

**Minutes of Meeting: PLANNING & HIGHWAYS COMMITTEE -**

**Date and Time: Wednesday 2<sup>nd</sup> June 2021 19.00**

**Venue: The Old Courthouse/Members of the Public via zoom Link:**

## No questions from Members of the Public

Present: Cllrs D Martin (Chair), Cllrs P Scorer, S Perry, M Jeffrey

In Attendance : L Wright (Clerk), 2 members of the public via zoom

**PH21/06/014 Apologies for absence – Cllr L Harris, Reynolds & Roberts**

**PH21/06/015 To receive any declarations of interest**  
*Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, -none*

**PH21/06/016 Approval of Minutes of previous meetings:**  
16.1 Planning Committee Minutes 19 May 2021

**Agreed Proposal to approve the Minutes**  
Proposed Cllr Martin Seconded Cllr Perry  
**Unanimous by those present at the meeting**  
16.2 Matters arising – for information only.

**PH21/06/017 Planning applications –**

**click to the NSDC ref below and it will link to the relevant application**

STC Ref	NSDC ref	Location	Details	STC decision	Observations
17.1	<a href="#">21/01091/FULM</a>	Highways Depot Fiskerton Road	Site clearance of former structures and infrastructure and redevelopment of 13 dwelling houses with access road and alteration of existing access	Support D Martin M Jeffrey	Southwell Town Council considered application 21/01091/FULM Highways Depot Fiskerton Road and agreed by majority to support to this application, with the proviso the following documents are made available and are acceptable: Desk Top Archaeology Survey Drainage Report Site Investigation Report
17.2	<a href="#">21/00932/HOUSE</a>	110 Westgate Southwell NG25 0LT	Single storey rear extension with minimal internal works	No Objection Proposed P Scorer Seconded M Jeffrey	Southwell Town Council considered application 21/00932/HOUSE 110 Westgate Southwell NG25 0LT and agreed unanimously to no objection to this application, subject the conservation officer comments
17.3	<a href="#">20/02459/LBC</a>	Bsweet 5-7 Westgate Southwell	Proposed external	No Objection Proposed	Southwell Town Council considered application 20/02459/LBC Bsweet 5-7 Westgate Southwell

		NG25 0JN	decoration and Signage	P Scorer Seconded M Brock	agreed unanimously to no objection to this application, subject to NSDC policies for signage in a conservation area being adhered to.
17.4	<a href="#">21/00986/FUL</a>	Little Durdham Barn Pollards Lane Southwell NG25 0TN	Erection of a proposed agricultural building	No Objection Proposed P Scorer Seconded M Jeffrey	Southwell Town Council considered application 21/00986/FUL Little Durdham Barn Pollards Lane agreed unanimously to no objection to this application,
17.5	<a href="#">21/01179/FUL</a>	Waterloo Yard King Street Southwell NG25 0EH	Retrospective planning application for the retention of external cladding to the existing building	Objection Proposed S Perry Seconded M Jeffrey	Southwell Town Council considered application 21/01179/FUL Waterloo Yard King Street agreed by majority to objection to this application due to the use of unacceptable materials which are not in keeping with the area and the committee ask for the conservation officers to investigate and take appropriate action
17.6	<a href="#">21/01180/FUL</a>	Waterloo Yard King Street Southwell NG25 0EH	Proposed extension to form additional treatment room and staff facilities	No objection Proposed M Brock Seconded S Perry	Southwell Town Council considered application 21/01180/FUL Waterloo Yard King Street agreed unanimously to no objection to this application and defer of the conservation officer
17.7	<a href="#">21/01193/FUL</a>	7 Dudley Doy Rd Southwell NG25 0NJ	Change of use of strip of land to residential garden with new 1.8m high close boarded timber	Object Proposed M Jeffrey Seconded S Perry	Southwell Town Council considered application 21/01193/FUL 7 Dudley Doy Rd and agreed unanimously to object to the application for the following reasons: Urbanisation of the area It is contributing to the creation of a potentially dangerous narrow road

**PH21/06/018**

**Agenda Item: Planning Decisions and Notifications – Noted**

**18.1 Applications Approved**

21/00833/HOUSE King Street

21/00555/HOUSE 15 Metcalfe Close

**STC Decision**

No Objection

No objection

**18.2 Applications refused:**

21/00626/FUL Lower Kirklington Road

21/00466/FUL Woodland Cottage

21/00474/FUL 46 Lower Kirklington Road

21/00603/HOUSE Burgage

Object

Support

Object

No objection

**18.3 Tree works:**

21/00739/TWCA 52 Westgate

**PH21/06/019**

**Chairman's Notices – NSDC Planning Meeting 01/06** – Cllr Brock advised that the Coghill Court application had been passed

**PH21/06/020**

**Review of the new NSDC Scheme of Delegation** – Cllr M Brock explained that the Town Council will be notified if a planning application fulfils the criteria to be 'called in' and that it must be accompanied by all the relevant evidence based information, NSDC are to provide training for councillors. The new scheme of delegation will be reviewed after a period

**PH21/06/021**

**To review Highway's report** – noted with correction to the footpath officers name Clerk to be contacted regarding a letter to the Police and an article of the heavy lorries in the town.

<b>PH21/06/022</b>	<b>Report on the progress of the submitted Traffic improvement plan and discuss proposals for 22/23- to be discussed at the next meeting</b>
<b>PH21/06/023</b>	<b>To Propose the attached response to the reply from NSDC Planning Development, dated 19th April to our earlier queries about the Springfield Bungalow Development. (all three documents attached)</b>
	<b>Agreed</b> <b>Proposal not to send the letter, and the council has followed up the queries as far possible</b> <b>Proposed Cllr Jeffrey Seconded</b> <b>Cllr Brock</b> <b>Agreed by majority</b>
<b>PH21/06/024</b>	<b>To propose the recommendation to Full Council of the adoption of the following Policies, Procedures and Guidelines</b> 24.1 Planning and Highways Policy 24.2 Road Naming Policy 24.3 Footpaths Policy 24.4 Neighbourhood Plan TOR 24.5 Planning Committee Administrative
	<b>Agreed</b> <b>Proposal to recommend 24.2, 24.3,24.4 24.5 and ask Full Council to clarify the content of 24.1</b> <b>Proposed Cllr D Martin Seconded Cllr Jeffrey</b> <b>Unanimous</b>
<b>PH21/06/025</b>	<b>Date of next meeting: 7<sup>th</sup> July 2021</b>
<b>PH21/06/026</b>	<b>Items for discussion at next meeting – traffic management plan 22/23</b>
<b>Meeting Closed</b>	<b>8.05pm</b>

**Signed**

**Date**

**Chair Planning & Highways**