

Dear Councillor

You are summoned to attend this meeting, the Agenda for which is set out below.

Members of the public are invited to attend in person.

Agenda of Meeting: Human Resources Committee  
Date and Time: 27 November 2023 19.00  
Venue: The Old Courthouse

**AGENDA**

- HR 23/11/024 Apologies for absence**
- HR 23/11/025 To receive any declarations of interest**, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011
- HR 23/11/026 Approval of Minutes of previous meeting**  
26.1 HR Committee 8 August 2023  
26.2 Matters Arising (not covered in the agenda)
- HR 23/11/027 Chair persons' Notices**
- HR 23/11/028 Review of Staff Hand book to date**
- HR 23/11/029 29.1 Review of Updated Policies**  
29.1.1 Grievance Procedure  
29.1.2 Sickness
- 29.2 Outstanding Policies to be reviewed-**  
Recruitment Policy – Cllr Roberts  
Bullying & Safeguarding – Cllr L Harris  
Equality and Diversity – Cllr P Rainbow  
Lone Worker- Cllr M Stott  
Vexatious – Clerk  
Contract of Employment
- HR 23/11/030 To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential item.**

- HR23/11/031**      **Clerks Staff Update Report – to be tabled**  
Workforce plan to March and from April 24 for consideration in the 24-25 budget
- HR 23/11/032**      **Items for Discussion at next meeting**
- HR 23/11/033**      **Items for communication**
- HR 23/11/034**      **Date of next meeting –28 February 2023**

**Lesley Wright**

**Clerk to the Council**

**21/11/2023**