

The Old Courthouse Burgage Southwell Nottinghamshire NG27 0EP HRI: 01636 816103 admin@southwell-tc.gov.uk southwelltowncouncil.com

Agenda of Meeting: Date and Time: Venue:	Human Resources Committeesouthwelltowncouncil.com16 August 2023 19.00The Old Courthouse
<u>AGENDA</u> HR 23/08/012	Apologies for absence
HR 23/08/013	To receive any declarations of interest , under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011
HR 23/08/014	 Approval of Minutes of previous meeting 14.1 HR Committee 24 May 2023 14.2 Matters Arising (not covered in the agenda)
HR 23/08/015	Chair persons' Notices
HR 23/08/016	Cycle to work scheme – previously circulated
HR 23/08/017	 Policies 17.1 Review of Terms of Reference as requested by Full Council – previously circulated 17.2 Lone worker policy – previously circulated 17.3 Outstanding Polices to be reviewed- Grievance Procedure Recruitment Policy Contract of Employment
HR 23/08/018	To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential item.
HR23/08/019	Review of Staff Handbook to Date – previously circulated
HR23/08/020	Clerks Staff Update Report – to be tabled
HR 23/08/021	Items for Discussion at next meeting
HR 23/08/022	Items for communication
HR 23/08/023	Date of next meeting -27 November 2023
Lesley Wright	

Clerk to the Council