

FINANCE AND SCRUTINY COMMITTEE.

Wednesday 13th February 2019

The Old Courthouse, Burgage, Southwell

Present: Cllrs Handley (Chairman), P Rainbow, P Brooker, Thompstone

In attendance: T Broughton – Clerk to the Town Council

One member of the public

1 Apologies for absence

Cllr Gregory (Personal), Cllr Prentice (Personal) Cllr D Martin (Personal)

AGREED

Proposed Cllr Handley, Seconded Cllr Rainbow

To accept the apologies from Cllr Gregory, Cllr Prentice and Cllr Martin

Unanimous

2 Questions from members of the Public

One member of the public asked if the meeting agendas could be advertised to allow residents more time to read what is happening at meetings.

Also it is very difficult to read the agenda on the far notice board on the Market Square due to it being located away from the main street.

3 To Receive any declarations of interest

Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a Disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

No declarations of interest were made.

4. Chairman's announcements

None.

5 To approve previous minutes dated Wednesday 19th December 2018

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Tracey Broughton PSLCC Clerk to the Town Council

AGREED

Proposed Cllr Brooker, Seconded Cllr Rainbow

Minutes dated 19th December 2018 were approved as a true record.

Unanimous of those present at the meeting.

6 Finance Matters

6.1 Members reviewed in detail the Income & Expenditure Report to 31st December 2018. The Clerk explained all material variances. Clerk explained the issues with the Old Courthouse and the electricity statutory checks required to be completed. Clerk will inform members of the checks and costs to be completed. Clerk will check the rates bills for the Old Courthouse. Members resolved that Finance & Scrutiny will meet early in March and again in April prior to the next meeting to inspect the accounts and the progress of the close of End of Year.

Clerk confirmed Accounts are in the process of being brought up to date.

AGREED

Proposed Cllr Brooker, Seconded Cllr Rainbow

Finance & Scrutiny to meeting in early March and early April prior to the meeting scheduled on 24th April 2019 to inspect the accounts and review the progress of the close of the End of Year.

Unanimous

6.2 Reserves Position – previously circulated and noted

6.3 Budget Review – as previously discussed and noted – Clerk informed the Committee that the budget remains on track for the projected surplus and the surplus maybe slightly higher than predicted.

AGREED

Proposed Cllr Handley, Cllr Rainbow

To accept the reports and the comments above.

Unanimous

7 Recommendation from Operations to purchase from Market Reserve additional cross bars for the market stalls at a cost of £574.00

AGREED

Proposed Cllr Brooker, Seconded Cllr Thompstone

To be approved and decide at the end of the year whether to come out of reserves or income and expenditure.

Unanimous

8. Consideration to obtain legal advice for amendments to S106 agreement and Deed of Release in respect of agreements made with Anchor Hanover Group who currently wish to re-develop Moorfield Court in Southwell

Members discussed the issues. It was agreed in principle to agree with the request. As is commercially usual in these matters, STC legal costs should be paid by the party requesting the change. Quotes obtained by the Clerk indicate costs c£500-£2000+ depending on the work

involved. There was concern that the process is taking too long (It was noted that N&SDC had recently responded with a number of legal comments/amendments) and the Council should continue to expedite issues.

AGREED

Proposed Cllr Handley, Seconded Cllr Brooker

Members are in favour of the principle. Other party to be informed of this and that they be requested to confirm they will pay STC external legal costs, and that STC will waive its own internal expenses.

3 in favour and 1 against

9. Quotation for engagement of Internal Auditor 2019.

AGREED

Proposed Cllr Brooker, Seconded Cllr Rainbow

Internal Auditor £120.00 approved.

Unanimous

10. Items for communication –

11. Date of next meeting – 24th April 2019 at 1900

To have a completed set of accounts. Clerk to arrange a working group meeting of the F&S committee to review the budget position prior to the year end in March 2019.

12. Items for discussion at the next meeting

Budget position in the light of up to date financial reports, and End of Year Accounts

The meeting closed at 20.03

Signed:..... Date:.....