

Draft Minutes of Meeting: Town Environment Committee
Date and Time: 9 March 2022 19:00
Venue: The Old Courthouse
The meeting is open to all members of the public

Present: Cllr P Harris (Chair), Roberts (Vice-Chair), Rainbow, Reynolds, L Harris, Thompstone, Perry & Scorer 1 member of the public

In Attendance Clerk – Lesley Wright, 1 member of the public

Questions from Members of the Public – A member of the public asked the gates on Froggatt’s Field to be fitted with stronger hinges to ensure the gates shut

AGENDA

- TE 22/03/107 **Apologies for absence-** Cllr R Blaney
- TE 22/03/108 **To receive any declarations of interest**, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, - none
- TE 22/03/109 **Approval of Minutes of previous meetings:**
109.1 Town Environment Committee Minutes 26 January 2022 – Approved Unanimously
109.2 Matters arising – notes
Cllr P Rainbow requested Green Flag Award and the Church Street toilets are added to the agenda for the next meeting
Spring Hanging basket will not be purchased this year
Further work is required on the Riverside Path
Council thanked the Groundstaff for the creation of the woodland path
Clerk to purchase a PA system and to investigate any funding available
- TE 22/03/110 **Chairman’s Notices**
- TE 22/03/111 **Review paper on Environmental Transport and Proposal to purchase Cargo Bikes -**
Proposed to purchase one bike based on the staff preference and applying for funding from NSDC
Agree Unanimously
- TE 22/03/112 **Proposal for the purchase of Festive Lights**
This paper was deferred until the costs and the town lights, and the Market Square tree are included to give a full package
- TE 22/03/113 **Proposal to form a volunteer work force** – Clerk to construct a database of potential volunteers, timetable to be compiled by the TE committee.
Volunteer policy to be referred to HR
- TE 22/03/114 **Proposal for the management of Beryl’s Meadow –**
To pay £300 for the purchase of seed, to agree the suppression for the grass and for Green Southwell to review the plan and re submit to the council
Agreed Unanimously

- TE 22/03/115** **Jubilee Celebrations update** – noted. STC to apply for road closures on King and Queen Street on Thursday and Sunday. Nominations for the garden party to the referred to the Full Council closed session
- TE 22/03/116** **Proposal to work with Woodland trust to create a community forest-**
Cllr Reynolds to write an article for Southwell Life
Agreed Unanimously
- TE 22/03/117** **Proposal to work make Southwell more hedgehog friendly**
To promote via the communications committee
Agreed Unanimously
- TE 22/03/118** **Proposal to install swift boxes - Cllr Scorer** to investigate including swift and bee bricks in the Neighbourhood Plan.
Agreed Unanimously
- TE 22/03/119** **Proposal to install EV charging points at OCH –**
To refer to Governance & Finance for a final paper and costs, including a public charging point
Agreed Unanimously
- TE 22/03/120** **Update on Greening Day 30th March** – noted
- TE 22/03/121** **Review request for use the WMRG Car Park** – noted
- TE 22/03/122** **Project update** – noted
- Agenda item 124 deferred to Full Council
- Meeting Closed at 21.00
- TE 22/03/123** **Events and Tourism Update** – to be noted
- TE 22/03/124** **Accept Market Trailer quote and refer to Full Council for allocation of reserves** – deferred to Full Council
- Outstanding agenda items deferred to the next meeting
- TE 22/03/125** **Adopt the Weekly Briefing Notes** – previously circulated
Market Working Group
Communities Grant
CCWG
Events working group
- TE 22/03/126** **Items for Discussion at next meeting**
Outstanding Town Environment Policies
War Memorial Gates
Burgage Electricity Bollard
Mowing systems and equipment for the meadow land
Church Street Toilets
Green Flag Award
- TE 22/03/127** **Items for Communication**
- TE 22/03/128** **Date of next meeting 11 May 2022**

Signed

Chair of Town Environment Committee

Date