

Notice of Meeting: PLANNING & HIGHWAYS COMMITTEE
Date and Time: Wednesday 2nd August 2023 19.00
Venue: The Old Courthouse Burgage Southwell NG25 0EP

Members of the public are invited to attend in person.

AGENDA

- PH23/08/001** Apologies for absence
- PH23/08/002** To receive any declarations of interest.
Members are hereby reminded of sections 26-34 and Schedule 4 of the Localism Act 2001
- PH23/08/003** Approval of Minutes of previous meetings:
3.1 Planning Committee Minutes 5th July 2023
3.2 Matters arising – for information only.
- PH23/08/004** Opportunity to hear questions or statements from members of the public.
- PH23/08/005** Planning applications – click to the NSDC ref below and it will link to the relevant application.

STC Ref	NSDC ref	Location	Details	Decision	Observations
5.1	23/01164/ HOUSE	11A Chatham Street	Proposed First Floor Extension over Garage and Front Porch		
5.2	23/01175/ HOUSE	32 Archers Field	Proposed Rear ground floor extension with 2 dormer windows added above to existing bedrooms		
5.3	23/01053/ LBC	Greyfriars 25 Easthorpe	Remove dwarf brick wall, railings and steps.		
5.4	23/01052 /FUL	Greyfriars 25 Easthorpe Southwell	Remove dwarf brick wall, railings and steps. Create new access with dropped kerb and hardstanding parking area		
5.5	23/00999 /HOUSE	Stone Stacks Newark Road	Detached Garden Shed		
5.6	23/01173 /HOUSE	Burgage Villa	Two storey and first floor rear extensions and associated alterations.		

PH23/08/006 Chairmans Notices
6.1 Notice of Public consultation Waste Local Plan – previously circulated

PH23/08/007 Planning Applications Decided

7.1	Applications Approved	STC Decision
	23/00833/ADV LloydsPharmacy	No objection
	23/00846/HOUSE 60 The Ropewalk	No objection
	23/00882/HOUSE 65 The Ropewalk,	No objection
	23/00830/LDCP The Minster School	No objection

7.2 Applications Refused - none

7.3 Tree Works Approved – None

PH23/08/008 Highways Report – previously circulated.

PH23/08/009 Neighbourhood Plan Update – previously circulated

PH23/08/010 Proposal to Purchase ‘20 is plenty signage’ – previously circulated

PH23/08/011 Date of next meeting: 6 September 2023

PH23/08/012 Items for discussion at next meeting

Lesley Wright
Clerk to Town Council

25/07/2033

Minutes of Meeting: PLANNING & HIGHWAYS COMMITTEE
Date and Time: Wednesday 5th July 2023 19.00
Venue: The Old Courthouse Burgage Southwell NG25 0EP

Before the Meeting there were two Presentations/Comments from the Public

Sam Fretwell of Classicwise are a company involved in the storage and maintenance of Classic and Important Motor cars. It is their intention to use The Minster Garage for this purpose and there are no plans to change the structure or layout of the Garage. Externally on the front there will be a “Classicwise” logo and the “Minster Garage” titling will remain as is. The removal of the roller shutter is being investigated. There will also be signage on the side visible to the car park. The plans were welcomed by the committee.

Further there was a discussion regarding the BP Museum at Dukes Wood. This is now closed and the contents are stored at Kelham Hall. The museum covered a period during WW II when the UK relied upon the security of the oil supply from Dukes Wood and surrounding areas and also highlights the important part played by American drillers (some of whom were housed in Southwell) in maintaining that crucial supply. Possibilities regarding a future location for the museum were discussed and the project will be part of the Town Environment Committee portfolio.

Present: Councillors J Berridge (Chair) M Brock, R Blaney, J Bostock, S Perry, P Barron
In Attendance: Cllr K Roberts

PH23/07/001 Apologies for absence- Cllrs L Harris, J Lightfoot
PH23/07/002 **To receive any declarations of interest.**
Members are hereby reminded of sections 26-34 and Schedule 4 of the Localism Act 2001
None

PH23/07/003 **Approval of Minutes of previous meetings:**
Planning Committee Minutes 7th June 2023. - Approved
Matters Arising – None that are not included as items in this Agenda

PH23/07/004 **Opportunity to hear questions or statements from members of the public- none**

PH23/07/005 **Planning applications**

	NSDC ref	Location	Details	Decision	Observations
5.1	23/01050/H OUSE	20 Manor Close	Remove existing single storey side extension. Replacement single storey extension with room in roof	Approved Proposed MB Seconded RB Unanimous	
5.2	23/00877/ LBC	Well Pharmacy 2 - 4 King St	Timber painted fascia with acrylic cut out Well logo on stand off locators plus vinyl lettering & NHS logo and Black wrought iron projection bracket with painted timber double sided panel and vinyl cross	Approved Proposed PB Seconded JB Unanimous	

5.3	23/01018/ FUL	1 Westgate	Demolition of existing single storey extension. Replacement single storey extension including alterations to side boundary walls to form parapets, internal re-ordering, repairs and external redecoration. Refurbishment of existing side wing structures.	Approved Prop SP Sec JB	Substantial Improvement defer to Conservation for details
5.4	23/01019/ LBC	1 Westgate	Demolition of existing single storey extension. Replacement single storey extension including alterations to side boundary walls to form parapets, internal re-ordering, repairs and external redecoration. Refurbishment of existing side wing structures.	Approved As above	Comments as above
5.5	<u>23/01104/ FUL</u>	4-5 Park Terrace Nottingham Rd	Creation of two dwellings. Alterations to Front elevation	Approved Prop MB Sec PB	Welcome return to originality significant improvement Concerns re car parking, NSDC to review
5.6	<u>23/01104/ FUL</u>	14 Leeway Rd		Approved Prop MB Sec SP	

PH23/07/006. Chairmans Notices

Bilsthorpe Incinerator. Awaiting a Planning Application on which to comment

Football Club Goalpost Storage The Club is proposing to use a low profile shipping container suitably camouflaged. The committee commented that this camouflage should match the surrounding vegetation. This will not require a Planning Permission Application however the Club will have to apply for a Lawful Development Certificate.

PH23/07/007 Planning Applications Decided

7.1	Applications Approved 22/02077/HOUSE 4 Canons Close 22/02462/HOUSE Calverts Farm 23/00402/HOUSE. 6 Nursery End 23/00453/HOUSE 1 Norwood Gdns 23/00572/HOUSE 22 Riverside 23/00618/HOUSE 18 Halloughton Rd	STC Decision No Objection No Objection No Objection No Objection No Objection No Objection
7.2	Applications Refused 22/0226/HOUSE 65 Westhorpe 23/00463/ Well Pharmacy	STC Decision No Objection with conditions Objected
7.3	Tree Works Approved – None 23/00530/TWCA Yew Tree Cottage Westhorpe 23/00544/TWCA 54 Westhorpe 23/00560/TPO Sacrista Prebend. Westgate 23/00705/TWCA Retreat. Bishops Drive 23/00795/TWCA. Hearty Goodfellow/Shady Lane	

PH23/07/008 Badgers Field Discussion

Discussion is progressing. A Working Group will present a paper to FC

PH23/07/009 Highways Report – previously circulated.

There was a positive meeting with VIA and Roger Jackson at which Paul Mackintosh & Tom Whitmore were present.

Items discussed were supported by many but there has to be an evidence basis for them to go ahead.

Items discussed were:-

20 mph around town – this was noted but with current legislation it is unlikely to happen.

Councillors and many residents are very unhappy and will try to gather evidence from adjoining counties and other areas

Four other Areas showed potential for progress

- Ropewalk major repair during the year 2024/25 traffic counts will be used as support
- Pedestrian refuge at Nottingham Rd / Leisure centre – proposals to be put to VIA
- Road up to Lowes Wong school. Previous photos showing Double Yellow markings would indicate adoption by NCC. If this is rejected then, the responsibility lies with Lowes Wong School, Sacrista Prebend, Saracens Head, Hardwick House.
- Saturday closure of King St. Progressing

PH23/07/010 Double Glazing in Listed Buildings Letter

A draft letter was approved and will finalised and sent on the Clerks return

PH23/06/011 Southwell to Hockerton Footpath discussion following Last months discussion

We await an application to NSDC by Hockerton but feel that there will be a lack of support in STC

PH23/07/012 Date of next meeting: 2 August 2023

PH23/07/013 Items for discussion at next meeting

Meeting Closed 20.15

Signed

Chair of Planning

Date

Agenda item 6.1

Ref: Advance notice of public consultation on the Nottinghamshire and Nottingham Waste Local Plan – Wednesday 30th August till Wednesday 11th October 2023

Nottinghamshire County Council and Nottingham City Council has a statutory duty to publish an up-to-date Waste Local Plan – a blueprint for future waste facilities in the area up to 2038. We have completed a number of stages of public consultation on a new Waste Local Plan since 2020, with the most recent public consultation on the draft version of the waste plan in February 2022.

As a result of the comments you submitted - relating to the content of the draft plan, you are receiving advanced notification of the next stage of public consultation which will be open between Wednesday 30th August till Wednesday 11th October 2023

The public consultation on the 'Publication Version' of the waste plan is seeking views on whether the plan is legally compliant and considered 'sound'. There will be specific guidance on the County Council's website at [Nottinghamshire.gov.uk/waste](https://nottinghamshire.gov.uk/waste) to help you understand the tests of soundness.

We would encourage you to submit your representations online via our consultation system as this will allow you to add representations to specific sections of the plan and in the correct format. As an alternative, representations can be sent either as a word document or PDF via email, however they will need to be presented in the correct format. See guidance on our webpage - [Nottinghamshire.gov.uk/waste](https://nottinghamshire.gov.uk/waste). Submitting representations electronically aids in the speed and effectiveness of the consultation process. Please note that all representations will be made public.

Further details of how to get involved in the consultation can be found at [Nottinghamshire.gov.uk/waste](https://nottinghamshire.gov.uk/waste). You will receive a further reminder prior to the public consultation opening.

If you no longer wish to be informed about the development of the Waste Local Plan, please get in touch. Alternatively, if you wish to receive future notifications electronically, please send an email to planning.policy@nottscc.gov.uk

STC Planning & Highways (P&H) Committee Meeting Wednesday 2 August 2023

Agenda Item No. 08: Highways Report* (comprising this single page)

Section A: Highways Maintenance and Improvement Category

Purpose: To monitor the initiation, development and implementation of schemes required in town, mainly through use/updates of Southwell Traffic Management Plan (STMP), the 23/24 version of which was approved/adopted at the 2/11/22 P&H meeting

For info: Southwell Traffic Management Plan (STMP) 23/24 and Highways Liaison Meetings

a) Copies of STMP 23/24 – a reminder about the contents of which was included in Annex B of the Highways Report to the 7/6/23 P&H meeting - were sent during Dec '22 to Cllr Jackson (NCC), Joanne Horton (NCC) and Aidan O'Connor (Via EM) to tie-in /assist with the Highways Liaison meetings forming into regular pattern - previous ones held 20/5/22, 14/10/22, 31/1/23 and 12/6/23.

b) As Chair reported at the July' 23 P&H, arrangements are now in-hand to produce further data and photographic evidence to support a number of the proposed STMP schemes, ready for the next liaison meeting being planned for September '23, and to help with production of STMP 24/25.

c) i) Cllr Brock to update this P&H about King Street closure scheme progress, especially in light of Joanne Horton written response received following Liaison Meeting held 12/6/23; ii) Chair and/or Clerk to advise if date for next Liaison meeting now set.

Section B: Environmental Weight Restriction/ HGV Reporting Category

Purpose: Concerned with actions to keep to a minimum the noise, nuisance and pollution caused by HGV traffic in the town (mainly by reports to NCC's 'Lorry Watch' system), given that an Environmental Weight Restriction of 7.5t applies to all highways in and around the town (wef 4/3/14), plus A612 downgrade to C road (No 32) status (wef end-2018)

For info: re HGV/ 'Lorry Watch' Reports

a) **NCC/Information Commissioner/Appeal:** Background to this case, about Notts CC's (NCC) handling of a Freedom of Information (FOI) request about 'rogue HGV' reports, is set out in the Highways Report to May '23 P&H. Based on the Judge's Case Management Directions, a decision is now expected on or after 31/7/23.

b) **Latest FOI response from NCC to another FOI dated 31/5/23 reveals** that, in the period 1 /4/22 – 31/3/23 inc, x25 Lorry Watch reports for Southwell were submitted by members of the public, two NCC enforcement patrols were conducted (lasting two and a half hours in total), all resulting in no warning letters nor any prosecutions. X738 reports were submitted County-wide, resulting in x181 warning letters being issued but no prosecutions.

Section C: Speed Limit Enforcement Category:

Purpose: Concerned with activities to enforce Statutory 30 mph speed limit in town, thereby minimising dangers and nuisance to residents

For info: a) Per programme issued 10/12/22, and at base date of this report, x 16 (sixteen) Speedwatch patrols by the local group have been effected so far in 2023, totalling 16 hours 45 minutes in duration.

b) **Two temporary interactive speed enforcement signs**, on loan from NCC/Via EM, have been installed (w/e Fri 13/7) on Lower Kirklington Road (one was supposed to be placed on Nottingham Rd!).

c) **The Safer Neighbourhood Group (SNG)** is now to be Chaired by Cllr Peter Harris. A meeting planned for 12/7/23 was postponed, with a replacement date to be set during last week of Aug '23.

*Approved by P&H Chair for inclusion on Agenda and circulation to P&H members prior to meeting. Prepared in liaison with Paul Mackintosh and Tom Whitmore following P&H agreement on 7/4/21.

END OF AUG 2023 P&H HIGHWAYS REPORT (BASE DATED 24/7/23)

Neighbourhood Plan Update

Following approval by Full Council on 21st June, the Public Consultation period for the Plan started on 7th July and will finish on 18th August. This is a statutory procedure.

We had a stall on the market on 8th July and drop-in sessions in the Library on the evening of Tuesday 11th and the morning of 15th July. There was a steady trickle of interested people at each event. The events were intended primarily to advertise the Consultation period and to answer any questions the public might have. Thank you to members of the Working Group who attended.

The office staff have leafleted and emailed businesses in the town - thanks to them for their help - and the District Council have sent a letter out to relevant landowners and statutory consultees.

In addition I have posted publicity about the consultation on Southwell Community Chat Facebook Page and will continue to do so at intervals.

The main documents are on the Town Council website together with a link to an online questionnaire. Alternatively there are hard copies in the Council offices and the library including hard copies of the questionnaire. People are encouraged to use the on-line version as it not only saves paper but will ease the collation of responses.

On 25th July Locality, who deal with applications for technical and financial help, finally announced that they had received the go ahead from the Government to open applications for this financial year. On 26th July I applied for a grant that will cover most of our costs.



Market 8th July



Library 11th July



Library 15th July



Peter Scorer

14 July at 11:18

Have your say in the future development of Southwell!

I have been chairing the review of the Southwell Neighbourhood Plan on behalf of the Town Council. The new Plan and a report showing all the changes since the old one are now out for public consultation until 18th August.

The documents may be found on the Town Council website at www.southwellcouncil.com. Click on the menu bars top right to find the Neighbourhood plan. There is also a link to an online questionnaire where you can give your comments on the proposed changes.

There is an article about it in the July Bramley Newspaper and you can come along to the library on Saturday 15th July between 10.00 and 12.00 where I and other members of the working group will be available to answer your questions.

I urge you to have a look at the presentation boards on the website which give more explanations, and to fill in the questionnaire. The more responses we get the greater are the chances that the new Plan will be accepted.

Thank you



Southwell Community Chat Facebook Post

Agenda item 10

Guidance

Setting local speed limits

Updated 18 January 2013

Department for Transport Circular 01/2013

January 2013

SECTION 1. INTRODUCTION

Key points

Speed limits should be evidence-led and self-explaining and seek to reinforce people's assessment of what is a safe speed to travel. They should encourage self-compliance. Speed limits should be seen by drivers as the maximum rather than a target speed.

Traffic authorities set local speed limits in situations where local needs and conditions suggest a speed limit which is lower than the national speed limit.

This guidance is to be used for setting all local speed limits on single and dual carriageway roads in both urban and rural areas.

This guidance should also be used as the basis for assessments of local speed limits, for developing route management strategies and for developing the speed management strategies which can be included in Local Transport Plans.

Traffic authorities are asked to keep their speed limits under review with changing circumstances, and to consider the introduction of more 20 mph limits and zones, over time, in urban areas and built-up village streets that are primarily residential, to ensure greater safety for pedestrians and cyclists, using the criteria in Section 6.

This guidance applies to England.

SECTION 6: URBAN SPEED LIMITS

Key points

Speed limits in urban areas affect everyone, not only as motorists, but as pedestrians, cyclists and residents. As well as influencing safety they can influence quality of life, the environment and the local economy.

Traffic authorities are encouraged to adopt the Institution of Highways and Transportation's urban safety management guidelines [\[footnote 5\]](#) (see IHT, 2003), in which road hierarchies are adopted that reflect a road's function and the mix of traffic that it carries.

The national speed limit on street lit roads is 30 mph.

Traffic authorities can, over time, introduce 20mph speed limits or zones on major streets where there are – or could be - significant numbers of journeys on foot where pedal cycle movements are an important consideration, and this outweighs the disadvantage of longer journey times for motorised traffic.

This is in addition to residential streets in cities, towns and villages, particularly where the streets are being used by people on foot and on bicycles, there is community support and the characteristics of the street are suitable.

Where they do so, general compliance needs to be achievable without an excessive reliance on enforcement.

Roads suitable for a 40 mph limit are generally higher quality suburban roads or those on the outskirts of urban areas where there is little development. Usually, the movement of motor vehicles is the primary function.

In exceptional circumstances, 50 mph limits can be implemented on special roads and dual carriageways, radial routes or bypasses where the road environment and characteristics allow this speed to be achieved safely.

From 20 is plenty

For a 20mph limit to be enforceable there are 4 requirements :-

1. A relevant Traffic Regulation Order

All speed limits, other than those on restricted roads, should be made by order under Section 84 of the Road Traffic Regulation Act 1984. Any speed limits below 30 mph, other than 20 mph limits or 20 mph zones, require individual consent from the Secretary of State. Unless an order has been made and the road is signed to the contrary, a 30 mph speed limit applies where there is a system of street lighting furnished by means of lamps placed not more than 200 yards apart.

Note that there are no regulations regarding how to set a local speed limit. However, the Dept for Transport does provide guidance and this is available [here](#)

Hence the Traffic Authority must make a Traffic Regulation Order to set the speed limit at 20mph. This includes publishing the order so that those affected may object if they wish.

2. Appropriate signing

In order that drivers are aware of the changed speed limit then the appropriate signage must be provided. These are regulations and must be adhered to. The regulations are slightly different for 20mph zones and limits but both must include the appropriate boundary signs where speed limits change and any point in the limit must be no further than 50m from a repeater sign, roundel or physical calming device. Note that since 2016 the frequency of repeater signs has been at the discretion of the Traffic Authority.

3. Length of road, sighting, equipment

In order for the police to enforce a limit then they require a clear distance for them to observe drivers and for drivers to see them. This may make certain sites less suitable for speed detection. Different measurement equipment are available. Whilst in the past some "radar" based speed detectors were not approved for use below 30mph, most forces have "laser" type devices that are fully approved for use at 20mph.

4. A Police Force that is willing to enforce

This may seem obvious, and whilst police are becoming far more supportive of 20mph limits and their enforcement, it is clear that in some forces there is a reluctance to enforce. This may be as a result of individual police not understanding the law or a reluctance to commit resources. However as long as the above three conditions have been met then there is nothing to prevent action by the police.

Recently the Association of Chief Police Officers has re-iterated the fact that 20mph speed limits are enforceable and where the limit is clearly marked (ie meeting signage regulations) then any offenders may be prosecuted. The police have also developed the option of speed awareness courses for those exceeding 24mph in a 20mph limit and these may be an option in some forces. Fixed Penalty Notices and prosecutions can also be used. In addition "light touch" enforcement can also be used which merely constitutes a reprimand/talk rather than anything more formal.

Agenda item 10

20mph is Plenty

With Notts County Council dithering over 20mph roads, Southwell Town council should be proactive over the speed limits on Kings Street and Queens Street, looking at the campaign of '20 is Plenty'. To this end I propose that we purchase four 20 mph signs to install on posts as a starting point to this idea.



Signs can be purchased from ' Safety Sign Warehouse' 300mm dia on 3mm reflective bond are £17.10 incl vat. Pairs of post fittings come in around £6.

An in house board backing with 20 is plenty could be added.

Written by Steve Perry