



# **SOUTHWELL**

## **TOWN COUNCIL**

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Tracey Broughton PSLCC Clerk to the Town Council

## **Operations Committee**

### **11<sup>th</sup> March 2020 The Old Courthouse**

#### **Minutes of Meeting**

Present: Cllr P Harris (Chairman), B Prentice, P Rainbow, M Stott, R Blaney, K Roberts

In Attendance Town Clerk – T Broughton,

#### **1. Apologies for absence**

Cllr L Harris (Personal), Cllr P Scorer (Personal)

#### **2. To receive any declarations of interest**

Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a Disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. –None declared.

#### **3. Approval of previous minutes/notes dated 12<sup>th</sup> February 2020**

**AGREED**

**Proposed Cllr P Harris, Seconded Cllr Prentice**

Agreed as a true record of the meeting dated 12<sup>th</sup> February 2020

**Unanimous**

#### **4. Public Question Time –**

#### **5. To note and review the update paper on Southwell Town Review of Southwell Town Council Property & Services**

One member stated that the cycle rack is in the Bramley Centre Library car park. There is a reduction on the number hanging baskets. Work has begun on the Norwood Park Play area repairs and renovations.

Action Log will be looked at with the Clerk and Chairperson of Operations Committee. it was suggested an additional column of amended dates will be added. it was suggested to move down jobs that cannot be achieved. to add landlord review of Courthouse Chambers into the action log.

**6. Proposals for VE Day Event – free parking in the car parks, free market space and confirmation of events and road closure request**

There was a discussion over having cars parked all day and no turn over of visitors if the car park is free. There was also a discussion over the possibility for a road closure. Also a shop window competition is being run. Music has been booked. It was suggested that £400 be sought to fund the event. There is no decision on a planned road closure at present. One member will check to see if Newark Market is on and if not some stall holders may wish to come to Southwell.

**AGREED**

**Proposed Cllr B Prentice, Seconded Cllr Thompstone**

It was agreed to offer free market space.

**Unanimous**

**7. Process for subsidy of the Community Flags – Brightening the Town Centre**

Some of the community groups do not raise any funds. It was suggested that subsidy of 50% be offered. It was suggested to limit the subsidy to 5 community groups.

**AGREED**

**Proposed Cllr M Stott, Seconded Cllr P Harris**

It was agreed to allocate a budget of £100 from the saving made on the reduction of hanging baskets.

**Unanimous**

**8. Brightening the Town Centre – report on painting of Street Furniture in Southwell Town Council colours - circulated**

One member stated that this project has not got financial allocation by the Finance & Scrutiny Committee and is not in the project review document. It was stated that not all the work can be completed in one financial year. One member questioned the need for a new colour. It was stated that the benches do require re-painting. It was suggested a three to four year programme of re-painting is necessary.

**AGREED**

**Proposed Cllr P Harris, Seconded Cllr K Roberts**

To draw up a timetable and circulate to members with more specific costs.

**Unanimous**

**9. Wording for Signage at Norwood Gardens Play area to be agreed**

**AGREED**

**Proposed Cllr P Harris, Seconded Cllr K Roberts**

To accept the signs with the amended sign suggestion.

**Unanimous**

**10. Decision on installation of moveable bollards on King Street to give better access to the market square for vehicles – paper circulated**

**AGREED**

**Proposed Cllr P Harris, Seconded Cllr Stott**

To accept the proposal tabled.

**Unanimous**

**11. Decision on permission for 'Nellie in the Park' to serve alcohol using her own Personal Licence in the Summer months.**

**AGREED**

**Proposed Cllr M Stott**

To have a three month trial.

**Unanimous**

There was no seconder the proposal so the motion was not carried.

**12. Report on Riverside project – circulated**

There is a quotation to the preparation of the plan to what needs to be done. This will be included in the grant application. It was suggested that raising the footpath may be less than installing French drains.

**13. Report on closure of King Street on a Saturday between 09.30 and 16.00**

It was suggested that all occupants of King Street be contacted prior to the process commencing to see if there is sufficient support before going to the County Council. It was suggested that traders delivery times be considered. It was suggested to conduct further research and bring back to committee in two months time. Chairperson explained the required for further signs for a road closure. Clerk to undertake an audit of costs and bring back to the next committee.

**14. Report on Small Business Awards – circulated**

It was suggested that it is not cohesive for the TC to nominate a small business for award. To look out for other awards.

**14 Items for Communication – VE Day**

**15. Items to be included on the next agenda – 12<sup>th</sup> February 2020. – Market**

Meeting finished at 20.15

Meeting Closed at 19.55

Signed.....Date.....

Chairman, Operations Committee