

## MEETING OF THE FULL COUNCIL

7pm Wednesday 20<sup>th</sup> February 2019

The Old Courthouse, Burgage, Southwell

## Minutes

**Present :** Cllrs D Martin (Chairman), B Prentice, S Thompstone, P Rainbow, K Ashworth, P Handley, P Brooker, M Jeffrey, M Brock, P Scorer, P Harris & S Reynolds

**In Attendance :** T Broughton (Clerk to the Town Council) , L Wright(Deputy Clerk to the Council, District Councillor Laughton, County Councillor Jackson

**Members of the Public:** 4 members of the public and one member of the press  
Chairman welcomed all in attendance. –

Cllr P Harris is recording the meeting.

### 1. Apologies for Absence

Cllr S Rodgers (Personal), Cllr L Harris (Personal), Cllr A Gregory (Personal)

**AGREED**

**Proposed Cllr Jeffrey, Seconded Cllr Thompstone**

To accept the apologies and reasons given as above

**11 For 1 Against**

### 2. Minutes of previous meetings.

2.1 Minutes of the Town Council meeting dated 16<sup>th</sup> January 2019

**AGREED**

**Proposed Cllr Jeffrey, Seconded Cllr Reynolds**

To accept the minutes dated 16<sup>th</sup> January 2019

**Unanimous of those present at the meeting**

2.2 Clerk to report on matters arising – Newsletter will be in the March Bramley Newspaper – Clerk to email a copy to Full Council

Issue of a bench that had been removed. There have been two benches removed two years ago. One was rotten and a County Council bench. One was a memorial bench. Staff could not trace the family the bench is now situated at the allotments. One bench in the park is rotten and will be rotten.

### 3 To receive any declarations of interest

*Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a Disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.*

None.

**4 Opportunity to hear questions from the members of the public –**

**AGREED**

**Proposed Cllr Prentice, Seconded Cllr Rainbow**

To suspend standing orders in order for the public to speak

**Unanimous of those present at the meeting**

**AGREED**

**Proposed Cllr Jeffrey, Seconded Cllr Reynolds**

To enter back into meeting session

**Unanimous of those present at the meeting**

One member stated that it was difficult to speak on an item in this one item when it is going to be discussed later. It was suggested that there is a minimum time for the Flood Forum to speak.

One member stated that the original flood document is with Via. Contents of the report and the recommendation should be in the public domain. Town Clerk will ask if the report is available for the public. Clerk to obtain a copy of the model.

**5 Police Report –** No report but regular Stakeholder reports have been circulated to members

**6 County Councillor's Report –** Paperwork is complete however political interference does not help. Tubes have been placed on the road measuring the speed on Lower Kirklington Road. Personal Property Protection work is out for tender. Drop in sessions for the public will take place in March.

One member stated that a right of way is not a political matter. Cllr Jackson stated the racecourse path is not a right of way.

One member asked what the level of staff at the fire station was as there is an advert for retained fire staff in Southwell.

Tourist budget at NCC and Notts City Council – it appears that there are now two budgets. The question whether this is a waste of money and should both authorities be collaborating. This has been because the NCC has not had support from Notts City Council officers.

One member asked when the next Food Forum Stakeholders meeting is to take place. It was stated that the Stakeholders meetings have ceased as there is a Project Board meeting, Town Clerk is on the board meeting and the project is moving forward.

One member understands that a set of traffic lights are sought on Lower Kirklington Road, near the proposed development. It was stated that a roundabout was unacceptable so traffic lights would be required for safety reasons. It was suggested that this location is not a priority of the town as it is a rural location.

**7 District Councillor Loughton Report –** negotiations are going on regarding the race course road. Liberal Democrat newsletter highlights the success, however the subject is a sensitive one. It may have put back negotiations. 1.75m to be spent on new pot hole machinery.

**District Councillor Rainbow –** No

**District Councillor Handley –** No

**8 Given that the Council agreed to submit an ACV application for 9 Church Street and ii) given that the application was never submitted, in spite of Councillor P Harris providing the necessary information to go on the form and iii) given that the planning application for a change of use to a restaurant has recent been refused it is proposed that the council discuss and decide whether or not to proceed with a Nomination of Asset of Community Value as part of the Community Right to Bid procedure and instruct the Clerk to submit the application.**

One member stated that this is an effort to kick start the process that was agreed to in September 2017. The Clerk has given advice. The clerk advised that the asset was the function that went on in the Building. One member stated that the ACV is not part of Community Right to Bid. It was stated that when the asset is listed the community can decide at a later date what to use the asset for. It was stated that the town is now short of banking facilities.

One member stated that he did not agree to this proposal. It was stated that there is an occupant in the Building. It was stated that there was no sense in nominating an ACV.

One member quoted from legislation on the sale of a building. It was stated that all an ACV would do would enable the community to leap into action and create a new facility.

Once an asset has been listed it is on the list for five years.

It was questioned that how can an asset be changed.

Cllr Handley volunteered to complete the two page form outlined by Cllr Scorer, taking in good faith Cllr Scorers assertion that this is all that is required at this stage.

## **9 Discussion and decision on the planning of an Annual Town Meeting to take place on Wednesday 20<sup>th</sup> March 2019 when the Flood Forum are due to give a presentation**

One member stated that the timings may be out with there being a Town Council on the same evening.

It was stated that there has been no members of the public at the previous Town Meetings. It was stated that there could be questions sent in advance.

It was stated that questions sent in advance must be answered.

It was stated that the Annual Town Meeting could take place in April.

One member stated that the format for the police meeting worked and the Annual Town Meeting should be in April.

### **AGREED**

#### **Cllr Handley, Seconded Cllr Prentice**

To stick with the date for the Flood Forum on March 20<sup>th</sup> and to have the ATM prior to the April FC meeting. Flood Forum meeting in the Library at 6.30pm

**Unanimous**

## **10 Recommendations from Finance & Scrutiny Committee**

There are no recommendations and the draft minutes have been distributed. Chairman went through the draft minutes.

One member reminded that the donation of the land should be valued prior to be donated to the Leisure Centre Trust.

## **11 Chairman's Report and Announcements**

Ecology Museum – Consultation is on May 18<sup>th</sup>

It was reminded that the Heritage Trust have had a grant from the Town Council in the past,.

## 12 Town Councillor's and Working Group Reports –

Sports Forum – Rugby Club gave a comprehensive presentation on the value of gift aid and Amateur Sports Club status. Town Clerk notified all clubs of the new website and the sports clubs details.

TIC meeting was informal. General chat with volunteers. The key point was the need for more volunteers. It was stated that Saturday volunteering is still important.

## 13 Finance Matters

**13.1** Draft Income & Expenditure Summary/ Reserves Position to end December 2018

**13.2** Financial Statement and Bills for payment - previously circulated

**13.3** Late bills for payment- to be tabled

There were questions about the cloud back up cost and xmas tree removal.

There was a question about the tractor expenses. Clerk updated members.

**AGREED** **Proposed Cllr Handley seconded Cllr Jeffrey**  
To approve the Summary Report.  
**Unanimous**

**AGREED** **Proposed Cllr Handley seconded Cllr Jeffrey**  
To approve Bills for Payment and note the finance reports.  
**Unanimous**

**AGREED** **Proposed Cllr Handley seconded Cllr Jeffrey**  
To approve Late Bills for Payment  
**Unanimous**

## 14. Planning Matters -

Vice Chairman summarised the meeting. The planning minutes are not available as the first draft has not been to the Chairman.

## 15. Correspondence Received

Letter of Thanks from the Yarn Bomb group and a donation of £230.65.

**16 To Resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential item relating to, Personnel Matters and legal matters.**

**AGREED** **Proposed Cllr Jeffrey, Seconded Cllr Prentice**  
To enter closed session  
**11 For 1 abstention**

## 17 Personnel Matters – None

**18 Recommendation from HR on staff salaries in accordance with the new budget 2019/20**

Chairman of Finance & Scrutiny explained the proposed salary spreadsheet.

One member stated that the council should not be part of the national joint council agreement.

One member stated that being part of the scheme there is no need for personal negotiations each year.

**AGREED** **Proposed Cllr Martin, Seconded Cllr Jeffrey**  
To accept the salary recommendations

**11 For 1 against**

**19 Date of next meeting.** Wednesday 20<sup>th</sup> March 2019

Meeting closed at 20.40

Signed ..... Date:.....  
Chairman, Southwell Town Council