

**Notice of Meeting: PLANNING & HIGHWAYS COMMITTEE -**

**Date and Time: Wednesday 3<sup>rd</sup> February 2021 7pm**

**Venue: Remote video link via zoom Link**

**Present: Cllrs: P Scorer, D Martin, S Reynolds, P Handley, K Roberts, M Brock, M Jeffrey, S Perry, L Harris**

**Also in attendance: Clerk L Wright and 4 members of the public**

### **Opportunity to hear questions or statements from members of the public**

Council will share email correspondence between the police and Council regarding highways with the resident requesting it

### **Minutes**

**1 Apologies for absence- none**

**2 To receive any declarations of interest- none**

*Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a Disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.*

**3 Approval of Minutes of previous meetings:**

3.1 Planning Committee Minutes 13<sup>th</sup> January 2021

Note that 5.12 was not seconded by Cllr Perry and Cllr Perry abstained. 5.13 note no proposer or seconder

**APPROVED**

**Proposal to accept the Minutes**

**Proposed Cllr Jeffrey**

**Seconded Cllr Roberts**

**Unanimous**

3.2 Matters arising – for information only- The investigation into the paving on Halloughton Road is important and needs following up

**Item 7 moved forward so that a member of the public could speak to it**

**AGREED**

**Proposal to move item 7**

**Proposed Cllr Jeffrey**

**Seconded Cllr Brock**

**Unanimous**

**4 Planning applications –**

**click to the NSDC ref below and it will link to the relevant application**

STC Ref	NSDC ref	Location	Details	STC decision	Observations
4.1	<a href="#">20/01919/FUL</a>	25 Woodland View	Removal of car port and erection of single storey extension to front (south) elevation. Replace timber cladding to the south and west side elevations with brickwork and brick up 2 No. windows on west side elevation. Widen dropped kerb.	No objection Proposed Cllr Perry Seconded Cllr Roberts unanimous	
4.2	<a href="#">21/00129/HOUSE</a>	31 Woodland Drive	Single storey rear extension with raised patio area	No objection Proposed Cllr Martin Seconded Cllr Jeffrey Unanimous	
4.3	<a href="#">20/02472/FUL</a>	Norwood Park	Change of use of land to site a retort to support existing firewood business	Object to location	

				Proposed Cllr Perry Seconded Cllr Martin unanimous	
4.4	<a href="#">20/02552/HOUSE</a>	Brinkley Hall Farm	Erection of a patio area and construction of a timber gazebo	No objection Proposed Cllr Martin Seconded Cllr Harris Unanimous	
4.5	<a href="#">21/00010/HOUSE</a>	23 Crafts Way	Reduce width and convert garage together with single storey rear and side extensions	No objection Proposed Cllr Jeffrey Seconded Cllr Scorer Unanimous	
4.6	<a href="#">21/00056/HOUSE</a>	Orchard Barn Lower Kirklingto n Rd	Insert two Velux-type roof lights to the roof on the east elevation of existing loft room	No objection Proposed Cllr Brock Seconded Cllr Scorer Unanimous	
4.7	<a href="#">21/00065/HOUSE</a>	7 Ridgeway	Single storey rear extension	No objection Cllr Scorer Seconded Cllr Jeffrey Unanimous	Subject to satisfactory drainage solution
4.8	<a href="#">21/00082/HOUSE</a>	9 Ridgeway	Two storey side/rear & front extension	Object Proposed Cllr Jeffrey Seconded Cllr Harris For 4 Against 2 Abstain 2	Overdevelopm ent, overshadowin g and neighbour privacy
4.9	<a href="#">20/02393/FUL</a>	17 Wakeling Close	Double car port to front of house	Object Proposed Cllr Brock Seconded Cllr Jeffrey Unanimous	Out of character of the area
4.10	<a href="#">21/00094/House</a>	6 Warrands Close	Demolition of existing double garage to the rear of the property. Construction of single storey side and rear extension. Enclosure of existing porch and replace roof with new hipped roof	No objection Proposed Cllr Jeffrey Seconded Cllr Perry For 7 Against 1	
4.11	<a href="#">21/00066/FUL</a>	200 Norwood Gardens	Demolition of Existing Detached Garage and Erection of a Two Bedroom Bungalow	No Objection Proposed Cllr Scorer Seconded Cllr Jeffrey For 6 Against 2	
4.12	<a href="#">21/00143/S73M</a>	UCD Crewe lane	Variation of conditions 02, 05, 07 and 08 attached to planning permission 19/02263/FULM to allow change of design layout	No objection Proposed Cllr Scorer Seconded Cllr Martin Unanimous	Lighting should be LED and downward facing
4.13	<a href="#">21/00199/HOUSE</a>	2 Ridgeway	Proposed conversion of domestic garage to family room and new replacement flat roof including 1no. additional on site parking space	No objection Proposed Cllr Martin Seconded Cllr Perry Unanimous	Subject to permeable parking surface

## 5 Agenda Item: Planning Decisions and Notifications

### 5.1 Applications approved:

20/02007/HOUSE 19 Hillcrest

20/02093/HOUSE 2 Greet Park Close

20/02274/HOUSE 3 Hillside Drive

20/02462/AGA Field Oxtan Road **Prior approval not required**

20/02491/HPRIOR 52 Lower Kirklington Road **Prior approval is not required**

20/02419/TWCA 55 Halloughton road

20/02433/TWCA Elms Barn Westhorpe

20/02441/TWCA The Great hall Bishops Drive

### STC Decision

No Objection

Object

No Objection

**5.2 Applications refused:** None received

- 6 Chairman's Notices – Historic England request comment on an application for scheduled monument consent. This is for works to be completed for the flood mitigation on the Roman villa and Burial site at Church street**

**AGREED**      **Proposal to write to Historic England with no objection**  
**Proposed Cllr Jeffrey**      **Seconded Cllr Reynolds**  
**Unanimous**

**Item 7 was discussed after item 3**

- 7 To note and propose supporting a petition by local residents to move the 30mph sign on Upton Road to the east of Galley Hill- previously circulated-**

**AGREED**      **Proposal to suspend Standing Orders so that a resident may speak**  
**Proposed Cllr Martin**      **Seconded Cllr Scorer**  
**Unanimous**

The resident who has submitted the petition spoke to the meeting about the issue  
**Standing Ordered were re-instated**

**AGREED**      **Proposal to support the petition**  
**Proposed Cllr Scorer**      **Seconded Cllr Martin**  
**Unanimous**

- 8 Highway Matters – previously circulated Council noted the report and requested potholes on Queen street be reported and Ash tree close works removed as completed**

**Cllr P Harris Joined the Meeting**

- 9 Report on the progress of the submitted Traffic improvement plan -previously circulated some correspondence has been received from highways. There is a meeting scheduled to discuss the proposed cycleway. Chair will chase the proposed pavement and signage for Halloughton Road. Chair will request timescales for items already agreed and those not started**

- 10 Public Consultation on the Draft Residential Cycle and Car Parking Standards and Design Guide Supplementary Planning Document (SPD) 2020- comments due to 10 March**  
<https://www.newark-sherwooddc.gov.uk/spd/> Chair told the meeting that a draft document has been received with a request for comment

**AGREED**      **Proposal to comment on the draft document as follows; question 1 Council support all changes in general. Question 2, ref 1 larger garages are preferable to separate cycle stores as it can create clutter. Key Principle 3 Provision of Charging points, where the document states that 'where this is not possible to achieve' is open to interpretation and a list of specific reasons would be better**  
**Proposed Cllr Scorer**      **Seconded Cllr Martin**  
**Unanimous**

**Cllr R Blaney Joined the meeting**

- 11 Public Consultation on the Newark A46 Bypass options- Council note that NSDC have produced an extensive document**

- 12 Verbal Report from the Neighbourhood Working Party- The Chair told the meeting that the working party has met and a first draft of the specialist groups reports is complete**

**AGREED**      **Proposal for the End Date of the Neighbourhood Plan to be 2031**  
**Proposed Cllr Scorer**      **Seconded Cllr Martin**  
**Unanimous**

- 13 To resolve whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following item;**

**Agreed Proposal to move into closed session  
For 4 Against 4 Chair For**

**Cllr Rainbow joined the meeting**

- 14 Review Report on the Springfield Bungalow development**

**AGREED Proposal to write a draft letter to NSDC to be taken to Full Council  
Proposal to write a letter to NCC  
Proposed Cllr Scorer Seconded Cllr Reynolds  
Unanimous**

- 15 Date of next meeting: Wednesday 3<sup>rd</sup> March 2021**

- 15 Items for discussion at next meeting -Planning policies to be updated**

**Meeting closed at 9.10pm**

**I declare that the above is a true record of the meeting**

**Signed  
Chair  
Planning Committee  
Southwell Town Council**

**Date**