

**Minutes of Meeting: PLANNING COMMITTEE**  
**Date and Time: Wednesday 8<sup>th</sup> January 2020 7.00pm**  
**Venue: The Old Courthouse, Burgage, Southwell.**

Present: Councillors D Martin (Chairman), S Perry, Roberts  
In Attendance: L Wright (Planning Clerk) T Broughton (Town Clerk),  
1 Apologies for absence – P Scorer, L Harris, M Jeffrey Reynolds, M Brock

**AGREED Proposed Cllr Roberts, seconded Cllr Perry**  
To accept the apologies as stated above.  
**Unanimous**

## 2 To receive any declarations of interest

*Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a Disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.*

Cllr Martin : 5.4 – Known to applicant

## 3 Minutes of previous meetings:

3.1 Planning Committee Minutes 4<sup>th</sup> December & 18<sup>th</sup> December (previously circulated)

3.2 Matters arising – for information only.

Approval deferred to the next meeting due to insufficient councillors being present at the respective meetings

## 4 Break for questions from Members of the Public - None

## 5 Planning applications –

STC Ref	NSDC ref	Location	Details	STC decision	Observations
5.1	19/01990 /FUL	45 Westgate	Householder application for replacement windows, replace hayloft door with a window and render all elevations	Support Proposed Cllr Perry Seconded Cllr Roberts Unanimous	Southwell Town Council considered application 19/01990/FUL45 Westgate and agreed unanimously to support this application with the proviso that the overlooking window does not reduce the neighbour's privacy. They also defer to the conservation officer comments
5.2	19/02172 /FULM	Springfield Bungalow	Application to vary condition 02 of planning permission 15/01295/FULM to allow amendments to house types D (Plots 24-29) and E (Plots 30-38)	Support Proposed Cllr Perry Seconded Cllr Roberts Unanimous	Southwell Town Council considered application 19/02172/FULM Springfield Bungalow and agreed unanimously to support this application
5.3	19/02212 /FUL	33 Farthingate Close	Householder application for erection of second storey, with new dormer windows and bay windows. - Insulation and render, windows and new roof covering, to create a low energy house.	Support Proposed Cllr Martin Seconded Cllr Perry Unanimous	Southwell Town Council considered application 19/02212/FUL 33 Farthingate Close and agreed unanimously to support this application

5.4	19/02223 /FUL	The Cottage Westhorpe	Demolition of existing conservatory and proposed ground floor rear extension and outbuilding (garden shed / store) and landscaping	Support Proposed Cllr Martin Seconded Cllr Perry Unanimous	Southwell Town Council considered application 19/02223/FUL The Cottage Westhorpe and agreed unanimously to support this application and defer to the conservation officer comments
5.5	19/02226 /LBC	Normanton Prebend	Conversion of existing outbuildings to annexe accommodation	Support Proposed Cllr Perry Seconded Cllr Roberts Unanimous	Southwell Town Council considered application 19/02226/LBC Normanton Prebend and agreed unanimously to support this application and defer to the conservation officer comments regarding the procedures for prebendal houses
5.6	19/02251 /S73	Land At Springfield House 145 Lower Kirklington Road	Application to vary conditions 2 and 3 attached to planning permission 18/00709/FUL to vary the approved plans to include a rear extension and details of materials	Support Proposed Cllr Martin Seconded Cllr Roberts Unanimous	Southwell Town Council considered application 19/02251/S73 Land At Springfield House 145 Lower Kirklington Road and agreed unanimously to support this application. The town council request, that as this development is within a risk flood area and will create a significant increase in surface water area, a plan for the treatment of this excess water is submitted
5.7	19/02263 /FULM	U C D Crew Lane	Phased development of existing employment site including refurbishment of one existing building, erection of 3 new industrial buildings,	Support Proposed Cllr Roberts Seconded Cllr Perry Unanimous	Southwell Town Council considered application 19/02263/FULM U C D Crew Lane and agreed unanimously to support this application with the proviso that the lighting is LED and downward facing
5.8	19/02290 /FUL	3 Becketts Field	Householder application for single storey side extension and re-arrangement of existing wall and gate.	Support Proposed Cllr Martin Seconded Cllr Perry Unanimous	Southwell Town Council considered application 3 Becketts Field and agreed unanimously to support this application but are concerned with the loss of a parking space
5.9	19/02108 /ADV	The Workhouse Upton Road	1x slim fixed orientation sign (S1) to show route to entrances and 1x small fixed orientation sign in assist visitor orientation	Support Proposed Cllr Martin Seconded Cllr Perry Unanimous	Southwell Town Council considered application 19/02108/ADV The Workhouse Upton Road and agreed unanimously to support this application
5.10	19/02260 /FUL	11 Church Street	Householder application for relevant demolitions, internal and external alterations and two storey and single storey extensions to house. Alterations and new railings to existing boundary wall.	Support Proposed Cllr Martin Seconded Cllr Perry Unanimous	Southwell Town Council considered application 19/02260/FUL 11 Church Street and agreed unanimously to no objection to his application and defer to the conservation officer comments. They are pleased to note the drive is to comprise of permeable tarmac
5.11	19/02261/ LBC	11 Church Street	As above	Support Proposed Cllr Martin Seconded Cllr Perry Unanimous	Southwell Town Council considered application 19/02261/LBC 11 Church Street and agreed unanimously to no objection to his application and defer to the conservation officer comments. They are pleased to note the drive is to comprise of permeable tarmac
5.12	19/02285 /FUL	29 Crafts Way	Householder application for first floor and single storey	Support Proposed Cllr Martin	Southwell Town Council considered application 19/02285/FUL and agreed unanimously to support this application with the following

			front extension	Roberts Cllr Perry Unanimous	comments: The area is a low flood risk area, but attention must be given to treatment of the surface water drainage to ensure it does not increase the risk to other properties
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- 6 **Chairman's Notices** – Clerk to contact NSDC Enforcement regarding work on Ropewalk  
Notification of new road marking on Station Road and surrounding roads – Noted with no negative comments
- 7 **Ongoing and outstanding planning applications update:** noted
- 8 **Agenda Item: Planning Decisions and Notifications** **STC Decision**
- 8.1 Applications approved:**
- |  |              |
|--|--------------|
| 18/02084/LBC Nottingham Trent University | Object       |
| 19/01917/FUL 5 Meadow View               | Support      |
| 19/01986/ADV Bowls Pavilion              | Support      |
| 19/01891/FUL Rutland                     | No Objection |
| 3/19/00011/FULR3N Lowes Wong School      | Support      |
- Tree work approved:**
- |               |                   |
|---------------|-------------------|
| 19/01892/TWCA | Southwell Minster |
| 19/02087/TWCA | 9 Westgate        |
- 8.2 Applications refused:**
- |               |                                 |        |
|---------------|---------------------------------|--------|
| 19/01771/FULM | Land Off Lower Kirklington Road | Object |
|---------------|---------------------------------|--------|
- 8.3 Late Planning Decisions:** to be tabled
- 8.4 Applications for Tree Works:** none to date
- 9 **Update on the procedure to revise policies within the Southwell Neighbourhood Plan** – deferred until the next meeting
- 10 **Highway matters –Highway and Footways Report** – noted. Overgrowing hedges reported to the office are to be passed on to Highways and an article regarding this, to be included in the next Newsletter
- 11 **To consider complaints about inconsiderate parking at the Halam Road end of Kirklington Road and whether or not to request any action from Via/County Highways.** – deferred to the next meeting for more information to be gathered
- 12 **Correspondence** – None
- 13 **Issues for Communication** Overgrown hedges in the Newsletter and Highways
- 14 **Date of next meeting:** Wednesday 5<sup>th</sup> February 2020
- 15 **Items for discussion at next meeting** - Agenda item 11, Inconsiderate Parking, and item 9, Procedures to revise the Neighbourhood Plan with reference to the Town Environmental Policy

Meeting Closed 7.55pm

Signed .....

Date.....