

Minutes of meeting: GOVERNANCE & FINANCE COMMITTEE

Date and Time: Wednesday 11 October 2023 1900hrs

Venue: The Old Courthouse

Present: Cllrs P Harris (Chair), Brooker, Blaney, L Harris, Rainbow, Marshall

**In attendance: Deputy Clerk Abi Brackenbury
Clerk Lesley Wright via Zoom**

GF23/10/23 Apologies for absence – Cllr Brock

GF23/10/24 Questions from members of the public- None

GF23/10/25 To receive any declarations of interest – None

GF23/10/26 Chairperson’s Announcements - None

GF23/10/27 To approve minutes of previous meeting.

27.1 Governance & Finance Wednesday 8 August 2023 – Approved

Note item 23/17 the Chairman did agree that the minutes reflected the discussion from the meeting – see note on signed copy

27.2 Matters Arising – for information only.

GF23/10/28 Finance matters

28.1 Finance Position to end September, reserves to end September –.

- It was noted that the car park charges could be increased in an evening inline with events at the Minster. When considering the budget for next year it would be wise to include the large events at the Minster and factor these in to help generate income.
- The Office to explore cheaper ticketing alternatives and look for ticket sponsors.
- LW will chase enforcement for the board minutes
- LW to establish what patrols are implementing for the EV chargers in the Bramley do NSDC have similar issues, is the signage adequate?
- LW will add different colours for budget columns on spread sheet
- 18k CIL for Skate Park it be moved back to reserves if not required
- LW highlighted the importance of always having 3 months running costs in reserves.

28.2 Election of Budget Working Group members and date of 1st meeting:

Members agreed: Cllrs R Blaney, P Brooker, P Harris, C Marshall – Cllr Harris agreed to convene the first meeting and circulate the date.

28.3 To note Conclusion of External Audit – all actions are completed - **Agreed**

Note: The Internal auditor has agreed to take out the indemnity insurance as requested.

GF23/10/29 To confirm a timetable for the Risk Assessment Panel Meetings –
Monday 4 December 10am
Monday April 1 3pm
Monday Sept 2 10am
Agreed

GF23/10/30 Request from Full Council to confirm the process of ownership of the cycle to work scheme –
Agreed Unanimously

GF23/10/31 Date of next meeting – 13 December 2023

GF23/10/32 Items for Discussion at next meeting
Draft Budget

Signed by Chair of Governance & Finance

Date