

**Notice of Meeting:** FULL COUNCIL  
**Date and Time:** Wednesday 19<sup>th</sup> April 2023 19.00  
**Venue:** The Old Courthouse

Present: Cllrs Stott (Chair), Brock (Vice Chair), Blaney (left @ 19.42), L Harris, P Harris, Martin, Perry, Rainbow, Reynolds, Roberts, Thompstone. Lightwood, Handley, Scorer & Jeffrey (left @ 20.45)

In attendance – L Wright – Clerk, A Brackenbury- Project Manager, 1 member of public and 1 member of the press

### **AGENDA**

- 22/04/209**      **Apologies for absence -none**
- 22/04/210**      **To receive any declarations of interest** under the provisions of sections 27-34 and Schedule 4 of the Localism Act 2021 – none received.
- 22/04/211**      **Approval of Minutes of previous meeting**  
211.1 Full Council Meeting 15<sup>th</sup> March 2023  
To note the correction item 204, change abstain to object.  
Agreed unanimously.  
188.2 Matters Arising (not covered in the agenda) –
- 211.2 Matters Arising (not covered in the agenda) – for information only –  
211.2.1 Fruit Tree Walk – no further progress  
211.2.2 Riverside Bridge and Walk – no further progress- Council wish the bridge to be repaired as a matter of urgency and a footpath order be requested.  
211.2.3 The Communications and Social Media policy – no further progress
- Standing orders were suspended and subsequently re-instated after agenda item 212  
Proposed M Jeffrey Seconded P Rainbow  
**Agreed Unanimously**
- 22/04/212**      **Opportunity to hear questions or statements from members of the public.** A member of Southwell Rotary asked if the council would accept the donation of an Oak tree together with protective fencing and an all weather bench to commemorate the Coronation. The council agreed in principle to and referred to this the Town Environment Committee for a decision on the location.
- 22/04/213**      **County Councillor Report**  
The dyke on Nottingham Road has been cleared .  
Cllr Jackson responded to the 3 questions from Cllrs P Harris as per below:

1. 1.The double yellow lines on Kirklington Road are scheduled but after 2 attempts to the paint the lines where aborted due to parked cars. A road traffic order is to be applied for.
2. The Bus stop near the Co-op is to be interactive.
3. Discussions are taking place to pull forward the re surfacing of The Ropewalk and Queen Street.

Interactive signs on Easthorpe were requested.

Funding is still available for the Riverside Bridge, but Council to agree on the solution.

NCC are talking to parent whose child requires a more appropriate school.

Southwell has been selected for a trial of low spray area and low now on verges.

Clerk to contact NSDC and Via to progress.

The Minster & Harvey's field lease was signed in 2009 to protect the open green space.

It is not the policy on NCC at this present time to install 20mph signs with the exception of school entrance areas

Questions asked

Has there been any progress of Crew Lane as there have been some serious incidents over the last few weeks ?

With regards to the flooding 10 years ago:

After 10 years, the project does not seem to have the momentum or priority needed; does the Community deserve an update on the alleviation measures and the estimated completion date?

Many residents are concerned about the strength of broadband to their homes – NCC are not involved in this, and residents are advised to contact their service provider. However, Cllr Jackson agreed to contact the NCC officer for digital infrastructure.

**22/04/214 District Councillors Report – see attached**

Cllr P Rainbow – Citizen advice have now received some monies from the levelling up fund and are recruiting to set up an outreach program.

**22/04/215 Chairs Report and Announcements**

The Chair thanked all retiring Councillors for their commitment over the last 4 years and wished good luck to all nominated councillors in the election.

Clerk to represent Southwell Town council on the Newark Field Sports Survey

Cllr D Martin to represent Southwell at the Minster service on 7<sup>th</sup> May

Sees Mayor has responded to the letter regarding twining.

Cllr P Rainbow to represent Southwell Town council at the Newark Agricultural Society reception.

**22/04/216 Clerks Monthly Report – noted**

**22/04/217 Finance**

217.1 Draft Income/Expenditure to 31<sup>st</sup> March 2023 – previously circulated

217.2 Draft Reserves to 31<sup>st</sup> March 2023 – previously circulated

217.3 Bills for Payment – previously circulated

217.4 Late bills for payment (to be circulated)

**Agreed Unanimously**

Cllr Handley recommended that is future all agreed expenditure must be allocated to a cost code. In his opinion the next council will have a very limited budget with inadequate emergency reserve and maintenance reserves

217.5 Payment of NCC bill for Minster Field – The Clerk to write to NCC with the assistance of Cllrs Harris and Handley to explain the history of the suspension of payment and start re negotiation on the rent proposed.

**22/04/218 The Motion under Standing order 1b to amend standing orders June 2022 to include amends from model standing orders March 2023. –**  
Agreed Unanimously

**22/04/219 Governance a & Finance**

**219.1** To accept proposal for the Grant and Aid Strategy – Council asked for monetary limits to be applied to the policy. To be deferred to the new Full Council Meeting. It was also suggested that budgets virement could be added to each agenda.

The Clerk to commit to submit applications to the Full Council for consideration.

**219.2** To accept the recommendation for the new Car Park Charges  
With the addition of, the period of increase to be fixed to 12 months.  
**Agreed unanimously.**

**22/04/220 Planning and Highways**

**220.1 Application for variation of licence –**  
Agreed by majority with no additional comments.  
6 For, 2 against, 4 abstain.

**22/04/221 Approval of the following Memorial Donations as previously discussed.**

**221.1** Donation of a Memorial Bench from Rainbows, to be positioned on the Burgage

**221.2** Acceptance of a Memorial Oak Tree to be positioned on Froggatts Field near the present memorial tree.

**Proposed S Perry Seconded M Jeffrey**

**Agreed Unanimously**

**22/04/222 Tree Works**

**222.1 Review of Risk Assessment panel notes** – Cllr Roberts expressed concern that a risk assessment matrix was not completed.

**222.2 Tree works update and Ash Tree Spinney decision.**

Item 1 – Proposed K Roberts Seconded S Perry

**Agreed unanimously.**

**Item 2** – Deferred to next Town Environment meeting.

**22/04/223 Project update** – noted

**22/04/224 Coronation Grant spend approval –**  
**Agreed unanimously.**

**22/04/225 Removal of Brackenhurst Sign** – Cllr Harris has a meeting with the Dean of Brackenhurst in the next few weeks.

**22/04/226 Progress on King Street Road Closure** – The business survey was noted, with a 100% positive response. A meeting date has been set for June when the new council is in place. The council thanked Cllr Brock for his work on this project.

**22/04/227 To receive and note the most recent committee meeting minutes from the following standing committees that have taken place since the last Full Council meeting.**

227.1 Planning & Highways Meeting – 5<sup>th</sup> April 2023 – noted  
227.2 Human Resources Meeting – 6<sup>th</sup> March 2023 -noted

**22/02/228 To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1970 as amended by Section 100 of the Local Government Act 1972 for the following confidential items:**

**Proposed K Roberts Seconded M Brock  
Unanimously**

228.1 HR Update  
Item 1 – Agreed unanimously.  
Item 2 – Agreed by majority 1 abstain

To suspend standing order for 15mins to conclude the business of the meeting.  
Agree unanimously

Item 3 &4  
Agreed by majority 1 against, 1 abstain

228.2 Skatepark Funding

To accept the proposal  
Agreed unanimously.

**22/04/229 Items for discussion at next meeting**  
The removal the Brackenhurst sign  
Grant & Aid Strategy

**22/04/230 Items for Communication**

**22/04/231 Date of next meeting – 17<sup>th</sup> May 2023 Annual Town Council Meeting  
31<sup>st</sup> May 2023 Annual Town Meeting**

Meeting Closed 21.15pm

Chair of Southwell Town Council

Date 20/04/23

**Agenda item 214**

**WARD MEMBERS' (Peter Harris & Malcolm Brock) REPORT FOR April 2023**

**Since our last report there have been very few meetings - with at least two being cancelled.**

**Planning**

Sainsbury's application

The proposal was for 'neighbourhood hub store' approximately comparable in floor area to that of the Co-op store in Southwell.

The Planning Officers concluded that there was no policy support for the proposal and that it was contrary to the Development Plan. The Development Plan has primacy in making such decisions. This proposal was outside the urban boundary of Southwell and, in planning terms, located in the open countryside.

Officers reported that the proposal would conflict with the environmental objectives of the Development Plan. Members of the planning committee undertook a site visit and subsequently voted unanimously against the proposal. Cllrs P Scorer and P Harris addressed the meeting. The meeting devoted some 90 minutes to this proposal.

It is instructive to report how surrounding parishes viewed the proposal in their formal submissions. Halloughton Parish; support. Halam Parish; object. Rolleston Parish; support. Fiskerton Parish; abstain. Bleasby Parish; object. Kirklington Parish; support. Edingley Parish; object

### **Licensing Act 2003; Hearty Goodfellow**

There is an application from Everard's Brewery Ltd to incorporate a new outdoor bar within the garden of the Hearty Goodfellow (King Street, Southwell) to operate daily between 11.00 and 22.00 hours.

Any representations regarding this should be submitted to NSDC (Licensing and Enforcement) by 01.05.23. Such representations should have regard to (i) prevention of crime and disorder (ii) public safety (iii) prevention of public nuisance (iv) protection of children from harm.

### **Cabinet**

The March Cabinet meeting considered a new Customer Strategy. This resulted from work chaired by Peter to improve response to residents and visitors, including giving a named officer who will follow issues through to a conclusion. Times of response will also be clearer so that people contacting the Council will know when to expect a report back or conclusion. The times for opening telephone lines and webchat are to be extended on trial basis. Training will be implemented across every member of staff and there will be 'secret customer' tests to ensure that the response of the Council is what is expected.

The April Cabinet meeting was cancelled

### **Council**

The new Council meets for the first time on May 23.