

**Minutes of meeting: GOVERNANCE & FINANCE COMMITTEE**

**Date and Time: Monday 21<sup>st</sup> February 2022 19.00**

**Venue: The Old Courthouse**

**Present: Cllr Stott (Chair), Martin (Vice Chair), Blaney, Brock, Rainbow, Roberts**

**Apologies: Cllr P Harris, Thompstone, Town Clerk**

**AGENDA**

**GF22/02/45 Apologies for absence**

Reasons were approved unanimously

**GF22/02/46 Questions from members of the public.** (The positioning of this item on the agenda may be varied by resolution of the Council to facilitate involvement by members of the public). NONE

**GF22/02/47 To receive any declarations of interest**

*Members are hereby reminded of sections 26-34 and Schedule 4 of the Localism Act 2011.*

Cllr Rainbow – Agenda Item GF22/02/53

**GF22/02/48 Chairperson's Announcements**

NONE

**GF22/02/49 To approve previous minutes from Monday 20<sup>th</sup> December 2021**

Agreed unanimously

49.1 Matters Arising – for information only.

None

**GF22/02/50 Finance matters**

50.1 Southwell Town Council Detailed Accounts and reserves position  
January 2022

Reserves to be updated for next Full Council Meeting

Proposed Cllr Martin                      Seconded Cllr Blaney

Approved unanimously

50.2 Mobile Pay by Phone

It was agreed to proceed with the Mobile Pay by phone proposal.

Proposed Cllr Blaney                      Seconded Cllr Martin

Agreed unanimously

50.3 Fees & Charges

Agreed to defer to April Meeting

50.4 Photocopier Lease

It was agreed to negotiate 'up to £200' to purchase the photocopier that was left by the previous tenants of Courthouse Chambers.

Proposed Cllr Rainbow                      Seconded Cllr Martin

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**GF22/02/51 To Approve Tree Survey Quotes**

It was proposed to accept the recommendation.

Proposed Cllr Martin Seconded Cllr Blaney

Agreed unanimously

**GF22/02/52 To Approve Recommendation from Car Park Working Group**

The recommendation from the Car Parking Charging Working Group were agreed unanimously.

A discussion took place concerning charging a nominal fee (£1) for overnight parking between the hours of 1800 and 0800hrs – this is in line with Newark charges. It was then proposed to raise the overnight charge to £2.

Proposed Cllr Brock Seconded Cllr Blaney

Agreed unanimously

**GF22/02/53 To resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1970 as amended by Section 100 of the Local Government Act 1972 for the following confidential item**

Proposed Cllr Stott Seconded Cllr Blaney

Agreed Unanimously

53.1 Prospective Tenant including quotes for works required  
Rent – approve to discount rent (including utility charges) to £1,000 per month over two years. (in acknowledgement of the work the new tenant will be making)

Decorating – appoint the lowest tender – approved unanimously

Fire System Works – ADT approved unanimously

New Fire Extinguishers – approved unanimously

Plumbing – appoint lowest tender – approved unanimously

Cllr Rainbow left the meeting

Electric Works – appoint Steve Cook – approved unanimously

**GF22/02/54 Date of next meeting – 25<sup>th</sup> April 2022**

**GF22/02/55 Items for Discussion at next meeting**

Fees & Charges – Markets/Room Hire/Equipment Hire etc

Policies and Procedures Update

Risk Assessment Panel

Meeting closed at 1945hrs