

**Notice of Meeting:** Town Environment Committee

**Date and Time:** 11 November 2020 19:00

**Venue:** Remote video link via zoom

**Present:** Cllrs: P Harris (Chair), K Roberts, L Harris, R Blaney, P Handley, S Reynolds, P Rainbow, S Thompstone, S Perry, P Scorer

**Also in attendance:** Acting Clerk L Wright, Events and Tourism Co-ordinator H Dunkley, Assistant Clerk K Green

## Minutes of the meeting

1. **Apologies for absence-** none

2. **Public Question Time-** none

3. **To receive any declarations of interest-** none

Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a Disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent

4. **Approval of previous minutes/notes Operations Committee** minutes dated 23 September 2020 and any matters arising for items not on the agenda. Council discussed the Minutes

**Proposal that the true record is the first set of Minutes sent out on 16<sup>th</sup> October and should be accepted**

**Proposed Cllr Handley Seconded Cllr Rainbow**

**3 For Cllrs: Handley, Rainbow, Blaney**

**5 Against Cllrs: P Harris, L Harris, Roberts, Thompstone, Scorer**

**2 Abstention Cllrs: Reynolds, Perry**

**NOT CARRIED**

**Proposal to accept the Minutes circulated at the meeting**

**Proposed Cllr P Harris Seconded Cllr Scorer**

**5 For Cllrs: P Harris, L Harris, Roberts, Thompstone, Scorer**

**3 Against Cllrs: Handley, Rainbow, Blaney**

**2 Abstention Cllrs: Reynolds, Perry**

**AGREED**

5. **To agree a proposed budget for 2021-22** - report from the Budget Working Party to be circulated  
Report was circulated and committee discussed the Budget and the work done by the Budget working group and the Acting Clerk

**Proposal for the Town Environment Budget Working group to be given delegated authority to finalise the Town Environment committee budget and draft for the next meeting**

**Proposed Cllr P Harris Seconded Cllr Roberts**

**Unanimously**

**AGREED**

6. **Proposals for the development of the Market Square** – previously circulated. Committee discussed the proposals and,

**Agreed to form a working party consisting of Cllrs: Reynolds, Roberts, Handley, L Harris and Perry to work with the Council staff to look at moving the proposals forward. Terms of reference and a written proposal of identified spending to be reported at the next meeting**

7. **To agree to request Environmental Agency to test the water quality on the Dumble as there is suspected sewage leakage** – verbal report – Committee noted the issue on the triangle land next to the Potwell Dyke and,

**Agreed to the test**

8. **To agree proposed car parking charges for 2021-2022 and 2022-2023** - report from the Car Parking Charges Working Party to be circulated. The working party reported to the committee on its progress and,

**Agreed that another meeting is required which will report back to Full Council or Governance and Finance**

9. **To agree repairs to the Recreation Ground equipment - and a request to G&F Committee to fund the repairs required** – report from the Acting Clerk previously circulated. Committee discussed the trim trail and the annual inspection report.

**Committee agreed that Council staff will do as much work as they can to stabilize the equipment and the area will be looked at again in March**

10. **Proposal to Enquire about Purchasing Badgers Field** - previously circulated. Committee discussed the proposal and,

**Agreed to enquire of the registered owners, proof of ownership, whether they would be willing to sell the land and at what cost.**

11. **Proposal for the redevelopment of the Norwood Gardens/Ridgeway Play area** - previously circulated Committee discussed the area and

**agreed that Councillors should individually view the play area before any decisions are made for the next financial year. The proposal will be reviewed again in January**

12. **Proposal for better signage to explain what is happening in newly created meadow area on open space. Signs to inform residents of rewilding'** - previously circulated. Committee discussed and,

**agreed to erect signage to clarify for residents what is happening in areas of re-wilding that may not look as neat as other Council owned area**

13. **To accept Trees policy including the addition of log piles in each area 'Trees policy 201028'** – previously circulated. Committee discussed the trees policy an,

**Agreed that an amendment to include the succession planting/replacement of the War Memorial Recreation Ground Lime trees should be made, to be discussed at January's meeting**

14. **To accept the Principles of open space management 201019 'Principles of Management 201019'** – previously circulated Committee discussed and,

**Agreed to accept the document**

**A request to purchase plug plants for Beryl's Meadow was approved**

**15. To note papers for application in due course:**

**15.1** Fruit trees for Southwell 190909 -

**15.2** Suggested native East Midlands trees for Southwell Town Council –

Committee noted the papers and discussed the existing community Orchards and works required to bring them up to standard

- 16. To note** responses from NCC/Via on - the temporary Closure of King Street - email  
the Permanent Closure of King Street  
the request for painting the street furniture – email to  
be circulated

Committee awaits response,

**Clerk to circulate the holding reply from NCC/Via and request next steps on each of these issues**

**17. Tourism Support –**

**17.1** verbal update on planned events The Tourism and Events Co-Ordinator told the meeting of the Lanterns in Windows' project and the Christmas leaflet which also shows event in the town

**The Methodist trees event this year will be online and Cllrs L Harris and Roberts will decorate the Town Council tree**

**17.2** Market proposals' - verbal report from Christmas Market WP- The Christmas Market is to go ahead on 13<sup>th</sup> December.

**A Request to purchase 2 banners for the Christmas Market with blank date spaces that can be re-used, totalling £120 was approved**

**18. Items to be included on the next agenda –**

Review of the implementation of the Open Spaces Management Policy

Discussion of how to form better relationships with management companies on new developments

Review of the implications of the Planning Committee's policy on liaison with Highways about areas under their responsibility

Proposals for seats in Southwell [audit, amendments for changes of location; new seat areas and policy]  
Recycling Area

**19. Date of next meeting 27<sup>th</sup> January 2021**

Meeting Closed 21:04

**I declare that the above is a true record of the meeting**

**Signed  
Chair  
Town Environment Committee**

**Date**