

**Draft Minutes of Meeting: FULL COUNCIL**

**Date and Time: Wednesday 20 September 19.00**

**Venue: The Old Courthouse**

**Present :** Cllrs Stott (Chair), Berridge, Bostock, Barron, Blaney, L Harris, P Harris  
(arrived 7.15), Brock, Perry, Roberts & Rainbow, Adams (after Co-option)

**In Attendance :** Clerk to the Council, Cllr R Jackson, 2 members of the public, 1 member of the press

**23/09/077 Apologies for absence**

Accepted from Cllrs Lightwood, Brooker, and Marshall

**23/09/078 To receive any declarations of interest.**

**Members are hereby reminded of the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011. – none**

**23/09/079 Minutes of previous meetings**

**79.1 Minutes Wednesday 19<sup>th</sup> July 2023 –**

**Agreed unanimously**

**79.2 Matters arising (not covered by the agenda – for information only).**

**23/09/080 To receive and note the most recent committee meeting minutes from the following standing committees that have taken place since the last Full Council meeting.**

**80.1 Draft Governance & Finance – 09<sup>th</sup> August 2023 – noted.**

**80.2 Draft Planning & Highways Meeting – 06<sup>th</sup> September 2023– noted.**

**80.3 Draft Town Environment 13<sup>th</sup> September 2023 – not submitted**

**23/09/081 Co- option of a new councillor to West Ward**

To coopt Georgina Adams for the vacancy

**Agreed Unanimously**

The Councillors welcomed Gina to the Council

**23/09/082 To receive the Declaration of ‘Acceptance of Office of newly elected Councillors and if not now received to agree to do so before or at the next meeting of the Full Council – duly signed by Cllr Adams and the Clerk**

**23/09/083 Nomination of Cllr P Barron as trustee to Southwell Leisure Centre**

Proposed P Harris Seconded K Roberts

**Agreed unanimously**

**23/09/084 Opportunity for questions from Councillors and Members of the Public**

- Request regarding the funding of the skatepark and an update on the progress

- Request for information on the management companies responsible for the new estates – Cllr P Harris to compile and send to the Clerk for inclusion on the website.

## **23/09/085 Chairman's Report and Announcements**

- Expression of interest Church St Toilets – noted
- Thanks to staff/councillors/volunteers for work on TOB- noted
- Thanks to Sue Rodgers and her team for the excellent yarn bombing
- Thanks to staff for work on Stalls Market- noted
- Update on tree management policy and recommendation for Ash Tree Spinney- for the October Full Council meeting
- Nottingham Road Car Park lighting – deferred to October Full Council Meeting
- Badgers Field update – noted. Clerk to apply for the PWLB permission
- Clerk to add N&SDC 'Have your say' to the Council website
- Gate to Southwell thanked STC for the funding support for the bus
- There has been no response from the Sees Twining Association, this will now be disbanded
- Chair is arrange meeting regarding the Brackenhurst to Southwell footpath
- any Articles for the Bramley to be submitted to the Clerk

## **23/09/086 Clerk & Projects Report -noted**

## **23/09/087 County Councillor Reported**

- NCC now ask residents to use the 'my notts app'
- Via are not responsible for hedges on the roadside, it is the riparian owner's responsibility
- a FOI request is required to obtain further information regarding the Upton village interactive signs
- the 2<sup>nd</sup> phase of investigation is due to start on Harvey's Field
- 10 houses on Westhorpe and Easthope require extra individual flooding protection but as they are in a conservation this will not be added
- Further progress is being made on the adoption of Lowes Wong lights
- a H bar is be installed near the Baptist Church, Nottm Road
- discussions are ongoing regarding the 20mph signs

## **23/09/088 District Councillor Report – see attached** DC Cllr P Rainbow reported the Glass Collection start date had been delayed until February

## **23/09/089 Finance Matters -**

### **089.1 Summary Income & Expenditure and Reserves to end August 2023-**

Cllr Perry expressed concern over the income and expenditure report. A full report to be submitted to next Governance and Finance meeting.

### **089.2 Bills for Payment – previously circulated**

### **089.3 Late bills for payment**

**Agreed Unanimously**

## **23/09/090 Proposal to adopt Cycle to Work scheme –**

referred to the Governance and Finance meeting to confirm the process once the Employee has fully paid for the cycle

## **23/09/091 Recommendations from Town Environment -**

**91.1** Riverside Bridge - repairs are underway and the Clerk is now to order the new decking

- 23/09/092 Live Streaming of Meetings –**  
the Owl system is too expensive, Councillor proposals to be added to the November meeting
- 23/09/093 Response from County Council regarding FixMyStreet –**  
answered in the NCC Councillor report
- 23/09/094 Council to confirm Flood Alleviation Funds allocation –**  
The following was proposed:  
the Council will not take on the maintenance of the flood defences.  
the monies would be ring fenced and paid when a significant amount of the work has been completed.  
Proposed P Harris    Seconded M Stott  
**Agreed by majority 2 abstentions.**
- 23/09/095 To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential items – previously circulated.**
- Agreed unanimously**
- 095.1 Staff update – recommendations following HR meeting**  
**To accept the HR recommendation**  
Proposed P Harris    Seconded M Stott  
**Agreed unanimously**
- 23/09/096 Items for Communication**  
- Nottingham Road to Brackenhurst Footpath meeting to be convened  
- WMRG user group meeting is scheduled for 06 October 6pm
- 23/09/097 Items for discussion at next meeting -**  
**Response to Neighbourhood Plan**  
**Skatepark Update**  
**Flood Stakeholder Management Report**  
**King St Closure**  
**Woodland & Tree Management Policy**
- 23/09/098 Date of next meeting** Wednesday 18<sup>th</sup> October 7pm

Meeting ended 8.45am

Signed  
Chair of Full Council

Date

## **District Councillor reports:**

### **District Cllrs Karen Roberts and Peter Harris Report for September 2023**

#### **Full Council**

The changes of leadership from the election results to a Council with no overall control is now beginning to work together well in the interests of residents. Having had meetings of the three groups, these will be continuing so that we can agree key issues for the Council, these will be co-chaired by Karen Roberts. Keith Melton [Lib Dem] Trent holds the portfolio for Climate Change. Peter Harris chairs the Audit and Governance Committee and discussions about the thrust of Audit function have started.

It is notable that the Council

- does not currently have a district wide Housing Strategy and Delivery Plan (the previous strategy expired in 2016).
- does not currently have a Customer Experience Strategy, although Peter Harris' Working Group did propose a new methodology before the election that is being considered.
- will be reviewing the performance of the council and Active4Today
- will be reviewing information to be shared with elected Councillors relevant to their ward duties
- has proposed a new Senior Anti-Social Behaviour Officer post to supervise the Community Protection Officers ensuring deployment of patrols in key locations and to assist with dealing with more complex ASB and safeguarding and recognising the importance of working with the police to take action on ASB when appropriate CCTV images are available.

An Extraordinary Full Council meeting will be held on 20 September 2023 to agree publication of the Amended Allocations & Development Management Plan.

Keith is proposing to use the Social Housing Decarbonisation Fund project opportunity to kick start the decarbonisation of social housing stock, improve properties thermal comfort whilst also reducing the costs for tenants in heating their homes. Keith is also looking to boost insulation standards on new build houses for private sale here. We are aware that there are opportunities for community driven renewable energy generation - rather than being imposed by national commercial projects - as one huge solar panel plan for over 3000 acres in the north of the District - that has not even been discussed with the communities to be surrounded - despite having detailed plans [which were declared 'Confidential']! - when first revealed to private meeting of Cllrs last week. Ideas should be discussed by our communities and with Keith.

#### **Planning Committee [Keith Melton and Peter Harris]**

There were no local planning applications determined by the Committee in August. However, we would remind Councillors that if there are any concerns about plans that you see, you should always refer them to us, as many of the applications are determined by officers under the 'scheme of

delegation'. It is important that local concerns are passed to us, so that we can review the applications and may ask for a reference to the Planning Committee.

The Government's pressure for a significant increase in Gypsy and Traveller sites in the District - a much higher number than neighbouring Districts] will increase pressure for new sites, and a plan for 21 new caravan sites in Barnby in the Willows was agreed on a split decision.

### **Performance and Policy Improvement Committee (PPI) – Karen Roberts**

Tenant Engagement Board: Alice Brazier, Penny Rainbow & Neil Ross

Planning Policy Board: Andy Freeman, Mike Pringle & Karen Roberts

Storage bins at Kings Court delayed due to further consultation with residents.

The Community Plan is being reviewed – the plan will be discussed again at an extraordinary meeting on September 25.

PPI has formed two new Workings Groups has been formed to investigation/consider: support for affordable active lifestyles and another to give councillors greater transparency regarding issues pertinent to residents in their wards.

The provision of social housing for Ukraine scheme has been very successful with 105 households passing through the scheme and 67 households in current host placements with 3 new arrivals anticipated in the next few weeks. The Council has obtained a funding from Local Authority Housing Fund to purchase 14 homes (5 completed & 9 offers made) to alleviate housing pressures. Barratts Homes have also supplied 3 homes for a 2 year period.

Minutes reported by Planning Policy Board on Tuesday 25<sup>th</sup> July: The Business Manager for Planning Policy & Infrastructure highlighted the need for Neighbourhood Bodies to have key people able to drive the process locally, but that the PP & I team were able to provide input. The Senior Planner highlighted some initial concerns over the approach in the proposed new Southwell Neighbourhood Plan, which would result in large areas of land around the Town being covered by a protective designation. This had the appearance of almost being a local Green Belt.

### **Cllr Penny Rainbow DC Report**

‘News to me’

Residents can sign up to an e-newsletter, ‘News to me’. This will enable up to date news being delivered straight to an inbox each month.

Topics will include what is happening within a particular area, for example - if there is a change to bin emptying days, information on council tax, information and reminders around election time as well as promoting events within the District.

Free short courses and training opportunities for businesses and employees are being promoted, to help with digital skills.

These sessions are taking place in the Buttermarket in Newark and are running in conjunction with Inspire.

‘Green rewards’

Green rewards is an online platform available to all Nottingham and Nottinghamshire residents to help participants make more sustainable choices with the aim of reducing carbon emissions in the county.

Residents can take part in activities to boost sustainability and well being, earn green points and win prizes. The scheme is open Bassetlaw, Gedling, Mansfield, Newark and Sherwood, Nottingham City and Rushcliffe but not Ashfield.

Register online - [notts.greenrewards.co.uk](https://notts.greenrewards.co.uk)

Estate walkabouts

The next Estate walkabout, for Southwell is planned for Tuesday 19th September

.District ward members accompany tenancy and ground maintenance team officers on these occasions.

The object of these exercises is to view all housing and land owned by the District Council. It is an opportunity to point out areas that, over time, have suffered and need bringing back to a more acceptable standard.

King's Court, Burgage Close, Coghill Court, Potwell Close and Norwood Gardens are all on Tuesday's schedule to be inspected.

Cllr Penny Rainbow

Ward member Southwell