

**Dear Councillor**

**You are summoned to attend this meeting, the agenda for which is set out below.**

**Members of the Public are invited to attend.**

**Notice of Meeting: FULL COUNCIL**

**Date and Time: Wednesday 18 October 19.00**

**Venue: The Old Courthouse**

**AGENDA**

- 23/10/099 Apologies for absence**
- 23/10/100 To receive any declarations of interest.  
Members are hereby reminded of the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011.**
- 23/10/101 Minutes of previous meetings**  
**101.1 Minutes Wednesday 23<sup>rd</sup> September 23 – previously circulated**  
**101.2 Matters arising (not covered by the agenda – for information only).**
- 23/10/102 Opportunity for questions from Councillors and Members of the Public**
- 23/10/103 Chairman's Report and Announcements**
- 23/10/104 County Councillor Report – to be circulated.**
- 23/10/105 District Councillor Reports– previously circulated**  
**105.1 SNG notes- previously circulated**
- 23/10/106 Clerk & Projects Report -previously circulated**
- 23/10/107 Election of Officers to committees**  
**107.1 Governance & Finance – 2 vacancies**  
**107.2 Planning & Highways 1 vacancy due to L Harris resignation**
- 23/10/108 Finance Matters –**  
**108.1 Summary Income & Expenditure and Reserves to end August 2023- previously circulated**  
**108.2 Bills for Payment – previously circulated**  
**108.3 Late bills for payment (to be circulated)**  
**108.4 Conclusion of Audit –(previously circulated )**

- 23/10/109**      **Proposal to update Scheme of Delegation** – previously circulated
- 23/10/110**      **To approve the Tree Management Policy** - previously circulated. Late Paper
- 23/10/111**      **Badgers Field Update** – verbal update from the Working Group
- 23/10/112**      **Proposal for the lighting repair in Long Stay Car Park** -previously circulated
- 23/10/113**      **Request to Southwell Town Council, Leisure Centre Trustees** - previously circulated
- 23/10/114**      **Update on the Church Street Toilets and approval of further exploration of grant funding** – verbal update M Stott
- 23/10/115**      **Skatepark update including new designs** – previously circulated. Late Paper
- 23/10/116**      **To agree date for Strategic Planning and Future Transport Working Groups**
- 23/10/117**      **To receive and note the most recent committee meeting minutes from the following standing committees that have taken place since the last Full Council meeting.**  
**117.1 Draft Governance & Finance – 11<sup>th</sup> October 2023** – previously circulated . Late Paper  
**117.2 Draft Planning & Highways Meeting – 4<sup>th</sup> October 2023**– previously circulated .- Late Paper  
**117.3 Draft Town Environment 13th September 2023** -previously circulated .
- 23/10/118**      **To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential items – previously circulated.**  
  
**118.1 Appointment of Skatepark contractor – late paper**  
**118.2 HR update -verbal**  
**118.3 Courthouse Stairlift Quote – late paper**
- 23/10/119**      **Items for Communication**
- 23/10/120**      **Items for discussion at next meeting** -  
**WMRG – old toilet block**
- 23/10/121**      **Date of next meeting** Wednesday 15<sup>th</sup> November 7pm

Lesley Wright  
Clerk to the Town Council

12/10/23