

Notice of Meeting: Town Environment Committee
Date and Time: 27 January 2021 19:00
Venue: Remote video link via zoom
Present: Cllrs: P Harris, K Roberts, L Harris, R Blaney, S Perry, P Scorer, S Reynolds, P Rainbow, S Thompstone
Also in attendance: Clerk L Wright, Events and Tourism Co-Ordinator H Dunkley

Minutes

- 1. Apologies for absence- Cllr P Handley**
- 2. Questions from members of the Public. (The positioning of this item on the agenda may be varied by resolution of the Council to facilitate involvement by members of the public- None present**
- 3. To receive any declarations of interest**
Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a Disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. -None
- 4. Approval of previous minutes/notes Town Environment Committee minutes dated 11 November 2020 and any matters arising for items not on the agenda**

AGREED	Proposal to accept the Minutes	
	Proposed Cllr P Harris	Seconded Cllr P Scorer
	Unanimous	

Matters arising- convener for the first meeting of the Market square group will be Cllr L Harris the group will include Cllr P Rainbow and the events and Tourism co-ordinator

Cllr Thompstone joined the meeting

- 5. Proposal for the redevelopment of the Norwood Gardens/Ridgeway Play area -previously circulated- committee discussed the proposal and details there in, noting that some items of the report are long term. The Norwood Gardens working group will include Cllr P Harris, to convene, Cllr Roberts, Cllr Rainbow, Cllr Thompstone**

AGREED	Proposal to approve the continued re-development of the play area including adding a low-rise swing, new gate and fencing	
	Proposed Cllr P Harris	Seconded Cllr Scorer
	Unanimous	

- 6. Proposal for the Replacement of Lime Trees at WMRG and planting of new whips - previously circulated- Committee discussed the trees including the Phytophthora which is killing the trees. The schemes will enable the crowning of the trees and planting of saplings as replacements**

AGREED **Proposal to accept to generate a programme of crown reduction between 2021-2031 at the appropriate time for this work, also to plant interspersed 5 year old lime saplings with rootballs inserted into a new soil and mulch pit to reduce the growth and impact of phytophthora**

Proposed Cllr P Harris
Unanimous

Seconded Cllr Roberts

- 7. Discussion of how to form better relationships with management companies on new developments -** previously circulated – The committee discussed the report and agreed to amend the document as requested by Cllr Blaney and support

AGREED **Proposal to contact Planning authority to indicate that the Town Council is prepared to negotiate with developers and act as their management facility, report back to the Town Environment Committee six monthly of these representations, to identify the management companies for each new estate and to monitor the action of the companies and represent residents from the estate in the event of any issues arising from residents**

Proposed Cllr P Harris
Unanimous

Seconded Cllr Roberts

- 8. Proposals for seats in Southwell audit, amendments for changes of location; new seat areas and policy]-** previously circulated Committee discussed the document and agreed to support with the amendment from Cllr Rainbow that some seating should be away from trees. The committee agreed to allow a bench in the Market Square to be adopted as a memorial with an alternative new bench to be paid for in exchange, siting to be agreed

AGREED **Proposal to accept that the condition of the benches will be mapped and audited by members of the Town Environment Committee by July 2021 and conditions logged. A report on future bench sites, including some not under trees, will be taken at the Sept meeting of the Committee. A repair, varnishing and painting schedule will be developed for winter 2021**
Proposed Cllr P Harris **Seconded Cllr Roberts**
Unanimous

- 9. Report on the present recycling facilities within the town –** the new siting at the other end of the Co-op carpark is still causing a lot of noise. NSDC are looking at possible glass kerb-side collection

- 10. Skatepark update - recommendation for signage -**previously circulated Committee discussed the report and agreed with the amendments to the signage requested by Cllr Scorer

AGREED **proposal to accept the signage with the addition of 'Please' in 2 places**
Proposed Cllr Roberts **Seconded Cllr P Harris**
Unanimous

- 11. Information on the LIS grant for the installation of a new TIC noticeboard and Sign to be painted in the STC's colours --** previously circulated the LIS funding has been awarded. Events and Tourism Co-ordinator to send out noticeboards report

- 12. Proposal to commence the formal process with NCC for a permanent closure of King Street on Saturdays** committee discussed the issue and agreed that the committee could start the process of the request

AGREED **Proposal to begin the Closure request process**
Proposed Cllr P Harris **Seconded Cllr Roberts**
Unanimous

- 13. To accept the Car Charging Working Group Proposal** – previously circulated- Committee discussed the proposal

AGREED **Proposal to accept the Car charging document including charges and installation**
Proposed Cllr P Harris **Seconded Cllr Robert**
Unanimous

- 14. To discuss WMRG car park surface repair options** – It is possible this could be done inhouse **Clerk** to get quotes for works

- 15. Update on Events & Tourism** – previously circulated. The events and tourism co-ordinator told the meeting the possible upcoming events and proposed dates for them. Committee discussed
Cllr L Harris thanked the Events and Tourism co-ordinator for her hard work with the lantern project

- 16. To note Climate Change Working Group notes** – previously circulated **-noted**

- 17. Items to be included on the next agenda** – previously circulated

Review of the implementation of the Open Spaces Management Policy – to be taken to the next meeting
Review of the implications of the Planning Committee's policy on liaison with Highways about areas under their responsibility- awaiting response form VIA

- 18. Items for Communication**

- 19. Date of next meeting 10th March 2021**

I declare that the above is a true record of the meeting

Signed
Chair
Town Environment Committee

Dated

Actions from the Minutes

- **Cllr L Harris to convene the first meeting of the Market square group. This group is to include Cllr P Rainbow and the events and Tourism co-ordinator**
- **Norwood Gardens play area working party to meet re approved next steps**
- **Generate a crown reduction and re-planting programme for the WMRG lime trees**
- **Contact the planning Authority to inform that Council is willing to act as future developer's management provider**
- **Ongoing monitoring of existing developments from a residents standpoint**
- **Map and Audit benches**
- **Proceed with Skate Park signage**
- **Events and Tourism co-ordinator to send out noticeboard report**
- **Contact NCC regarding the formal closure of King street on Saturdays**
- **Move forward with the approved Car charging point installation**
- **Clerk to get quotes for works for filling of potholes in WMRG car park**