

Minutes of Meeting: **PLANNING & HIGHWAYS COMMITTEE -**
Date and Time: **Wednesday 2nd December 2020**
Venue: **Remote video link via zoom Link:**

1 Apologies for absence - None

2 To receive any declarations of interest

Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a Disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. - None

3 Approval of Minutes of previous meetings:

3.1 Planning Committee Minutes 4th November 2020

Agreed **Proposed, Cllr Jeffrey, seconded Cllr Martin,**
Unanimous of those present at previous meeting

3.2 Matters arising – Cllr Scorer reported the Residential Parking Standards & Design Guide SPD comments were submitted as agreed

4 Break for questions and planning responses from Members of the Public -none

Standing Orders were suspended and re-instated for items 7

Agreed **Proposed, Cllr Scorer, seconded Cllr Martin,**
Unanimous of those present at previous meeting

5 Planning Applications

click to the NSDC ref below and it will link to the relevant application

STC Ref	NSDC ref	Location	Details	STC decision	Observations
5.1	20/02084/LBC	Maythorne Farm	Proposed ground floor front extension	No objection Proposed Cllr Scorer Seconded Cllr Roberts	Southwell Town council considered application 20/02084/LBC Maythorne Farm and agreed unanimously to a decision of no objection, but defer to the conservation
5.2	20/02083/HOUSE	Maythorne Farm	Proposed ground floor front extension	No objection Proposed Cllr Scorer Seconded Cllr Roberts	Southwell Town council considered application 20/02083/HOUSE Maythorne Farm and agreed unanimously to a decision of no objection, but defer to the conservation
5.3	20/02070/HOUSE	19 Newark Road	Proposed two storey side and rear extension	No objection Proposed Cllr Reynolds Seconded Cllr Perry	Southwell Town council considered application 20/02070/HOUSE 19 Newark Road and agreed unanimously to a decision of no objection,

5.4	20/02153/HOUSE	5 Norwood Gardens	Construction of two-storey rear extensions after demolition of an existing single-storey rear extension	No objection Proposed Cllr Jeffrey Seconded Cllr Martin	Southwell Town council considered application 20/02153/HOUSE 5 Norwood Gardens and agreed unanimously to a decision of no objection, -to comply with the DC SPD on extensions, the side wall of the extension should be set back slightly from the main house. It is also simply better design practice to do so.
5.5	20/02205/HOUSE	Cedar View 1 Canons Close	Proposed single storey side extension	No objection Proposed Cllr Reynolds Seconded Cllr Martin	Southwell Town council considered application 20/02205/HOUSE Cedar View 1 Canons Close and agreed unanimously to a decision of no objection,
5.6	20/02235/HOUSE	35 Woodland Drive	Remove existing conservatory and remove part of existing single storey rear extension, and construct new single storey rear extension (resubmission of 20/01909/HOUSE)	No objection Proposed Cllr Brock Seconded Cllr Reynolds	Southwell Town council considered application 20/02235/HOUSE 35 Woodland Drive and agreed unanimously to a decision of no objection,

- 6 **Chairman's Notices** – Information has been received from a resident confirming the ownership of the Church Street Car Park Wall
- 7 **To discuss the Halloughton Road Survey Comments and Conclusions together with the email from Jo Horton and to decide what further action to take-** the committee discussed various options for the junction and came to the conclusion that there is not an easy answer. There are concerns that if the road was closed it would restrict emergency vehicles. A rumble strip and bollards was also suggested. There is also concern when vehicles are entering and exit the road. Pedestrian safety is a concern as there is no pavement, but this would reduce the width of the road. **Council agreed to send suggestions of rumble strips or removable bollards to the Highways officer**
- 8 **To review the Police letter in response to speeding within the Town** – the Chair read the statement from Inspector Sutton which states that because of Covid there are more resources to concentrate on speeding and that it is a priority for the next 3 months especially in priority sites, which does not include Southwell. The letter also stated that the police have undertaken 12 speed gun stings in the last 18 months in the Town
Clerk to request information regarding the 30mph wheelie bin signs
- 9 **To discuss and agree next steps for the request for a Traffic Road Order-** the Chair read the report regarding a petition to apply for a Traffic Regulation Order to permanently restrict HGV and Farm vehicles over 7.5 tons from using Station Road to the meeting. Councillors supported the proposal and agreed to send the petition to NCC Cllr R Jackson
- 10 **Review Street Collection Application – application by RAF for September 2021**
Agreed
Proposal to support the RAF collection
Proposed Cllr Jeffrey Seconded Cllr Roberts
Unanimous
- 11 **Highway Matters** – the highways reporting spreadsheet needs updating, **Chair will consult with the Clerk**

- 12 Report on the progress of the submitted Traffic improvement plan** Council discussed the proposals and responses, including resurfacing completed and to be completed and the positioning of pedestrian islands. **Council agreed to contact the landowner where Council wish to situate the Cycleway for permission to convert the current footpath into a Cycleway**
NCC Cllr R Jackson told the meeting that the recycling area in Co-op carpark is being re-sited next to the Drs end of the carpark with some extra soundproofing. Cllr Reynolds thanked Cllr Jackson for his support
- 13 Verbal Report from the Neighbourhood Plan review Working Party-** The Chair told the meeting that the special interest groups had been agreed and some had met. There are 8 members of the public and 4 Councillors in the working party, which will meet again on 16th December
- 14 Date of next meeting: Wednesday 13th January 2021**

Items for discussion at next meeting

Meeting Closed at 8.30pm

I declare that the above is a true record of the meeting

**Signed
Chair
Planning and Highways Committee**

Date