

**Minutes of Meeting: PLANNING & HIGHWAYS COMMITTEE**  
**Date and Time: Wednesday 7<sup>th</sup> June 2023 19.00**  
**Venue: The Old Courthouse Burgage Southwell NG25 0EP**

**Questions and planning responses from Members of the Public – none**

**Present: Councillors J Berridge, M Brock, R Blaney, J Bostock**  
**In Attendance: Cllr K Roberts**

**PH23/06/001** **Apologies for absence- Cllrs L Harris, S Perry, J Lightfoot, P Barron**  
**PH23/06/002** **To receive any declarations of interest.**  
*Members are hereby reminded of sections 26-34 and Schedule 4 of the Localism Act 2001*  
None  
J Bostock section PH 23/06/005, item 5.5 Employed by the Applicant

**PH23/06/003** **Approval of Minutes of previous meetings:**  
124.1 Planning Committee Minutes 3<sup>rd</sup> May 2023  
**Not Formally Approved due to a lack of Cllrs present at the May meeting being present at this meeting. The Minutes should go forward to the next Full Council for approval.**  
124.2 Matters arising – Cllr K Roberts queried  
“Was the letter to Oliver Scott about double glazed timber windows in Conservation areas ever sent and have we received a reply?”  
The P&H clerk agreed to follow up on this

**PH23/06/004** **Opportunity to hear questions or statements from members of the public- none**

**PH23/06/011** **This Item was brought forward and Standing Orders were lifted**

**Neighbourhood Plan update** – Peter Scorer outlined the current situation that the review of the Plan is ready to go to Public Consultation and the following proposal was discussed and proposed by R Blaney and seconded by M Brock and voted on by the committee with unanimous agreement:-

**Proposal,** (to be discussed at next Full Council)

**To recommend to Full Council that:-**

- 1) the Review of the Southwell Neighbourhood Plan is ready to go to Public Consultation,**
- 2) that publicity be given about the Review and Consultation in the July Bramley, on the Market and in the Library on the dates shown in the Timeline,**
- 3) that STC officers advise local businesses and other bodies in conjunction with NSDC,**
- 4) that the relevant documents be placed on the STC website for public access.**

PH23/06/005

**Planning applications – click to the NSDC ref below and it will link to the relevant application.**

STC Ref	NSDC ref	Location	Details	Decision	Observations
5.1	<a href="#">23/00846/HOUSE</a>	60 The Ropewalk	Proposed rear first floor extension, pitched roof to existing dining room, raised rear garden decking area and works to increase driveway.	Approved Proposed JB Seconded RB Carried Unanimous.	Subject to verification by NSDC planning that the neighbour's rights are upheld.
5.2	<a href="#">23/00833/ADV</a>	2 – 4 King St Lloyds Pharmacy	Proposed fascia sign and 1no non illuminated projection sign	Approved Unanimous Propose JB Seconded JBostock	
5.3	<a href="#">23/00702/HOUSE</a>	10 Vicarage Road	Single storey rear and front extension. New window to existing utility	Approved Unanimous Propose. JB Seconded MB	
5.4	<a href="#">23/00882/HOUSE</a>	65 Ropewalk	Demolish existing extension & garage. Erection of side extension & garage	Approved Unanimous Prop RB Seconded MB	
5.5	<a href="#">23/00830/</a>	Minster School Nottingham Rd	Removal of decked area, replace with concrete and erection of new shelter.	Approved Unanimous	
5.6	23/00844/ LDCP	15 Manor Close	Demolish conservatory and erect extension	Approved Unanimous	

**PH23/06/006. Chairmans Notices**

**Bilsthorpe Incinerator.** Contact from Bilsthorpe Council was noted however as there is as yet no Planning Application lodged it was agreed that the committee would await an application and comment at that time.

**PH23/06/007 Planning Applications Decided**

7.1	Applications Approved	STC Decision
22/02166/HOUSE.	11 Adams Row	Previously decided by NSDC
23/00008/LBC.	Minster Suite Hill House	Deferred to Conservation Officer
23/00059/FUL	Minster Suite Hill House	Deferred to Conservation Officer
23/00118/FUL.	17&19 Newark Rd.	No Objection
23/00387/HOUSE.	37 Silvey Ave	No Objection
23/00422/FUL.	Brackenhurst Campus	No Objection
23/00545/HPRIOR.	3 Riverside	Prior – Not required - subject to conditions

7.2	Applications Refused	STC Decision
23/00353/LBC. 23/00464/OUT.	Brackenhurst Campus. 188 Norwood Gardens	No Objection No Objection
7.3.	<b>Tree Works approved.</b>	
	<b>None</b>	
PH23/06/008	<b>Update on the new Nottinghamshire and Nottingham Waste Local Plan</b> – previously circulated.  Duly Noted	
PH23/06/009	<b>Highways Report</b> – previously circulated.  Standing Orders were lifted to allow Tom Whitmore to present and comment on the highways report The resurfacing of The Ropewalk was again discussed with the hope that a more permanent job would be forthcoming. A meeting with Via has been arranged for the 12th June and a walkabout is planned. The meeting will deal with progress on the Highways report, bearing in mind STC Priorities.	
PH23/06/010	<b>UPVC Windows Letter</b> To be reviewed by the Clerk and reported on at the July Meeting	
PH23/06/011	<b>Neighbourhood Plan update</b> – Taken forward see report above	
PH23/06/012	<b>Southwell to Hockerton Footpath discussion</b> – More discussion is needed to cover :- - Likely Useage & benefit - Footpath/Cycleway - Costs & Finance	
PH23/06/013	<b>Date of next meeting: 5 July 2023</b>	
PH23/06/014	<b>Items for discussion at next meeting</b>	
<b>Meeting Closed</b>	<b>20.15</b>	

Signed

Chair of Planning

Date