP O	Hardwick House	Undertake works to trees protected by TPO N267 and identified as T1: Fell 1no Sycamore Tree
23/00408/T WCA	The Minster Refectory Church Street	Remove stem at source to give clearance from building
23/00477/T WCA	Cedar Lodge Burgage Lane	T1 Sycamore, shortening of laterals by 2m to reduce overhang. T2 Ash, shortening of laterals by 2m to reduce overhang. T3 Ash, shortening of laterals by 2m to reduce overhang.

MJ noted that the Clerk is to be commended for her efforts with a plaque for a resident for a memorial tree at Froggatt's Field

PH23/05/129

Newark Housing Strategy – comments required by 4th May

Councillors expressed concern about the lack of mention of the need for measures to mitigate climate change, for bike storage, EV charging points & Bin Stores

PH23/05/130

Highways Report – Thanks were expressed to Paul and Tom for their work. Agreed that the Clerk should write to VIA complaining about the quality of the repairs on the Ropewalk. MB noted there was a degree of anger from the public about the state of the roads. Tom is still very concerned about the lack of action on the Brackenhurst sign.

Given that VIA had stated the Police do not like 20mph speed limiters it was agreed that the Clerk should write to the Police and Crime Commissioner asking why.

PH23/05/131

UPVC Windows letter deferred

PH23/05/132

Neighbourhood Plan update – PS outlined dates for the Working Group. It was hoped to take the Plan to the Planning Committee in June and the Full Council later that month. Assuming ratification, public consultation would commence on 1 July

PH23/05/133

Date of next meeting: 7 June 2023

DM thanked the committee for their support and LH thanks DM and PS for their alternating chairmanship and vice-chairmanship over the last eight years

Meeting Closed

19.55

Signed

Chair of Planning

Date